

THE MOORINGS AT LEWES RESIDENTS' ASSOCIATION  
Board of Directors' Meeting Minutes  
Monday, September 14, 2020; 3:30 PM on ZOOM

**WELCOME:** President Jim McMullen welcomed everyone to the meeting.

**CALL TO ORDER:** Jim McMullen called the meeting to order. All directors were present except Sarah Cook, Mike Bair, Judy Burgess, Carol Lader, Rich Woolley, and Ron Trupp. A moment of silence was observed.

**OPENING REMARKS:** Jim McMullen announced that Lauri Weeks is the Technical Director for today's ZOOM meeting. This is not the forum to direct questions, etc. to her. She has been invited to participate in the discussion of a membership meeting via ZOOM next week.

As you know, we lost Sallie Corbishley, our Communications Committee Chair. I have asked Tom Reed to take the chair.

I have reluctantly accepted Sarah Cook's resignation as the chair of the Wellness Committee.

**MINUTES:** Kathy Holstrom reported that the minutes of the March 9, 2020 Board of Directors' Meeting were posted in the Mail Room, the Library, and on the website. If there are any additions or corrections needed please put them in writing and place them in Kathy's cubby 135 and she will add them. Otherwise, the minutes will be filed.

**CORRESPONDING SECRETARY'S REPORT:** Marianne Jarvis reported that she sent 32 cards. Please let her know of anyone who needs one, even residents who are not necessarily sick but those who are upset over life's circumstances.

**TREASURER'S REPORT:** Tom Reed reported that as of August 31, 2020 the account balance was \$18,143 less the Employee Appreciation Fund of \$3,146, leaving an operating balance of \$14,997. Income for July was \$40 and expenses were \$380. The deficit was \$340. The operating balance as of July 31, 2020 was \$14,657. The Employee Appreciation Fund was \$3,146, leaving an account balance of \$17,804.

**ASSISTANT TREASURER'S REPORT:** No report

**COMMITTEE REPORTS:**

**Activities:** Carol Bishop reported that the first event since last February will be a televised program from Easton of the Mid-Atlantic Symphony which will be shown in the auditorium. This will cost \$75 which will give us access to the presentation for one week and will also include screening access for the next three programs: November, December, and March. This payment will be taken from the Activities budget but it is suggested that additional donations also be made by individuals to assist the symphony as we are receiving this at a reduced rate due to Lucianne Wolf's legacy.

Since the rules for the use of the auditorium only allow 9 people at a time for an activity, this will be screened several times. The first date for viewing will be September 24<sup>th</sup> at 7:30 pm which is the actual presentation in Easton. Other times for viewing will be shows at 3:00 pm and 7:00 pm as needed in the following week. Those who have had Season Tickets and those who attended regularly in the past will have first preference of viewing times.

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This is not an easy time to plan events but we feel it is necessary to make contact in some special way with residents who have been so isolated and those who have moved to the facility and not been able to experience our usual warm welcome. Adele Trout and Elsie Gould are working on the arrangements with me.

**ByLaws:** Jane Lord reported that there are no directions for Zoom TMALRA meetings except that members present at "specially- called meetings" shall constitute a quorum. Regarding Quorums of Directors, one-half of the members of the Board shall constitute a quorum and adoption of amendments or revisions shall be by a majority vote of those members present at the meeting.

**Communication:** Tom Reed reported that the Committee has remained active during the pandemic although there have been no in-person meetings. During the last six months it has published an updated pictorial resident directory; updated the website including adding in a link to channel 970 so you can get information much faster than waiting for the slides to cycle on the tv; and published two newsletters (June and September).

**Dining:** Corinne Lehman reported that the Committee gave the Director of Dining a list of suggestions but has not received a reply yet.

**Employee Appreciation:** Kathy Holstrom for Carol Lader reported that a meeting was held on September 8, 2020. Discussed were:

Kick-off of the 2020 campaign will be the distribution of the initial campaign letter on October 1, 2020. Letters will be placed in the mail cubbies.

Donation boxes will be located in the IL mail area as well as the AL mail area. Due to COVID restrictions, Lauri Weeks had agreed to place the boxes and periodically remove the donation envelopes.

Distribution of the employees' checks will be on December 4, 2020 unless permission is not granted to change the date to this from the first Wednesday to allow more time to process the checks.

