

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, June 12, 2017; 3:30 pm in the Welcome Room

CALL TO ORDER: President Gil Kaufman called the meeting to order. All directors were present except Lois Wills. A moment of silence was observed.

MINUTES: The minutes of the May 8, 2017 Board of Directors' Meeting and May 15, 2017 General Meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent 8 cards.

TREASURER'S REPORT: Jim McMullen reported that the balance as of April 30, 2017 was \$10,510. Income for May was \$802 and expenses were \$890 leaving a net amount of (\$88). The balance as of May 30, 2017 was \$10,422 including an Employee Appreciation carryover of \$1,939. The actual CALRA operating balance is \$8,483.

ASSISTANT TREASURER'S REPORT: Frank Dynan reported that since the donation drive began we have received membership donations from 106 people totaling \$3,295. We have exceeded the initial goal of \$2,800. We are hoping that residents will continue to donate even though the campaign is over for this year.

CAROL HOLZMAN AND GIL KAUFMAN MEETING REPORT: Gil reported that Carol is looking for more space for resident social activity. The computer in the Arts and Crafts Room may be moved to a more convenient location. Increased security at the entrance to the Tides is under consideration. Management is looking for ways to increase the amount of time spent on our campus by a medical doctor or PA.

COMMITTEE REPORTS:

Activities:

Carole Bishop reported that the scheduled activities for the rest of June are:

June 13 – Lunch at Baywood

June 14 – Sight-seeing tour of Lewes with Jeane Wampler as guide

June 16 – Ice cream social and Cadbury Chorus Concert in AL at 2 pm

June 17 – Hudson's General Store Tented Outdoor Antique Show

June 18 – Fathers' Day Buffet and Cadbury Chorus Concert in auditorium at 7 pm

June 19 – 19th Annual Chautauqua tent Show

June 20 – Men's lunch at Rosenfeld's Jewish Deli

June 20 – Stango Park – "Delmarva Big Band" (remember to bring a chair)

June 21 – Lunch at Lobster Shanty in Fenwick and shopping at Floaters' Village

June 23 – Mini golf tournament

June 26 – Dinner at Just in Thyme

June 27 – Rehoboth Farmers' Market (afternoon)

June 27 – Stango Park – "The Christopher Dean Band"

June 29 – Veterans' Meeting – 6 pm in AL Living Room

By Laws: Jane Lord reported that the revised By Laws have been posted on the CALRA website. Copies are available at the front desk and the library and they will be included in materials given to new residents. Dick Cleaveland has joined the Committee to join Bill Gehron, Lois Nickerson, and Bob Hein.

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Communications: Sara Corbishley reported that the major topic for discussion was the roll-out of the new web site. It was decided that the home page would be up on the big screen in the auditorium as the members assemble for the CALRA General meeting on June 19th. The first item on the agenda will be a short explanation by Dick Cleaveland. The computer "corner" in the Arts and Crafts Room is undergoing housekeeping. The nonworking components have been removed and the area is being made more user friendly. Jane Brentnall has agreed to be the editor of the Handbook. She is putting the finishing touches on the final draft which will be reviewed at the next Committee meeting. The next issue of the CALRA Free Press will be out in September with a deadline for articles of August 1st. Dick Cleaveland will be putting out the pictorial Residents' Directory on July 1st. The next meeting will be July 7th.

Dining: Corinne Lehman reported that the comment cards continue to rate meals and service in the Chart Room and Bistro at 4.8 out of 5. Buffet tables at the serving stations will be adjusted to allow more freedom of movement around the serving area. Sugar-free ice cream is always available but may have to be taken from the skilled kitchen. The serving size of meat portions was questioned and is from 2 to 4 ounces. July 4th plans are underway.

Gift Shop: Gil Kaufman reported that the income for May 2017 was \$562 and expenses were \$192, leaving a net profit of \$370. Cadbury logo golf shirts are available. Donations are still needed.

Library: Judy Burgess reported that a new schedule was made for the cart in AL to be taken around to Health Care. Lori Chandler and Scott Weber from our staff also take magazines to those in health Care. For the next CALRA Free Press Allison Dench will be asked to contribute a book report. Sharon Hoover and Mary Ann Iverson will work with her. Sharon Hoover will write a paragraph or two for the Library Lines about our collection of books in the Quiet Room. Residents often have craft books to donate. We are asking that these be brought to the Library first to be checked in before relocating them to the Arts and Crafts Room. Sally Fintel, a Cadbury at Home resident and a long-time member of the Sussex Bird Association facilitated the donation of the Association's bookcase and a collection of bird books to our library. The members of the Association have their meetings here so they will be able to use our library for access to these books. They will also be available for our residents. The Committee has a Housekeeping Session scheduled for Saturday, August 26th at 9:30 am. Following this there will be a Library meeting at 11 am in the area overlooking the bistro.

