

MINUTES  
CADBURY AT LEWES RESIDENTS' ASSOCIATION  
GENERAL MEETING  
Monday, December 19, 2016; 3:30 pm in the Auditorium

President Jane Lord called the meeting to order. There were 61 members present. A moment of silence was observed.

**MINUTES:** The minutes of the November 14, 2016 Board of Directors' Meeting and November 21, 2016 General meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

**CORRESPONDING SECRETARY'S REPORT:** Binky Tompkins reported that she sent ten cards and told us how much she appreciates our letting her know of those who need a card.

**TREASURER'S REPORT:** Gil Kaufman reported that the balance as of November 1, 2016 was \$41,521. Income for November was \$17,909 and expenses were \$1,827 leaving a net amount of \$16,082. The balance as of November 30, 2016 was \$57,603 including an Employee Appreciation carryover of \$43,175. The actual CALRA operating balance is \$14,428.

**COMMITTEE REPORTS:**

**Activities:** Carol Bishop reported that activities scheduled for the rest of December are: Christmas Eve dinner, Nancy Krail's caroling on Christmas day, dinner at Just in Thyme, lunch at 1776, and New Year's Eve in the Bistro. Scheduled for January 2017 are: Walk at the Point with Tom Lord, Dinner at the Buttery, Lunch at Crooked Hammock, Trip to the Lewes Library, Movie and lunch at Midway, Dinner at Bethany Blues, Biggs Museum in Dover, Lunch at Victoria s, "Romeo and Juliette" at the Opera, Dinner at Blackwell Hitch, Men's lunch at Dogfish, Dover Downs and shopping, "Come Fly With Me" by Camp K Chorus, and Lunch at The Egg,

**Communication:** Woody Seamone reported that the Committee met on December 8th. Progress is continuing on the software contract with Fine Line, Inc. Questions and comments from the Committee are being exchanged by Email. This type of discussion will continue and no controversy has been apparent so far. Fine Line will be billing us monthly. There is a need for a review of the use of the TV channel for information for residents. This area will be discussed with Deb Hamilton to see how the system works and if changes are needed.

**Dining:** There was no report.

**Employee Appreciation:** Jim McMullen reported that checks amounting to \$48,130 were distributed to 211 employees on December 7<sup>th</sup> and were very much appreciated as were the goodies provided for the event by residents. Thank you letters were distributed the week of 12/11/16. Participation was excellent: Cottages and Apartments were both at 93% and AL/Skilled at 50%. There is no carryover at this time. This is the final report for this year. The Committee was thanked and introduced.

**Gift Shop:** Gil Kaufman reported that the income for November 2016 was \$720 and expenses were \$436. As of November 30, 2016 the net profit was \$284. The net profit for the year is \$4,027. Many of the volunteers have assumed various responsibilities for the Shop which will allow the present chairs to continue to oversee the operations, i.e, Judy Seamone – Scheduling; Llywella Stuchlik – Dealing with donations, pricing them, and getting them onto the shelves; Binky Tompkins – Keeping the card rack full and ordering new cards as needed; Joe and Frank – Inventory purchasing; and Elsie Gould – Delivering our monthly report to CALRA and the CALRA Board. The other volunteers and substitutes will also be

looking for ways they can help out. We thank them all for their hard work and look forward to another good year in 2017.

**Library:** Judy Burgess reported that the Committee met on December 8<sup>th</sup>. Mildred Wiedmann welcomed the newest member, Marianne Jarvis. The effectiveness of the last “housekeeping” session was discussed and plans were made for the next clean-up scheduled for February 25, 2017 at 10 am. Ideas were suggested for the next article in the Newsletter and arrangement were made to take the book cart around Health Care. The reading machine in the Library (Topaz) for those with vision problems is not working. Efforts are being made to either repair it or replace it.

**Newsletter:** The next newsletter will be out in February. Articles are due by February 1<sup>st</sup>.

**Program:** Nancy Krail reported that the monthly 7 pm Programs will be:  
December 20 – Rick Steves European Christmas  
January 17 – The Storm of 1962 presented by Wendy Carey  
January 24 - ITN Transportation for Southern Delaware presented by Janice Hanwel

**Woodshop:** Ron Trupp reported that the current balance in the wood shop treasury is \$82.18. The Shop has repaired a swivel chair and worked on some personal items. 25% of all receipts from the sale of woodshop items benefit the Resident Reserve Fund. Bill Dunn, Rebecca Rogers, and Richard Thomas have been working on projects. The shop is currently in the process of replacing an extensive list of necessary materials to continue the work of the shop. In 2017 the planer will have to be replaced which will cost in the range of \$400-\$500. Residents may bring items to the shop that need to be repaired.

