

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
GENERAL MEETING
Monday, January 16, 2017; 3:30 pm in the Auditorium

WELCOME AND REMARKS: President Gil Kaufman told the residents "Happy Martin Luther King Birthday" and remarked that he wishes he was the Vice President under Don Burgess, as was planned, but unfortunately that was not to be.

CALL TO ORDER: Gil Kaufman called the meeting to order. 63 members were present. A moment of silence was observed.

Thanks were given to Jane Lord for all her hard work in presiding over CALRA for the past two years.

Gil reported that Dick Cleaveland offered to head up the development of a CALRA Handbook and he authorized him to be the chair of such a working group. He also stated that there are three areas on which he would like to focus this year: (1) improving the transparency of management activity including finances, (2) improving our recycling program, and (3) improving our interaction with AL.

MINUTES: The minutes of the December 12, 2016 Board of Directors' Meeting and December 19, 2016 General meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent four cards and that she appreciates our letting her know of those who need a card.

TREASURER'S REPORT: Jim McMullen reported that the balance as of December 1, 2016 was \$57,603. Income for December was \$1,524 and expenses were \$50,682, the majority being payout of the 2016 Employees Appreciation fund, leaving a net amount of (\$49,158). The balance as of December 31, 2016 was \$8,445 including an Employee Appreciation carryover of \$780. The actual CALRA operating balance is \$7,665.

Gil Kaufman reported that the Board of Directors ratified the appointment of the Committee Chairpersons and they will be reporting today.

COMMITTEE REPORTS:

Activities: Carol Bishop reported that the following activities are scheduled for the remainder of January:

1/17 – Lunch at Victoria's

1/21 – Metropolitan Opera at the High School, "Romeo and Juliet"

1/23 – Dinner at Blackwall Hitch

1/24 – Men's lunch at Dog Fish

1/25 – Dover Downs and shopping at the Mall

1/29 - "Come Fly With Me" put on by the Camp Rehoboth Chorus. Tickets are \$25 and are going fast.

Scheduled for February are the following:

2/5 – Super Bowl party—BYOB and snacks

2/6 – Lunch at The Pig and Publican – new Belgian-style restaurant

2/7 – Lunch at the brick Hotel in Georgetown

2/11 – Coastal Concerts in Lewes

2/12 – Plaza Suite – Clear Space

Communication: Woody Seamone reported that the Committee met on January 5th. Progress is continuing on the software contract with Fine Line, Inc. on the development of a new CALRA website. The contract has been underway for about six weeks. The test site will be in a test mode in about three weeks. We will need input from the project leaders in about three or four weeks to start tests on the system. Training is expected to start in about three to four weeks with the first look by the project managers. The review of the use of the TV channel for information for residents with Deb Hamilton has not yet been scheduled.

Dining: Corinnne Lehman reported that the Committee met on January 6, 2017. Jeff reported that the comment cards continued to rate meals and service in the Chart Room and Bistro as good to very good. All comments are helpful. He was happy to report that he is operating under budget. Discussed were updating, remodeling, and creating new menus for the Bistro; having ice cream available for dessert in the Chart Room; using a computerized system for ordering food (need more wi-fi); and having a breakfast buffet for employees and residents in the future. Themes for the Wednesday night buffet will be changing. Happy Hour food will be re-evaluated based on residents' input. Cans and bottles will be placed in separate containers marked "cans and bottles only." A special Valentines' Day event will be scheduled for February 14th. The next meeting will be February 2nd at 3 pm.

Gift Shop: Elsie Gould reported that the income for December 2016 was \$485 and expenses were \$362, leaving a net profit of \$123. The net profit for the year was \$4,150. Kevin Fleming products will soon be available in the shop. Residents are encouraged to look for items to donate to the shop as the available items are dwindling.

