

THE MOORINGS AT LEWES RESIDENTS' ASSOCIATION  
Regular Membership Meeting Minutes  
Monday, November 20, 2023; 3:30 PM in the Auditorium

**WELCOME:** President Don Smith welcomed everyone to the meeting

**CALL TO ORDER:** President Smith called the meeting to order. There were 54 members present. A moment of silence was observed.

**OPENING REMARKS:** President Smith announced that the RSV clinic will be held December 6<sup>th</sup> between 10:00 am and 12:00 pm. Only those who have signed up for the vaccine will be able to receive it—no walk-ins and no exceptions. If you haven't signed up and want it, see James ASAP.

On future Hodge Podge Dinner nights, the Chart Room will not be available for anyone not participating in the Dinner. Meals will only be available for pick-up or delivery for those not participating in the Dinner event.

Please use the sudden passing of Jack Chapin as an example of why residents need to make sure their beneficiary information is up to date. Every resident, particularly those who have refundable plans, should see Kristie Harris ASAP to review their files. Also, moving forward, if any changes are made to your beneficiaries, Kristie should be made aware of those ASAP after the change takes place.

If any residents still have questions regarding the recent communication about who can enter their apartment or cottage, they should see Annette directly.

Don't forget the budget meeting tomorrow at 1 pm not 11 am.

**MINUTES:** Kathy Holstrom reported that the minutes of the October Board of Directors' Meeting and Regular Membership Meeting were posted in the Mail Room, the Library, and on the Website. If there are any additions or corrections needed, please put them in writing and place them in Kathy's cubby #135 and she will add them. Otherwise, they will be filed.

**CORRESPONDING SECRETARY'S REPORT:** Carol Lader reported that she sent 21 cards this month. To have a card reach someone in Skilled Nursing, give it to the front desk and they will deliver it.

**TREASURER'S REPORT:** Tom Reed reported that the income for October was \$35,194 and the expenses were \$859, leaving a profit of \$34,335. As of October 31, 2023, the account balance was \$67,295 less the Employee Appreciation Fund of \$37,378, leaving an operating balance of \$29,917.

**ASSISTANT TREASURER'S REPORT:** No report

**COMMITTEE REPORTS:**

**Activities:** Peg Partlow reported that the Committee met on October 24<sup>th</sup> and completed the November Calendar and looked at December and January.

Linda T. reported that the Display Case is up to date through the end of 2023 with prospects for 2024.

Outdoor shuffleboard has been successfully completed and they are looking forward to the indoor season which will begin after the first of the year. Jim McMullen will organize this.

Upcoming events:

11/3 – 3:15 pm – Holiday Hoopla planning meeting for all attendees in the Bistro prior to Happy Hour

11/26 – Clear Space

11/27 – Outlet shopping

11/30 – Lewes Hospitality trip, full bus

12/2 – Mid-Atlantic Symphony

12/3 – Possum Point Players

12/5 – Lights of Love

There will be no ladies' or men's lunches out

New Year's Eve - still planning

**Communication:** No report,

**Dining:** Bob Porta reported that the Committee met on November 20, 2023.

Pam presented October's dining comments' summary which compared favorably with September's.

There was a discussion about incorrect/missing items in the pick-up dinner bags. She noted that the phone would be turned on in the Bistro from 5:00 to 6:30 pm so someone could respond to calls about problems with the bags.

There was a later incident when this was not helpful. Due to an error in transcribing a voice mail message to a written order, the request for delivery was omitted. The bag was left on the table as a pick up until the Bistro closed at which time it was taken to the kitchen. The residents never got their dinners that night. Pam promised to institute the following procedure to avoid having a recurrence of this problem:

1. The Bistro Attendant will be answering calls from 5:00 pm on, in the event someone is missing an item or has not received a meal
2. The Bistro Attendant and MOD will check for any bags left for pick up in the Bistro at 5:30 pm.
3. If any bags are left, the Bistro Attendant or MOD will contact the resident and inform them.
4. The Bistro Attendant and MOD will make sure that any missing meals or items are delivered, at no charge, to the patron, whether by dining staff (in apartments) or security (in cottages).

This procedure was to be reviewed with the staff at an inservice event.

**Employee Appreciation:** Larry Myers reported that checks will be distributed to employees on Wednesday, December 6<sup>th</sup> in the Bistro between noon and 4 pm.

Many thanks to everyone who contributed to this year's fund. A total of \$62,425 was contributed. Please feel free to stop by the Bistro and thank the employees as they receive their gifts.

**Gift Shop:** Diane Bair reported that:

Cash Income	\$198.00
Charges	\$323.00

Bingo	<u>\$248.50</u>
Total	<u>\$769.59</u>
Expenses	\$186.52

**Library:** Judy Burgess reported that a small book (that she displayed) is a facsimile of A Christmas Carol by Charles Dickens. On Friday, December 8<sup>th</sup> at 7 pm, Gerald Dickens will perform a retelling of this story in Cape Henlopen High School. To make reservations, phone Lewes Library. Cost? Nothing, but they do ask that you make a donation. Gerald Dickens? Charles Dickens' great grandson.

