

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, February 13, 2017; 3:30 pm in the Welcome Room

CALL TO ORDER: President Gil Kaufman called the meeting to order. All members were present except Woody Simone, Lois Wills, and Erna Steinbruck. A moment of silence was observed.

MINUTES: The minutes of the January 9, 2017 Board of Directors' Meeting and January 16, 2017 General meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent seven cards and that she appreciates our letting her know of those who need a card.

TREASURER'S REPORT: Jim McMullen reported that the balance as of December 31, 2016 was \$8,445. Income for January was \$2,628 and expenses were \$1,123, leaving a net amount of \$1,505. The balance as of January 31, 2017 was \$9,950 including an Employee Appreciation carryover of \$1,914. The actual CALRA operating balance is \$8,036.

ASSISTANT TREASURER'S REPORT: Frank Dynan reported that since the donation drive began in January, we have received membership donations from 68 people, about 44% of our membership. In January we received donations from 30 members totaling \$948 and in February from 38 members totaling \$1,034. Total donations to date were \$1,982 which is 71% of our goal of \$2,800. The average donation was \$29.15 per person which is more than the suggested amount of \$16. We are grateful for this generosity.

MEETING BETWEEN CAROL HOLZMAN AND GIL KAUFMAN: Gil reported that the 10th Anniversary Celebration of Cadbury at Lewes will begin on May 6, 2017. Carol said she will see that there is better communication regarding new move-ins and emphasis will be placed on improving recycling on our campus.

COMMITTEE REPORTS: Gil recommended that all committee chairs appoint a vice-chair and also a secretary, if needed.

Activities: Carol Bishop reported that several residents played the X Box Bowling Game and decided that it is a worthwhile activity and exercise. Previewing will be at 3 pm on February 21st and, if successful, play will be on Tuesdays at 3 pm. Monday's Drop-in-Coloring Group is well-attended. The Memoir-writing Class was very successful and may be continued in the future. Sharon Hoover was thanked for arranging it. Jean Erich's 100th birthday was missed at our Happy Hour due to our not being informed of it.

Communication: A report from Woody Seamone was read regarding the Channel 970 content. The Committee is seeking a way to improve the system by interfacing with Deb Hamilton. A survey designed by Dick Cleaveland is being sent to all residents seeking how they perceive the present system. The status of the web design by Fine Line is at 90% on the programming and 30% on styling. It is possible that it might be ready for launch by the end of February, according to a statement from Tom Brown.

Dining: Corinne Lehman reported that the Committee met on February 2, 2017. Jeff reported that the comment cards continue to rate meals and service in the Chart Room and Bistro as good to very good. All comments are helpful. He was happy to report that he is operating under budget. Favorable comments were expressed regarding the menus as well as the pleasant effect of the fresh flowers on the tables. Having ice cream available for desserts in the Chart Room is appreciated. More recycling is being done in the kitchen and the St. Patrick's Day meal will be a buffet. The next meeting will be March 2ⁿ.

CALRA Board of Directors' Meeting Minutes, continued, February 13, 2017

Gift Shop: Elsie Gould reported that the income for January 2017 was \$546 and expenses were \$206, leaving a net profit of \$341. The net profit for the year was \$341. The shop now has Kevin Fleming's photographic cards, singly or by the box, and puzzles for sale. 100% of the revenue from these sales will be going to the CALRA treasury. The shop is also carrying Dean Hoover's wooden bowls which are truly works of art.

Library: Judy Burgess reported that the library has purchased two more copies of the Holy Qur'an, one for the second floor library and another for the Quiet Room. The translation is by Abdullah Yusuf Ali. Sharon Hoover was thanked for her work in acquiring these. The Quiet Room needs another book case which will be built by Dean Hoover. The magnifier reading machine, the Topaz, works intermittently. A substitute for it was found by Kathleen Dynan but it was unsatisfactory. The Library Committee needs to know if it should pursue buying a new one. Please let Judy Burgess or Mildred Wiedmann know your thoughts regarding this. The next "housekeeping session" will be Saturday, February 25th. The next Committee meeting will be March 9th at 3 pm.

Newsletter: Pat O'Hanlon reported that the next newsletter is expected to be out in February. Articles are due by February 1st. Sallie Corbishley is collaborating with Pat on the Newsletter.

Program: Rich Woolley reported that the monthly 7 pm programs will be:
February 21 – "Voices of Praise", Cape Henlopen High School Gospel Choir
March 7 – "Storm of '6" (rescheduled due to machine malfuncios)
March 21 – "Welcome to Mars," by Gil Kaufman and Elsie Gould
April 18 – "Life Saving Station," by Kristyn Small and Rebecca Rogers (speaking fee of \$80)

Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$36.69. The shop has replaced all the needed supplies but will still need in the future a new planer at a cost of \$500. A meeting was held on January 23, 2017 for residents interested in working in the shop. The purpose of the meeting was to discuss shop practices, shop safety, and shop cleanliness. Dean Hoover or Ron Trupp will provide instruction on proper use of tools and returning of them to their proper place. Use of power tools should be under supervision or instruction for safety purposes. All tool users must clean their work areas and the surrounding floor area before leaving the shop. The dust collector must be turned on when using the floor-mounted machines. The shop is in the process of being cleaned and reorganized and excess wood is being removed.

AREA REPORTS:

Gil Kaufman passed out a draft of recommended guidelines for the area representatives.

West Wing, 2nd floor – There was no report from Erna Steinbruck.

West Wing, 1st floor – Karen Consolini reported that there were no new move-ins

East Wing, 1st floor – Bunny Guerrin reported that there were no new move-ins

East Wing, 2nd floor – Binky Thompkins for Lois Wills reported that there were no new move-ins

Cottages – Elsie Gould reported that there were no new move-ins

Health Center – Dick Kauffman reported that there are 15 residents in Safe Harbor and 30 in Assisted Living.

Elaine Connell has moved into AL 140A.

OLD BUSINESS: Bunny Guerrin reported that the Art Show brought in \$2,853 and \$1,103 was directed to the Resident Reserve Fund. She said the show was not meant to be a fund raiser but an opportunity for residents to have their varied talents recognized and it was not a CALRA function. It was left over from the previous Development Committee which is now a staff responsibility. The staff was most helpful and supportive throughout the entire effort.

CALRA Board of Directors' Meeting Minutes, continued, February 13, 2017

Gil Kaufman reported that so far the working group for the Tenth Anniversary consists of Bob Hein, Carol Bishop, and Rich Woolley, and more volunteers will be requested.. He also reported that work is continuing on the CALRA Notebook chaired by Dick Cleaveland.

ADJOURNMENT: The meeting was adjourned at 4:45 pm.

Respectfully submitted,

Kathy Holstrom, Secretary