

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, November 14, 2016; 3:30 pm in the Welcome Room

President Jane Lord called the meeting to order. All members were present except Karen Consolini, Alan Ward, and Pat O'Hanlon. A moment of silence was observed.

MINUTES: The minutes of the October 10, 2016 Board of Directors' Meeting and October 17, 2016 General meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent four cards and told us how much she appreciates our letting her know of those who need a card.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of October 1, 2016 was \$11,299. Income for October was \$31,304 and expenses were \$1,083 leaving a net amount of \$30,222. The balance as of October 31, 2016 was \$41,521 including an Employee Appreciation carryover of \$31,175. The actual CALRA operating balance is \$10,346. A final CALRA Budget was distributed. Gil Kaufman moved that "CALRA forgive the loan of \$300 made for the printing of the coloring books so that all the profits from the sale of the books can go to the Resident Reserve Fund." The motion was seconded and passed unanimously.

COMMITTEE REPORTS:

Activities: Curt Christensen reported that activities scheduled for the rest of November are: Dinner at Just in Thyme, Shopping at Dollar Store, Lunch at Cottage Café, Coastal Concert at Bethel Methodist, Men's lunch at Jimmy's Grill, Capital Ringers at St. Peter's Church, Shopping at Dollar Store, Monthly trip to Dover Downs, 2nd Street Players – "A Christmas Carol," and Lunch at Grandpa Mac's (a delight on Mac & Cheese).

Communication: Woody Seamone reported that the Committee met on November 6th. Progress is continuing on the software contract with Fine Line, Inc. Questions and comments from the Committee are being exchanged by Email. This type of discussion will continue and no controversy has been apparent so far. Fine Line will be billing us monthly. There is a need for a review of the use of the TV channel for information for residents. This area will be discussed with Deb Hamilton to see how the system works and if changes are needed. Here is a reminder of the password needed to access the private data for Cadbury residents: lewesde. The user ID is CALRA.

Dining: Jim McMullen for Alan Ward reported that the Committee met on November 3rd and the main focus was on the new menus. The number of comment cards increased from 13 in September to 53 in October. The comments on the new menus were mixed and the committee will continue to focus on them. There was a suggestion to keep the Bistro open during "off hours" and to increase the lighting for the Bistro menu board. There will be special notices for the holiday and special meals.

Employee Appreciation: Jim McMullen reported that during October we collected \$29,358 from 97 individuals. That is 53% of the resident base. So far in November we have collected an additional \$5,415. The cookie sign-up sheets are posted in the mailroom and the cubby box area. The employees' gift checks will be distributed December 7 from 1 to 5 pm in the Bistro.

Gift Shop: Gil Kaufman reported that the income for October 2016 was \$771 and expenses were \$383. As of October 31, 2016 the net profit was \$384. The net profit for the year is \$3,743. We have Cadbury bee honey for sale and it is going fast.

Library: Judy Burgess reported that several members of the Committee met on November 4th to do a major housekeeping of the library shelves. More than a dozen bags of books were taken to the Book Fair and Annual Christmas Boutique at the Biden Center by Jim Bazzoli. The Activity Committee is arranging for the trips to the Lewes Library every three weeks to coordinate with the library's book loaning practices. The Lewes Library offers many activities that should interest Cadburyites. On Tuesdays at 2 pm there is an Adult Coloring Club. A Free Write session is held on Wednesdays at 6 pm. Yoga fans can participate in LaughaYoga on Friday mornings. A program earlier in November discussed the native peoples of Delaware during colonial times. The Library also provides a shop with books for adults and children (average price of hard backs - \$2), artwork, and other goods with volunteers willing to help make selections. The next meeting will be December 8th at 3 pm.

Newsletter: Pat O'Hanlan sent word that that the next newsletter will be out at the end of November.

Nominating: Adele Trout reported that the Committee has completed the task of securing nominees for the following offices: President – Gil Kaufman, Vice President – Bill Gehron (one-year term), Secretary – Kathy Holstrom, Treasurer – Jim McMullen, Assistant Treasurer – Frank Dynan, East Wing First Floor Representative – Bunny Guerrin, Cottage Representative – Frances Mason, and Assisted Living Representative – Dick Kaufman. The election of officers will take place during the December 19th General Meeting. (To be noted: Nominations from the floor may be received provided the person nominated has previously agreed to serve if elected. In that event, a vote by written ballot will be conducted.)

Program: Nancy Krail reported that the monthly 7 pm Programs will be:
November 15 – Make Yourself Ageless, presented by Bruce Garrabrandt
December 11 – Cadbury Chorus Christmas Concert
December 20 – Rick Steves' European Christmas

Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$32.18. The Shop has repaired a shelf and made a set of bed risers. The main activity has been the completion of items for sale at the Arts and Craft Show beginning November 11 which will be sold through the Office of Philanthropy with 25% of the receipts benefitting the Resident Reserve Fund. Richard Thomas has joined the people working in the Shop.

WING AND COTTAGE REPORTS:

West Wing, 2nd floor – Erna Steinbruck reported that there are no new move-ins

West Wing, 1st floor – Karen Consolini sent word that Barbara and Carl Starkweather moved into Apt. 104

East Wing, 1st floor – Bunny Guerrin reported that there were no new move-ins

East Wing, 2nd floor – Lois Wills reported that there were no new move-ins

Cottages - Don Wiedmann reported that there were no new move-ins

NEW BUSINESS: Don Wiedmann suggested that CALRA should be responsible for the display case and should ask for a volunteer at the General Meeting to be in charge.

ADJOURNMENT: The meeting was adjourned at 4:45 pm.

Respectfully submitted,

Kathy Holstrom, Secretary