**Nominating:** Jim McMullen reported that seven Board positions are up for election at the December Membership Meeting. The positions and candidates are as follows:

Corresponding Secretary	Caol Lader
Treasurer	Tom Reed
Assistant Treasurer	Larry Myers
Cottage Representative 1-25	Carol Lader
East Wing Representative, 2 <sup>nd</sup> floor	Diane Bair
West Wing Representative, 2 <sup>nd</sup> floor	Linda Trzyzewski
Assisted Living	Gil Kaufman

These are two-year terms. All Candidates have agreed to serve, if elected.

**Program:** Franz Portmann reported that

Every Friday night is Movie Night. The movies are listed on the website, the calendar, and the Community Program APP.

November 21<sup>st</sup> - Denise Clemons will present her Christmas Food Program.

December 12<sup>th</sup> - The Moorings' Chorus' Christmas Program

December 19<sup>th</sup> - The Nutcracker

January 16<sup>th</sup> – Gil Kaufman will present To The Great Wall of China

**Wellness:** Gail Bourassa reported that the Committee met on 10/6/2023 with 12 people present. Sandy Spence reported about the progress being made regarding the Legal System recognizing the DMORT form. It was suggested that we need to educate the legal community about its use for the Delaware public. The form will be reviewed by the Congress when they return in January 2024 and Sandy will be our. Lisa Blunt Rochester is in favor of this as is the Advocacy Corps. Sandy will be writing an article on this for our quarterly newsletter.

There continues representative to be a discussion of food and its preparation. Rita Lookup, the Dietician in Healthcare came to speak with us regarding this issue. She is responsible for the nutritional needs of the residents in Healthcare only. She will do assessments of the residents' needs and suggest needed supplements. She was unable to offer us any information about the food preparation for independent living. She is willing to discuss dietary issues for us as individuals, to guide us to eat a nutritionally balanced diet.

Discussion regarding Morrison having a Dietician and reviewing menus for the independent living residents was again brought up. This led to a desire to have Pam Barnette, Director of Dining

Services, come to speak with this Committee. The questions would include: What are Pam's qualifications/background for her current position, having a sodium and glucose statement for each of the offerings on the menus, and taking a tour of the kitchen. It was decided that Gail would speak to Bob Porta in order to decide how to approach Pam with our concerns without alienating her in the process, as some of the above-mentioned concerns are a bit excessive.

The final discussion was one of the use of the File of Life and our need to review our file in the business office regarding the executor of our will. This came about after the statement of a new policy regarding access to a unit after the resident's death. Gail has a number of the File of Life Forms and will bring them to the next general meeting for distribution to those who want them. All are encouraged to update your personal file in the business office. This will require an appointment with Kristie Harris

**Woodshop:** Richard Thomas told everyone that the shop is always ready and willing to fix anything that needs it.

### **SCIL REPORTS:**

**FINANCIAL WORKING GROUP REPORT:** Jim McMullen reported that the group met with David Woodward, Garrett Midgett, and Annette Moore on 10/31/2023 to review third quarter 2023 financial results.

Annette discussed Moorings operations to include census, operating revenue, and departmental expenses. Operating margin for the quarter was 12% vs 7% budget.

Census and revenues were on budget. Departmental expenses were again under budget resulting in our surplus.

The balance sheet is strong; our surplus is \$1.3 million.

We got a look at the 2024 budget. Annette will present it to the residents on November 21, 2023. Until that time, we cannot comment.

### **AREA FREPRTS:**

West Wing, 1<sup>st</sup> floor – Peg Partlow reported that Dorothy Daneker has moved into Apartment 102; no vacancies

West Wing, 2<sup>nd</sup> floor – Linda T. reported one move-out; one vacancy

East Wing, 1<sup>st</sup> floor – Mary Lou Poffenberger reported no change; no vacancies

East Wing, 2<sup>nd</sup> floor – Diane Bair reported no change; one vacancy

Cottages 1-24 – Mildred Wiedmann reported no change; no vacancies

Cottages 25-48 – Carol Bishop reported no change; no vacancies

Health Center – Gil Kaufman AL – 26/30 87% Ron and Marge Trupp from IL to AL

Safe Harbor - 14/15 93% Meryl Chapen from IL to Skilled

Skilled - 37/40 93 Gary Showers from IL to Skilled

Hospital 1 IL resident Kitty Eichenlaub from AL to Skilled

### **OPEN FORUM:**

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**ADJOURNMENT:** There being no further business, the meeting was adjourned at pm.

Respectfully submitted, Kathy Holstrom, Secretary