

THE MOORINGS AT LEWES RESIDENTS' ASSOCIATION

Board of Directors' Meeting Minutes

Monday, June 12, 2023; 3:30 PM in the Auditorium

WELCOME: President Don Smith welcomed everyone to the meeting.

CALL TO ORDER: President Smith called the meeting to order. All Directors were present except Jane Lord, Tom Reed, Sherry Chappelle, and Bunny Guerrin. A moment of silence was observed.

OPENING REMARKS: President Smith announced that to assist Kathy during the Board Meetings and General Meetings, all Board members are being asked to use the microphone.

Board members will give a copy of their reports to Kathy at the beginning of the Board Meeting and General Meeting.

During the General Meeting, Board members are asked to sit in the first two rows in the auditorium.

Committee chairs will advise Lisa if their committee is not going to have meetings during July and August.

All area reps are being asked to update their committee members on the TMALRA website by advising Bill Littell.

Per the Bylaws, there will be no Board Meeting in July. The next Board Meeting will be August 14, 2023.

Per the Bylaws, there will be no General meeting in July or August. The next one will be September 18, 2023.

Carol Bishop has resigned as Activities Committee Chairperson and has nominated Peg Partlow to take her place.

Sherry Chappelle has resigned as the Area Rep for cottages 25-48 and has nominated Carol Bishop to take her place.

Carol Lader has resigned as Employee Appreciation Chairperson and has nominated Larry Myers to take her place.

Bunny Guerrin has resigned as the Area Rep for the First Floor East Wing and has nominated Mary Lou Poffenberger to take her place.

President Smith will be calling for individual meetings with the Committee Chairs and Area Reps during the month of July to discuss some proposed changes on the agenda for the board meetings. He is proposing trying to streamline the meetings.

MINUTES: Kathy Holstrom reported that the minutes of the May Board of Directors' Meeting and General Meeting were posted in the Mail Room, the Library, and on the Website. If there are any additions or corrections needed, please put them in writing and place them in Kathy's cubby #135 and she will add them. Otherwise they will be filed.

CORRESPONDING SECRETARY'S REPORT: Carol Lader reported that she sent 9 cards this month plus May birthday cards. Please let her know of anyone who needs a card even just for cheering someone up. She thanked the Floor Reps and others for giving her names. Cards for Skilled or Safe Harbor residents can be given to the front desk to be delivered.

TREASURER'S REPORT: Larry Myers for Tom Reed reported that the income for May was \$649 and expenses were \$658 leaving a deficit of (\$9). As of May 31, 2023 the account balance was \$32,775 less the Employee Appreciation Fund of \$3,043, leaving an operating balance of \$29,732.

ASSISTANT TREASURER'S REPORT: Larry Myers reported that other than the gift shop, the only revenue was a \$25 membership check. Expenses included \$290 to print the newsletter, \$60 for large-print books and a label maker for the library, \$100 for a program honorarium, and \$134 for Netflix for the remainder of the year.

COMMITTEE REPORTS:

Activities: Carol Bishop reported that the Committee met on July 12th under the guidance of Peg Partlow who detailed a new plan to improve things. The Committee will be planning certain activities on the same day each month; for example, Ladies Lunch will be the second Tuesday of the month; Dinner Out will be the 4th Thursday of the month, etc. The weekend activities with a bus will be either Saturday or Sunday as we have a transportation problem.

The only new activity to be reported is a sunset cruise being planned by Corinne Lehman for August 2nd.

Holiday plans will be discussed later this month. Peg requested that the Committee change their meeting date to the 4th Tuesday of the month at 3 pm. They will meet again on June 27th to firm up some plans.

Carol said she has enjoyed being at the helm of this Committee but after seven and a half years it's time for some new blood. Welcome Peg and good luck!

Bylaws: No report

Communication: Jim McMullen reported that the next deadline for the Newsletter is August 1st and they are preparing for the July edition of the Pictorial Directory. They are lacking a few "mug shots" as well as birthdays and anniversaries. Jim McMullen will contact members directly and copy the area reps.

Dining: Bob Porta reported that the Committee met on June 1, 2023. It reviewed the report of the March 2023 Dining Comment Cards. It was interesting but it was only one month and it was before the new menus came out. The May report will be more informative and can be compared.

There was a lot of discussion regarding the new menus and the Always Available Items on the right of the menu was considered a great improvement.

Pam read comments she had received via email through May indicating both positive and negative feedback.

It was noted that if anyone wanted to bring their own item to be served with their dinner, (e.g., unsalted butter), this may be done on the day that it is to be consumed. Alternatively, a quantity of the item may be given to the wait staff (in a suitable container with your name on it) and you can request that it be given to you with your meals.

There will be no scheduled meeting in July or August. The next meeting will be September 7, 2023.