Due to COVID there will be no refreshments from residents to be distributed. For distribution of checks, tables will be adjacent to the piano in the Bistro area to enable social distancing and masks will be worn.

**Gift Shop:** Gil Kaufman reported that the Gift Shop remains closed due to COVID. As soon as permission is granted by the Governor and/or management, it will reopen. Diane and Mike Bair have been helpful in keeping the shelves looking good and looking over the mass of donations received since the closing. Marianne Jarvis has prepared the card display for reopening and has led the way in cleaning out excess goods passed along to nearby thrift shops.

A significant focus of the reopening will be on Christmas items, those ranging from small Christmas trees and decorations for potential gifts for friends and relatives. A wide range of Christmas cards will be on display for consideration as well.

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The Shop has been endowed with a copious supply of jigsaw puzzles ranging from 300 to 1500 pieces. So far, due to COVID. These have been supplied free to residents needing something else to do to keep busy. Once we reopen, that will cease and the puzzles will be on sale for \$1.00 or \$2.00. Stop in to find some you have not yet tackled—they are fun to do.

While we still have a generous supply of donations, once we reopen we will again be asking you to think about the Shop as you downsize or dispose of redundant items. Books, DVDs, and CDs can be donated to the TMALRA Library and we do not accept clothing.

**Library:** Judy Burgess reported that the Library may be the only place in The Moorings that has been more or less functioning as it was before the pandemic. In fact, it has been very busy. Many books and audio visual materials have been donated. Committee members report that unusually high numbers of books and audio visual selections are being borrowed. The shelves are tidy thanks to the Committee members. The displays are most attractive. Many bags of books have been recycled, duplicates of those too old to be of further use. The books are missed but assume they will be returning. There have been no Committee meetings but notes have been sent around periodically by Judy.

There is one concern: There is no news of what is happening in Assisted Living. The book cart used for their residents has not been taken around as is also the case for Health Care. These residents have no access to books and magazines. Hopefully the future will be better.

**Nominating:** Gil Kaufman reported that the Committee has met and established a tentative list of candidates for the officers of the TMALRA Board of Directors for the 2021-2022 term. All but one of the proposed nominees have accepted being nominated and that should be resolved in the coming week.

The list of nominees will be ready to be reported at the November meeting and a ballot will be conducted at the December meeting (or, if necessary because of COVID, a paper ballot).

**Program:** No report

**Wellness:** No report

**Woodshop:** No report

**AREA REPORTS: vacancy,**

West Wing, 1<sup>st</sup> floor – Nancy Krail reported no change; one vacancy

West Wing, 2<sup>nd</sup> floor – Pat Cummings reported no change

East Wing, 1<sup>st</sup> Floor – Bunny Guerrin reported that Georgia Fegley has moved into Apartment 132 and Bill Richardson has moved into Apartment 123; one vacancy

East Wing, 2<sup>nd</sup> floor – Diane Bair reported that Eileen O'Neill has moved into Apartment 228, Joan

Madeszka has moved into Apartment 233, Gail Bourassa has moved into Apartment 234, and George Travers has moved into Apartment 242; one vacancy

Cottages – Elsie Gould reported that Ralph and Merry Ellen Alls have moved into Cottage 7, Karen

Gillum has moved into Cottage 22, and David and Denise Berilla have moved into Cottage 1, eight

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vacancies

Assisted Living – no report

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**OPEN FORUM:**

Gil Kaufman reported that he has been working on compiling a history of the Residents' Association CALRA/TMALRA and the first edition is now located in the Library. Work continues on a history of Cadbury at Lewes (CAL) and its transition to The Moorings at Lewes (TMAL), taking advantage of a few people in the area who were around from Day One back in 2005.

He has also created a database of residents here at CAL/TMAL who have passed since operations were opened in 2006. It will be added to the information in the Library.

There will be a ZOOM orientation meeting later this week regarding next week's ZOOM membership meeting.

**OLD BUSINESS:** None

**NEW BUSINESS:** Jim McMullen moved that Tom Reed be appointed to fill the vacancy of Chair of the Communications Committee. The motion was seconded and passed unanimously.

Carol Bishop moved that deaths in TMAL be listed for one week on Channel 970. The motion was seconded and passed unanimously

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 4:30 pm

Respectfully submitted, Kathy Holstrom, Secretary