

## **CADBURY AT LEWES**

### **AFTERNOON EXCHANGE**

**January 8, 2008**

Vic Amey, President/CEO, welcomed residents to the "Afternoon Exchange" forum which replaces the original "Coffee with Vic" meetings. He introduced Gayle Dupras, Housekeeping Manager, who will be supervising housekeeping and laundry services.

It was reported that the repaving of the front entrance and the striping of both the east and west parking areas will be completed this week. The handicapped parking spaces will be lined at a later date and the number of spaces is determined by County regulations.

The in-house television station (Channel 3) has been well received and will be fine-tuned over the next few weeks.

Vic conveyed to the residents how appreciative the staff was to receive their Christmas bonus checks from the residents.

Drapes will be ordered for the round windows on each side of the stage in the Auditorium.

Vic reported that last week the State Department of Health and Social Services conducted a survey to qualify Cadbury At Lewes to receive Medicaid and Medicare reimbursement. Cadbury had, earlier in the year, received a Provisional License and now Cadbury is fully licensed. Cadbury was found to be in complete compliance and received no deficiencies. On Thursday, January 10, there will be an employee appreciation luncheon to reward the staff for their hard work in obtaining a great survey.

On Friday, January 11, the first annual Holiday Party for the Cadbury staff will be held at the Bay Center in Dewey Beach.

Vic reported that he, the Director of Support Services, and the Housekeeping manager will be meeting with the Building and Property Committee of the Resident Council later in the month. Also scheduled is a meeting with the Landscaping Committee.

It was explained to the residents that their Cadbury Cash Accounts will be maxed out at \$450.

The residents were thanked for using the Please Mention It forms and that each comment will be responded to promptly and kept confidential. Some of the recent suggestions received were requests for more sidewalks and more lighting.

Benches will be placed in certain areas such as some hallways and, later in the year, benches will be placed outside.

At the present time the Wellness Center is open two days a week.

Housekeepers now have a check list to use for cleaning apartments and cottages. They are working on a two-hour time frame and rescheduling an individual's appointment is disruptive and should be avoided as much as possible. Each unit will receive an annual intensive cleaning scheduled one year from the move-in date.

Carol Holzman, Director of Residential Services, stated that residents should post the Cadbury Activities Calendar on their refrigerators or another prominent place. The schedule for activities is also posted on the in-house television channel. Revisions to the Cadbury Resident Handbook were recently placed in everyone's in-house mailboxes and if there are any questions, please give her a call. Residents were reminded to please pick up after their dogs. Exterior doors are now being locked and an individual can gain entrance by pressing the buzzer and identifying him/herself. The doors in the Health Center are unlocked during daytime hours. The Hair Salon will have its grand opening on Tuesday, January 15. To schedule a hair appointment, please call Carol. On January 17, at 11:00 a.m., there will be a Medicare Part A Seminar for residents in the Auditorium. The deadline for submitting information for the Newsletter is the 10th of the month and the deadline for an activity to appear on the Activity Calendar, is the 15<sup>th</sup> of the month.

At the request of the residents, the time for the "Afternoon Exchange" will now be at 4:00 p.m. and the next meeting will be Tuesday, February 12.

Susan W. Smith  
Administrative Assistant