



**West Wing Forum
March 26, 2019**

Carol Holzman, Executive Director, opened the meeting by welcoming everyone and thanking them for coming.

Carol started by giving several quick updates:

- The bike racks are targeted to be installed on May 1st. They will have a roof and sides
- The mulch is completed
- The first fertilizer treatment has been applied. The next is due sometime in late April.

Carol reported that she and Bill Dunn had discussed a shuffleboard competition between residents and staff. She is having HR organize some two person teams and is looking to Bill to form resident teams. She anticipates games of thirty minutes and is looking forward to the interaction.

Carol said that in the next two weeks, she will be meeting with the directors to discuss the Facility Master Plan for 2020. Last year, this was a new process and this year Carol would like to improve upon it by including feedback from residents. She encouraged residents to come to see her or leave a note as to ideas on what they would like to see included in the Master Plan.

Lastly, Carol said that there will be a great deal of construction across the street and she encouraged residents, particularly in the front, to check the flags to see which way the wind was blowing before opening their windows during the day. Cottages will be impacted by the construction of the medical buildings along Gills Neck Road and Kings Highway.

Carol then opened the floor for questions and comments.

Question - Vi Cribb asked if the carpets in the hallways are scheduled to be replaced. Carol replied that replacement of Wing carpeting is not in this year's budget. The carpet in the hallways of Healthcare was scheduled for this year, but Carol is postponing that and substituting replacing the flooring in the residents' room.

Question - Vi Cribb said that she has noticed a dip in the carpet by Apartment #212 that is dangerous to walkers. Several others echoed their concerns and said there was a problem also by #204. Carol replied that she and Chuck will look at this and report any findings to the Safety Committee.

Question - Vi Cribb said that there is a big piece of furniture on the first floor by the pond door entrance. She said she didn't know whose it was but it was huge and didn't belong there. Carol did not know it was there but said she will check with staff to see if they knew who had left it there and when it would be moved.

Question - Llywella Stuchlik said that last week during the fire alarm test, she had been caught between two doors. She wondered what would have happened had she been on the elevator; would she have been trapped? Carol said that the elevator would continue to its designation, open the doors and then stop working until the fire alarm was turned off.

Question - Llywella Stuchlik asked when the irrigation would be turned on in the ponds. Carol thought that April 15th was the declared day of safety from frost, so shortly after that.

Question - Corinne Lehman mentioned that she had seen a pair of Canadian geese and she hoped that the fox did not get them.

Question - Renni Malsbury asked if someone from Maintenance could be assigned to check the umbrellas on the patio to make sure that they were opened in the morning and closed if it got windy. Carol thought it might be more efficient to alert grounds, maintenance and security to immediately close the umbrellas as soon as it got windy.

Question - Vi Cribb said that the automatic door to the front of the West Wing was staying open. She thought it might be the wind. Carol looked out the window and saw that the door was open. She said she would have Chuck take a look at it. {Note - it turns out that the contractors were working on a nearby unit and toggled a switch so the door stayed open. Carol will make sure security checks the toggle after contractors leave.}

Question - Corinne Lehman commented that there was a strong smell of smoke in the hallway. Carol said she would ask Chuck to check the air filtration system in the smoker's apartment.

Carol thanked everyone for their questions and feedback and the meeting was ended.