Library: Judy Burgess reported that the Committee met on January 9, 2017. Mildred Wiedmann has purchased several large print books of fiction which are always in demand. The Committee is looking to purchase another Qu'oran as the copy in the Quiet Room is often taken out. If anyone knows of a good translation, please let a Committee member know. A letter was sent to the Director of Nursing and others regarding the availability of a limited number of novels and other readings on CDs that are in the Library. The next "housekeeping" session will be Saturday, February 25, 2017, weather permitting. Judy thanked the members and volunteers for the good job of keeping the Library neat and clean. The next Committee meeting is scheduled for March 9, 2017. At 3 pm.

Newsletter: Pat O'Hanlon sent word that the next newsletter is expected to be out in February. Articles are due by February 1st. Sallie Corbishley is collaborating with Pat on the Newsletter.

Program: Rich Woolley reported that the monthly 7 pm Programs will be:

January 24, 2017 - ITN Transportation for Southern Delaware presented by Janice Hanwell

(cancelled)

February 21, 2017 - Voices of Praise, Cape Henlopen High School Gospel Choir

Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$103.69. The Shop has repaired a swivel chair and a rocking chair. The results of the Arts and Craft Show related to the Wood Shop participation showed total sales of \$1,211 and a contribution of \$340 to the Fund. 25% of all receipts from the sale of woodshop items benefit the Resident Reserve Fund. Bill Dunn, Rebecca Rogers, and Richard Thomas have been working on projects. The shop is currently in the process of replacing an extensive list of necessary materials to continue the work of the shop at a total cost of \$667.25. Residents may bring items to the shop that need to be repaired.

RATIFICATION OF COMMITTEE CHAIRPERSONS: It was brought to the attention of the President that the By Laws state that the membership must ratify the appointment of the Committee Chairpersons. Therefore, Jane Lord moved that: "The membership ratify the following Committee Chairpersons:

ACTIVITIES:	Carol Bishop
BY LAWS:	Jane Lord
COMMUNICATION:	Woody Seamone
DINING SERVICES:	Corinne Lehman
EMPLOYEE APPRECIATION:	Jim McMullen
GIFT SHOP:	Gil Kaufman
LIBRARY:	Mildred Wiedmann and Judy Burgess
NEWSLETTER:	Pat O'Hanlon
NOMINATING:	Jane Lord
PROGRAM:	Rich Woolley
WOODWORKING:	Ron Trupp."

The motion was seconded and carried.

AREA REPORTS:

West Wing, 2nd floor – Erna Steinbruck reported that there were no new move-ins

West Wing, 1st floor – Karen Consolini reported that there were no new move-ins

East Wing, 1st floor – Bunny Guerrin reported that there were no new move-ins

East Wing, 2nd floor – Lois Wills reported that there were no new move-ins

Cottages – Elsie Gould reported that there were no new move-ins

Health Center – Dick Kauffman reported that there are 15 resident spaces in Safe Harbor (SH) with 12 occupied and 30 in Assisted Living (AL) with 27 occupied. Relatively new residents in AL from Independent Living (IL) include Lou and Gail Nolting, Bea and Ken Robinson, Trudy Puglia, and Myrna Kluchnik. Dick is working with Gil to improve intercommunication between IL and AL.

OLD BUSINESS: Bunny Guerrin reported that 60 copies of the coloring book were sold which added \$360 to the Resident Reserve Fund. 30 Copies were given to Skilled Nursing and Assisted Living personnel to be distributed to residents. 10 copies are unaccounted for.

Gil Kaufman reported that the Lights of Love's cost was \$5,152 and it generated only \$3,255 in income.

Next year's goal will be to greatly improve the amount of advertising to have better attendance and to reduce the amount and cost of the refreshments.

NEW BUSINESS: Sharon Hoover announced that the next meeting of the Wellness Task Force will be Thursday, January 19th at 1:30 pm in the Welcome Room. Participants were asked to bring their copies of the Health Center booklets from their Cadbury Notebooks. It was noted that the Cadbury Notebook that is handed out to new residents needs to be updated and all residents should receive a copy of the updates.

Sharon Hoover was thanked for scheduling Ray Tyson's workshop on "Memoirs."

ADJOURNMENT: The meeting was adjourned at 4:35 pm.

Respectfully submitted,

Kathy Holstrom, Secretary