Employee Appreciation: Carol Lader thanked TMLRA for the opportunity for her to chair the Committee. She said she loved every minute of the four years which has given her the opportunity to meet fellow residents as well as the staff here at The Moorings.

Gift Shop: Diane Bair reported that the income for May was:

Income: \$228.25 (Cash)
 \$150.00 (Bingo)

	<u>\$244.00</u> (Charges)
Total	\$622.50
Expenses:	<u>\$ 71.99</u>
Total Profit	\$550.51

A great month!!!

LIBRARY: Judy Burgess reported that the rows of text in the large print books are often very close together. An index card or something similar can help you see only one row of print at a time. If you place the card at the top of the page and slide it down as you read each row, your ease with reading should be increased.

Please remember to select your books for your "Summer Reads." I have great expectations for your brief descriptions due to come out in our August Newsletter. Please send these blurbs to Sherry Chappelle, cottage 45, by August 1st. You may submit more than one but please keep them short.

Our next Committee Meeting will be on June 29, 2023, Thursday at 4 pm.

Nominating: No report.

Program: Adele Trout reported that the movies have been put on the Website.

The Programs are as follows:

June 14 – Cadbury Chorus Summer Concert – 7 pm

There will be no Committee meetings in June or July

Wellness: No report.

The next Wellness Committee meeting will be September 4, 2023.

Wood Shop: Richard Thomas reported that he has been working on items needed by the Tai Chi exercise group.

Area Reports:

West Wing, 1st floor - Peg Partlow reported that Frances Mason has moved into Apartment 119; one vacancy

West Wing, 2nd floor - Linda T reported that Theresa Montgomery will be moving into Apartment 210 and Marjorie Mounts will be moving into Apartment 205; no vacancies

East Wing, 1st floor - Mary Shea has moved into Apartment 132; no vacancies

East Wing, 2nd floor - Diane Bair reported no change; one vacancy

Cottages, Mildred Wiedmann - reported no change; three vacancies

Cottages, Sherry Chappelle – no report

Health Center – Gil Kaufman reported that the census is as follows

Assisted Living 30/30 – 100% up from last month

Safe Harbor 14/14 – 100% up from last month

Special Reports:

BUILDING AND PROPERTY COMMITTEE REPORT: Gil Kaufman reported that the Committee met on May 16, 2023. The following items were discussed:

1. Question removal of plantings when cottage residents leave. A number of current cottage residents have expressed the view that plantings by residents who have left should be retained if they are not invasive or unsuitable for some reason. The policy is to remove older plantings behind cottages to (a) remove undesirable plantings, (b) simplify maintenance of the area, including mowing, and (c) to avoid having to take the responsibility of care for plantings behind cottages. The issue came up because of the suspicion that potential new residents would like the older plantings, so I discussed this issue with Karen Kerstetter, Marketing Director, and she supports the stated policy and says all new residents care about is their ability to plant their own flora.
2. Replacement of plantings with non-invasive types. Discussion of this matter made clear that our new landscapers, Brightview, are aware of Delaware guidelines for invasive and non-invasive flora and can be counted on to stick with those guidelines. I provided B&PC chair Bud Hirschman with published information I was given on the subject. We were made aware that general publications do not always represent specific guidelines for Delaware.
3. Groundbreaking at the Moorings? Despite the last sentence of the paragraph about The Moorings in the Springpoint Annual Report, no new construction is expected here in 2023 and, given the time to obtain permits for building construction, it is doubtful it would happen even in 2024.
4. On-Street Parking. Because of the relative narrowness of Cadbury Circle, the campus loop drive, concerns have been raised about the number of visitor cars parked along the road. We want everyone to encourage visitors to park off the road where that can be conveniently done either in our driveways or nearby parking areas. Leaving cars on the Cadbury Circle overnight is definitely discouraged. Where that is not practical, it is ok to park on the road but do so sensibly, not right across from another car or in front of mailboxes.

RESIDENT LIFE COMMITTEE REPORT: No report

FINANCIAL WORKING GROUP REPORT: No report.

TRUSTEES REPORT: Tom Reed put his latest report in everyone's cubby.

DEI COMMITTEE REPORT: No report

SAFETY COMMITTEE REPORT: No report

OPEN FORUM: Residents working on our flower gardens and the Memory Care Gardens were thanked.

OLD BUSINESS: Franz Portmann had been nominated and elected to the position of Chair of the Program Committee at the last Board of Directors' Meeting.

NEW BUSINESS: It was moved and seconded that the following persons be placed in nomination for Board positions: Peg Partlow for Activities Chair; Carol Bishop for Area Rep for Cottages 25-48; Larry Myers for Employee Appreciation Chair; and Mary Lou Poffenberger for Area Rep for First Floor East Wing. All nominees were unanimously elected.

ADJOURNMENT: There being no further business, the meeting was adjourned at 4:45.
Respectfully submitted, Kathy Holstrom, Secretary