

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, April 10, 2017; 3:30 pm in the Welcome Room

CALL TO ORDER: President Gil Kaufman called the meeting to order. All members were present except Erna Stienbruck. A moment of silence was observed.

MINUTES: The minutes of the March 13, 2017 Board of Directors' Meeting and March 20, 2017 General meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent six cards and that she appreciates our letting her know of those who need a card.

TREASURER'S REPORT: Jim McMullen reported that the balance as of February 28, 2017 was \$10,900. Income for March was \$969 and expenses were \$1,469 leaving a net amount of (\$500). The balance as of March 31, 2017 was \$10,399 including an Employee Appreciation carryover of \$1,914. The actual CALRA operating balance is \$8,460.

ASSISTANT TREASURER'S REPORT: Frank Dynan reported that since the donation drive began we have received membership donations from 94 people, about 61% of our membership. The average donation was \$27.11 per person which is more than the suggested amount of \$16. We are grateful for this generosity. We are hoping that residents will continue to donate even though the campaign is over for this year.

CAROL HOLZMAN AND GIL KAUFMAN MEETING REPORT: Gil reported that Mr. Michael Oakes, Senior Vice President of Springpoint Foundation has requested to meet with the CALRA Board of Directors. The meeting has been scheduled for April 11, 2017 at 1:30 pm in the Welcome Room.

COMMITTEE REPORTS:

Activities: Carol Bishop reported that the schedule of events for the 10th Anniversary of Cadbury was reviewed and will be made into a magnetized card when firm. We need a Captain to oversee the bowling activity or to co-share it every Tuesday at 3 pm. It has been noted that some of our planned activities have been cancelled due to lack of interest. Perhaps too many have been planned. Scheduled for the rest of April are:

- April 11 – Lunch at Café Azafranz and bowling in the auditorium
- April 12 – Midway for lunch at 1776 and movie
- April 14 – Recyclers (bikers) resume
- April 16 – Easter buffet
- April 17 – Blue Water Grill in Millsboro
- April 18 – Dollar Tree in Midway
- April 19 – Lunch and browsing on Main Street in Berlin, MD
- April 22 – Opera at Cape High School – Tchaikovsky's "Eugene Onegin"
- April 24 – Oyster House in Rehoboth
- April 25 – Men's lunch at Crooked Hammock
- April 26 – Shopping at Byler's in Dover
- April 28 – Gallery of Art Reception
- April 29 – Mid Atlantic Symphony in Bethany Beach

The May calendar will have more out-of-door activities due to the better weather,

Communication: Sara Corbishly reported that the Newsletter will no longer be a separate Board of Directors' position but will be a part of the Communication Committee. (The By Laws will need to be revised to recognize this change.) Pat O'Hanlon has been made "Editor Emeritus" of the Newsletter and this will be recognized in the Board listing in the Newsletter in the future. She was given a luncheon, an engraved cup, and a commemorative plaque.

Some screens have already been deleted from the TV Channel 970. The Committee recommends that other unnecessary screens be eliminated and that the menu screens have a common format in order to make them easier to read. An explanation of these recommendations will be sent to Deb Hamilton.

Dick Cleaveland demonstrated the ease of use of allowed individuals to update information on the new CALRA Website. Work is progressing nicely and fine tuning is underway.

The following Mission Statement was agreed upon: The Communications Committee oversees the processes by which residents receive information. Thus includes, but is not limited to the CALRA Website, the Cadbury TV Channel, quarterly newsletters, and the CALRA resident directory.

Sara distributed a schedule for the publishing of the Newsletter for the rest of the year including tips and a new column called "Lil 'Bites."

Dining: Corinne Lehman reported that the comment cards continue to rate meals and service in the Chart Room and Bistro at 4.8 out of 5. All comments are helpful. April 12th is the deadline for making reservations for the Easter dinner. A large attendance is expected so seats will be set up in the bistro area. The next special dinner will be Mother's Day. Plants and flowers have been ordered for the patio. In the near future there will be a dinner in the evening outside on the patio, weather permitting.