**Cadbury Senior Lifestyles’ Resident Life Committee Report:** Lois Wills reported:

**Resident Reserve Fund** as of October 31, 2016

Morgan Stanley – Friends of Cadbury	\$236,555.70
TD Bank – Cadbury at Lewes Resident Reserve	<u>\$168,398.03</u>
<b>Total</b>	<b>\$404,953.73</b>

**Charitable Gift Annuity Status** December 27, 2011 \$ 30,000.00

**Total Pledged Annuities** **\$ 30,000.00**

**Resident monthly statement donations to the Reserve Fund**

Number of households:	(was 6)	10
Number of residents:	(was 10)	15
Total amount of monthly donations:	(was \$110)	<b>\$165.00</b>

**Staff donations through payroll deductions to all Cadbury causes:**

Number of staff:	2
Total amount per month:	<b>\$140.00</b>

**WING AND COTTAGE REPORTS:**

West Wing, 2<sup>nd</sup> floor – Erna Steinbruck reported that Florence Nahagian moved into Apartment 221 and Myrna Kluchnik moved into Apartment 220

West Wing 1<sup>st</sup> floor – Karen Consolini reported that there were no new move-ins

East Wing, 1<sup>st</sup> floor – Bunny Guerrin reported that there were no new move-ins

East Wing, 2<sup>nd</sup> floor – Lois Wills reported that there were no new move-ins

Cottages – Don Wiedmann reported that there were no new move-ins

**Nominating Committee Report:** Adele Trout read the list of nominees for the following offices: President – Gil Kaufman, Vice-President – Bill Gehron (one year term), Secretary – Kathy Holstrom, Treasurer – Jim McMullen, Assistant Treasurer – Frank Dynan, East Wing First Floor Representative – Bunny Guerrin, Cottage Representative – Frances Mason, and Assisted Living Representative – Dick Kaufman.

**Election of Officers:** Jane Lord asked for nominations from the floor. Hearing none, she called for a motion to elect the slate of officers as presented by the Nominating Committee. Fran Tobin so moved. The motion was seconded and passed unanimously.

**NEW BUSINESS:** Jane Lord reported on the Cadbury Budget Review Committee:

Each year at this time, the Cadbury administration invites CALRA to assemble a small group of residents to learn about the Cadbury budget process and to suggest capital improvements that might be included in the budget for the ensuing year. The following residents have been appointed to the Cadbury Budget Review Committee for 2016-2017:

Rich Wooley  
Barbara Summureau  
Joe Boyle  
Judy Burgess  
Pat Cummings  
Bill Dunn  
Jim McMullen (incoming treasurer)  
Frank Dynan (incoming assistant treasurer)  
Gil Kaufman

Frank Dynan thanked Ron Trupp for organizing, running, and reporting on the Shuffleboard Tournament.

**ANNOUNCEMENTS:** Sharon Hoover made the following announcements:

There will be a Wellness Committee meeting Thursday, January 19, 2017 in the Welcome Room.

Delaware living wills will be discussed.

New residents need to know that volunteers are needed in the Library, in the Health Center to greet visitors, to sing in the Cadbury Chorus (especially altos, basses, and tenors), and to help in the Gift Shop.

A possible memoir class may be taught for four consecutive Tuesday mornings at 11 am in January, 2017. The teacher would be Rae Tyson who has been teaching this regularly at Osher. This workshop would appeal to anyone who would like to write, both men and women. It also offers good tips on writing letters or other small pieces of writing.

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Fran Tobin said she would like to see a handbook to be given to new residents listing things that occur during the year with explanations, such as the Employee Appreciation function we just completed. It was stated that the floor representatives' duties include things of this nature and also that a full explanation of this function was included in the introductory letter which everyone received. Perhaps a meeting of the representatives should be called to review what they are supposed to take and explain to new residents.

Jane Lord said she has enjoyed her tenure as President and thanked the Board of Directors for their help and support.

**ADJOURNMENT:** The meeting was adjourned at 4:45 pm.

Respectfully submitted,

Kathy Holstrom, Secretary