

CADBURY AT LEWES
AFTERNOON EXCHANGE
January 15, 2009

Vic Amey, President & CEO, welcomed residents to the "Afternoon Exchange" forum. He introduced Alice Lux who recently began working at Cadbury at Lewes as the Human Resources Manager.

Vic explained that surveys had recently been distributed to all residents. It was stated that a survey will be sent to residents approximately every 18 - 24 months. The results of the survey will enable staff to ascertain where to focus the staff's energy and what areas need improvement. When the surveys have been tabulated, which will take a few months, the results will be shared with residents.

The light for the flag pole (located at the front entrance) will be repositioned so it does not shine directly in drivers' faces. If this does not solve the problem, a shield will be installed on the light. Lights to be installed on the fence posts have been ordered.

It was announced that the UPS drivers will now be delivering UPS packages directly to apartments. If a resident is not home, the package will be left by the apartment door.

Additional handicap parking spaces will be added on both ends of the campus. Residents were asked to please not park in handicap parking spaces if they do not need to do so.

Preparation of the FY2010 budget is now under way and residents will receive notification of any increase by March 1, 2009. A space at the end of the second floor east wing corridor will be enclosed and used for storage by the staff for records retention.

The PMI (Please Mention It) forms received since the previous "Afternoon Exchange" were reviewed:

- Congratulations to the Dining Services Department for the special Christmas and New Year's Eve events.
- A suggestion was made to have a monthly Birthday celebration in place of the Friday afternoon once a month Happy Hour.
- A request was received to have a recycling bin placed in each trash which will be done. Items for recycling do not have to be sorted.

Carol Holzman, Director of Residential Services, informed residents that Theresa Young, the former Activities Director, is no longer on the Cadbury staff. Carol is now in charge of activities. It was noted that the Housekeeping staff is not responsible for cleaning kitty litter boxes. This should be done before a housekeeper is scheduled to clean an apartment.

Barbara Cleaveland reminded residents that the next CALRA meeting will be Monday, January 19, 2009 at 10:00 a.m. in the auditorium.

Recorder
Susan Smith, Administrative Assistant
1/16/09

