



**CADBURY AT LEWES
AFTERNOON EXCHANGE
January 3, 2017**

Carol Holzman, Executive Director, opened the meeting by welcoming everyone and thanking them for coming. She wished everyone a Happy New Year!

She gave the microphone to Chuck Rendulic, Director of Support Services, who provided an update on his area. He said that 205 work orders were received in November, with 83% of them being completed within 24 hours. There was one that was not completed because it was lost. It had to do with a refrigerator door being changed. In December, 150 work orders were received. All of them have been completed and 83% of them were completed within 24 hours. Over the course of year, 2,012 work orders were submitted and completed.

With respect to the grounds, Maintenance continues to clean up. The fountains have been removed until spring. They are working on trimming trees and bushes and will start prepping the beds for mulch. Maintenance is also taking down the holiday decorations.

The women's Bistro bathroom countertop and sinks were replaced and there is a small area of wallpaper to patch.

Pat Ward asked if the dining room switch in his apartment includes the wall switch and the light. Chuck said it does.

Richard Woolley asked if the projector in the auditorium has been fixed. Chuck said it was fixed today. Richard also asked if the street light by Cottage #31 has been fixed and it has.

Chuck gave the microphone back to Carol who said that the census in Independent Living is 117 for an 89% occupancy (approximately 160 people). Carol reminded residents that if they refer a new prospect to Cadbury that is not already in our database and the prospect moves in, both the new resident and the referring resident will qualify for a one-time \$2,000 credit on their monthly fee.

The Assisted Living census is 39 for an 89% occupancy. That number is up 3 from last month. The Skilled census is 38 for an 98% occupancy.

The Lights of Love event was a great success and we reached our \$12,000 goal for the Residents Reserve Fund. Carol thanked everyone for his or her donations.

Carol said there was a problem with the high school singing event. It was on the activities calendar and they came a day early. Please note that all activities are subject to change. We will try and get a notice in mailboxes to let residents know when there is a change.

Carol advised that we have two types of contracted services: Genesis for rehabilitation and Generations Salon Services for hair. The manager for Genesis is Ann Murray. The manager for the hair salon is Diana Brown. Diana works in the Assisted Living salon and you can contact to her with any questions.

The new Resident Budget Committee is comprised of the following individuals: Richard Woolley, Barbara Sumereau, Joe Boyle, Judy Burgess, Pat Cummings, Bill Dunn, Jim McMullen, Gil Kaufman, and Frank Dynan. They will be meeting with Arnie Weiner, CFO, and Carol within the next two weeks. We will set up a time to meet. Once the budget is approved, they will meet again.

PMIs:

- When are we getting a second Nu-Step in the Fitness Center? Carol said that the subject was discussed at the Resident Life Committee Meeting in December and we talked about whether we should get another Nu-Step or an elliptical. Deb Hamilton has put a survey together which will go out to the residents next week with pictures showing both types of equipment. Once we get the surveys back, we'll let you all know the result.
- Tom Lord said that we've been waiting a long time for a bike rack with a shelter. Carol said sometimes things come up that become a priority such as a new freezer or dishwasher being replaced. We will be looking at a lean-to or covered bike rack in the spring or summer.
- Jim Bazzoli said that Beebe has a piece of exercise equipment called a Grinder. It doesn't take up much space and people can use it from a wheelchair; you can wheel up to it or step up to it.
- The piano in the Bistro needs tuning. Carol said that Barry is coming this week to tune it. He tunes it twice a year.
- Cadbury needs more staff for Safe Harbor. Carol stated that we have 3 aides and 2 RNs on during the day and at night there are 2 aides and 1 RN.
- The mums planted around the tree in the courtyard are very nice; thank you.
- Parking – when a guest comes to visit, the resident backs out of the parking space and the visitor pulls in. When the resident comes back, they switch cars for the same spot. This is maddening for other residents to watch. Carol said that people need to try and do the right things. Visitors should park in visitor/guest parking, not resident parking spots.
- The pool water temperature is cool. Carol will ask Maintenance to check it.
- The hot water is very hot when it is first turned on. Carol said the PMI didn't specify what area it was. We will have Chuck look into it.

Mildred Wiedmann asked if the Lights of Love event was profitable and, if so, how much money was raised? Carol said that once the numbers are tallied, we'd provide the final figures.

Rebecca Rogers – she would like more information about something going on with living wills and memoir writing. Sharon Hoover clarified that beginning next Tuesday, there will be a memoir writing class taught by Ray Tyson. He was teaching at OSHER and is now doing it as a volunteer. It will run for 3-4 weeks at 11:00 am in the Creative Arts Room. She will send a memo out. She added that Ray’s class is helpful for writing notes and cards.

Elsie Gould said there has been some discussion in the past about the electric bills in the winter. Maybe we could have public services do an energy audit. They found some air leaks in her cottage. The audits are not free but we could budget for it. Carol said that we would look into it.

Jack Chapin mentioned putting announcements in cubby holes and that we could put together a database. In the back of the resident directory is a list of all email addresses to create a distribution list. Carol said to double-check the email address in the back of the picture directory. If it is incorrect, let Jim McMullen know. We will communicate items such as changes to the calendar, dining menus, notices for window washing or changing of filters, etc.

Don Wiedmann asked when we are updating the phone directory. Carol said that we update it and publish it twice a year, in February and July.

When is the awning on the patio coming? Carol said that we have umbrellas to use. The purchase of an awning is on hold for now.

Mildred Wiedmann asked if we have any plans for the 5 acres. Carol said there are no plans to build right now. During the zoning and purchase process we had to submit a plan. The plan included 28 dwelling in 4 towers. There would be 4 dwellings on each level with a central elevator and parking underneath. We won’t pursue this until we have a substantial wait list. Marketing has 5 cottages and 4 apartments available. Building a Maintenance shed is still in the plan.

Are there any plans for the loading dock? The area looks terrible. Carol said there is nothing planned at this time. We will make sure Marketing keeps prospects away from the area.

Elaine Showers asked if there is any money in the budget for new furniture. Carol said there is. We need to start replacing items like the sofa in Assisted Living, etc. It is part of our Strategic Plan for the carpet to be replaced soon. Some threads are worn by the elevators and where the carpet goes into the West Wing.

Carol thanked everyone for coming and said her door is always open if residents have something they wish to discuss.

Barbara White, Recorder
1/11/17