Our Dietician, Liz Carpenter, came to the meeting invited by Jeff. She oversees the food in the menus given to her by Jeff. She approves them using State and Federal guidelines before they can be placed in our meal schedules. Many hidden chemicals are in food; for example, margarine is one and is not used in Cadbury's preparations. As our Dietician, Ms. Carpenter visits AL and Skilled residents to learn of their possible food allergies and illnesses so their meals can be identified as non harmful. The basic meal should contain 2 starches, 3 or 4 ozs of protein (6 ozs if mostly cheese), 1 vegetable, 1 fruit, or 2 vegetables and 2 fruits. The Committee also discussed the possibility of having a POS (Point of Service) system for ordering food in the Bistro.

Also attending the meeting was Dick Cleaveland who showed us the new format for tv menus. He was looking for a volunteer to undertake the placement of the menus on the tv by computer. MaryAnn Jarvis volunteered to give it a try.

Some discussion followed regarding Board member concerns that the numerical ratings on the front of the Comment Cards are not very meaningful and may not correctly indicate the level of the residents' satisfaction.

Gift Shop: Elsie Gould reported that the income for March 2017 was \$665 and expenses were \$107, leaving a net profit of \$557. The net profit for the year was \$976. This will be the last week to get Easter merchandise. There is a need for more donations for the shop to sell. Think of this as you change from winter to summer items.

Library: Judy Burgess reported that the Library Committee will meet again on June 8th at 3 pm. Fewer magazines are being taken to the library and residents are requested to bring in their not-too-old ones. There are now signs announcing the "no foods" policy in the library. Food may be taken to the arts and crafts room or to the sofas in the halls of the community building. The library is looking very tidy lately and all Committee members are thanked for looking after their shelves.

Program: Rich Woolley reported that the monthly 7 pm programs will be:

April 18 – “Life Saving Station,” by Kristyn Small and Rebecca Rogers (speaking fee of \$80)

May 16 – Beachcombing, by Tom Lord

May 23 – Video presentation, “Ten Years at Cadbury,” by Adele Trout with memories by residents and light refreshments.

Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$107.70. A bookshelf has been built for the library, a chair has been repaired, and residents have completed several personal projects. As Woodshop Chairman, Ron has invited Richard Thomas to become a member of the Committee and he has accepted. He has been active in working in the shop since his move here and will make a good contribution to the Committee.

Cadbury at Lewes Building and Property Committee Report: Gil Kaufman reported that:

The second Nu Step has been installed.

A new patio cover will be financed by income from the Putting Golf income.

Long-time residents will be getting updated inserts for their Cadbury Handbooks.

Solar panels were discussed; their proposed uses were shelved for the present.

Working Group Reports:

Medical Services – Wellness – Sharon Hoover – no report

Financial – Gil Kaufman – no report

Tenth Anniversary – Adele Trout and Carol Bishop

Carol distributed a page of information regarding the anniversary which will be reproduced for residents at a later date

AREA REPORTS:

West Wing, 2nd floor – Erna Steinbruck – no report

West Wing, 1st floor – Karen Consolini reported that there were no new move-ins

East Wing, 1st floor – Bunny Guerrin reported that there were no new move-ins

East Wing, 2nd floor – Lois Wills reported that there were no new move-ins

Cottages – Elsie Gould reported that Tom and Barbara Reed have moved into Cottage 35

Health Center – Dick Kauffman reported that there are 9 residents in Safe Harbor and 26 in Assisted Living.

OLD BUSINESS: Gil Kaufman reported that Lewes in Bloom is not the entity interested in having a vegetable garden here at Cadbury. It is a group called “Community Garden Group” which is willing to work one-on-one with Cadbury residents who would like to participate in the garden and to pay all of the extra costs involved. The site for the garden has not been chosen yet. Cadbury has given its consent to the project.

ADJOURNMENT: The meeting was adjourned at 4:55 pm.

Respectfully submitted,

Kathy Holstrom, Secretary