Program: Rich Woolley reported that the monthly 7 pm programs will be:

June 18 – Cadbury Chorus Concert (Sunday at 7 pm)

Coming during the summer:

July 18 – "Gone With the Wind" with refreshments during the intermission

"Presidents" Theme Moviethon;

August 15 – "My Fellow Americans"

August 16 – "American President"

August 17 – "Dave"

September 19 – "Three Countries in Africa: north, south, and in-between" – Jane Lord

Woodshop: Ron Trupp reported that the current balance in the Woodshop is \$13.64. One item was made for a resident which resulted in a \$10 contribution. We have purchased new blades for our band saw and additional chucks for our lathe. We have completed a review of planers to replace our existing one which is 40 years old and has been repaired several times. The cost of the new one will be charged to our 2017 budget.

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Cadbury Senior Lifestyles Resident Life Committee Report: Bill Peterson reported:

Resident Reserve Fund	March 31, 2017	
Morgan Stanley – Friends of Cadbury		\$241,919.84
TD Bank – Cadbury at Lewes Resident Reserve		<u>\$185,827.73</u>
	Total	\$427,747.57

Charitable Gift Annuity Status	December 27, 2011	\$ 30,000.00
	Total Pledged Annuities	\$ 30,000.00

Resident Monthly Statement Donations to the Reserve Fund		
Number of Households:		11
Number of Residents:		17
	Total Amount of Monthly Donations	\$ 175.00

Staff Donations Through Payroll Deductions To All Cadbury Causes:		
Number of Staff:		2
	Total Amount Per Month	\$ 140.00

New Business:

Census in Independent Living is 117 dwellings with 90% occupancy.

New resident move-ins: Anticipated in June: Edward and Marilyn Riggie, Apt. 106
Robert and Peggy Portlow, Apt. 105

July: George and Thelma Maxey, Apt. 109
Carol Sargent, Apt. 118

Smoking – a new high-capacity filter is being installed in one unit.
If lab results are not being received, report immediately to the office so follow-ups can be initiated.
Complaints about the medical services will probably be studied by Springpoint.
Usage of the patio is being monitored to determine the need for an awning.
Notice of daily activities listings is being investigated—possibly will be on website.

AREA REPORTS:

West Wing, 2nd floor – Pat Cummings reported that there were no new move-ins
West Wing, 1st floor – Nancy Krail reported that there were no new move-ins
East Wing, 1st floor – Bunny Guerrin reported that there are no new move-ins
East Wing, 2nd floor – Lois Wills had no report
Assisted Living – Dick Kauffman reported that there are 8 residents in Safe Harbor and 24 in Assisted Living.

OLD BUSINESS: Gil Kaufman reported that David Woodward, Sr. Vice President of Springpoint, encourages having a formal committee addressing health and wellness issues. Accordingly, Gil changed the status of our Health and Wellness Working Group to being a standing committee of CALRA. The Board supported this change and, after some discussion, it was decided it should be called the Wellness Committee. Sharon Hoover, the original chair of the working group, has agreed to serve as the chair of the new committee and presented the following report:

Wellness Committee: Sharon Hoover reported that the committee will be made up of a core of approximately six permanent members. All meetings will be open to any residents and one order of business will always be any concerns reported by residents. Other concerns of the committee will be:

- Writing a mission statement
- Establishing a means of conveying clear, easily accessible information regarding available in-house health care to residents
- Seeking clarity in the relationship between the committee and the administration within Cadbury and Springpoint
- Planning for possible community discussions, such as:
 - Differing hospices available for residents
 - Advance health care directives
 - Health advocates – need for, suitability of, and record of.

NEW BUSINESS: Sharon Hoover announced that Rae Tyson will again teach a memoir class the first four Tuesday mornings in August from 10 to 12 am in the Arts and Crafts Room. The computer group will not meet these four days.

Mildred Wiedmann brought up the concerns that some have regarding the lack of scheduled appointments available for residents needing beauty parlor work. Gil will discuss this with Carol Holzman.

Jim McMullen asked what he should do with the interest surveys that new residents fill out. He was told to give them to Gil who will give them to the appropriate committee chairpersons.

ADJOURNMENT: The meeting was adjourned at 4:40 pm.

Respectfully submitted,

Kathy Holstrom, Secretary