

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, August 14, 2017; 3:30 pm in the Welcome Room

CALL TO ORDER: President Gil Kaufman called the meeting to order. All directors were present except Lois Wills and Frances Mason. A moment of silence was observed.

MINUTES: The minutes of the June 12, 2017 Board of Directors' Meeting and June 19, 2017 General Meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent 10 cards.

TREASURER'S REPORT: Jim McMullen reported that the balance as of May 31, 2017 was \$10,422. Income for June and July was \$1,914 and expenses were \$4,149 leaving a net amount of (\$2,445). The balance as of July 31, 2017 was \$8,177 including an Employee Appreciation carryover of \$1,939. The actual CALRA operating balance is \$6,238. Jim also included an accounting of actual income sources and expense items.

CAROL HOLZMAN AND GIL KAUFMAN MEETING REPORT: Gil reported that part of the hold-up in the completion of Springpoint becoming our affiliate is due to Vic Amey's divesting himself of Cadbury consulting contracts which is almost finished. There is an Active Shooter Response Plan in place in AL. It will soon be implemented in IL. Carol has decided that CALRA's Board will be prioritizing resident amenities from now on.

COMMITTEE REPORTS:

Activities:

Carole Bishop reported that the scheduled activities for September are bus trips to: Phifer's Orchard, the Doll Exhibit at Del. Tech., The Brush Factory, Chocolate Tasting in the Park, The Delaware Symphony Orchestra, and lunch at the Bluecoast Seafood Grill and Raw Bar in Rehoboth.

Jane Lord reported that another meeting has been held with the Lewes Community Gardeners and they are willing to make any changes that Cadbury residents request in the garden to be placed on our campus, i.e., raising the beds and reducing the number of beds to maybe 5 or 6 to allow more space for dogs to run around and providing several personal preferences. A show of hands resulted in a consensus to go ahead with the project. It was noted that dog owners will have to have their own insurance policies to cover any dog-created accidents while in the garden area.

Frank Dynan reported that two Veterans' Socials have been held with good enough attendance to warrant moving it to the auditorium from the AL Activities Room. The proceedings were led by Della Wernecke who started a similar activity in Florida. The next Social is scheduled for the last Thursday of August in the auditorium at 6:00 pm. In future months they will be held at 3:30 pm.

By Laws: Jane Lord reported that the By Laws call for the election of President and Vice President in even-numbered years. Last year, our Vice President was elected for a one-year term, thus we need to either elect or appoint a Vice President to serve until elections are held at the end of 2018. The Board left the decision as to what to up to Jane and her Committee.

Communications: Sara Corbishley reported that the Handbook was distributed in July. Extra copies for Area Representatives are stored in the Communications Committee cubby. The Newsletter will be out this week. There are 45 pictures in the Pictorial Residents' Directory that are of poor quality. It has been proposed to set up a photo-shoot during a Happy Hour in October to give residents an opportunity to have a new photo taken. Help is needed to set this up, i.e., a photographer and a registrar.

Dining: Corinne Lehman reported that the comment cards are now rating meals and service in the Chart Room and Bistro at 4.5 out of 5. They had been 4.8 previously. Jeff Smith will be scheduling a tour of the kitchen for new Committee members. He would like to have personal talks with residents who have special food requirements. A second Community Table will be set up in the dining room so more people can choose to eat together.

Gift Shop: Elsie Gould reported that the income for June 2017 was \$452 and for July was \$495. Expenses for June were \$110 and for July were \$72. This leaves a net profit of \$764 and a cumulative profit of \$2,407. 2018 calendars by Kevin Fleming will be available soon. They were very popular in 2015. Donations are still needed.

Library: Judy Burgess reported that the Committee has a Housekeeping Session scheduled for Saturday, August 26th at 9:30 am. Following this there will be a Library meeting at 10:30am in the area overlooking the bistro.

Program: Rich Woolley reported that the monthly 7 pm programs will be:

Moviethon:

August 15 – “My Fellow Americans”

August 16 – “American President”

August 17 – “Dave”

September 19 – “Three Countries in Africa: north, south, and in-between” – Jane Lord

October 17 – “Shipwrecks of the Delaware Coast” by Dale Clifton or “Palaces of Russia” by Gil Kaufman

November 21 – “An evening with photographer Kevin Fleming” by Rich Woolley

December 19 – “Voices of Praise Gospel Choir” by Rich Woolley

Wellness: Sharon Hoover reported that she is keeping track of problems and is keeping Carol Holtzman informed. A meeting of the Committee has been scheduled for August 24th at 3:30 pm. The Committee will not meet with the Director of Nursing until more effective staffing and procedures have been worked out for skilled nursing. More information will be available after learning more about Springpoint's Wellness Program.

Wood Shop: Ron Trupp reported that the current balance in the Woodshop is \$129.24. Shop members have been involved in making or repairing things for residents. Dean has continued to make tables and bowls and Richard Thomas and Bill Dunn are trying bowl making. Band saw blades have been purchased as has a new planer. There will be an article in the September Newsletter about band saws. A new consignment shop called the Brush Factory has opened on Kings Highway. The Wood Shop is using this shop to display and sell items they have made which eliminates items being stored in the hallway at Cadbury. A question was raised as to where the money goes which is made from these sales.

Working Group Reports:

Financial Working Group: this Group is in place with Jack Chapin as Chair. They are waiting for the results of the Cadbury and Springpoint audits.

AREA REPORTS:

West Wing, 2nd floor – Pat Cummings reported that Corinne Malsbury has moved into Apartment 215

West Wing, 1st floor – Nancy Krail reported that there were no new move-ins

East Wing, 1st floor – Bunny Guerrin reported that there are no new move-ins

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East Wing, 2nd floor – Binky Tompkins reported that there are no new move-ins

Cottages – Elsie Gould reported that there are no new move-ins

Assisted Living – Dick Kauffman reported that there are 7 residents in Safe Harbor and 24 in Assisted Living.

OLD BUSINESS:

Volunteer Driver Service: It was reported that Adele Trout is still maintaining the list of resident volunteers willing to drive others to meetings, the drug store, the bank, etc. Many residents are not aware of this service which is posted in the mail room.

NEW BUSINESS

Resident Projects:

Patio Cover - A meeting has been held with a company which makes partial retractable patio covers and the estimated cost of one for our patio is \$9,000 - \$13,000. There was a consensus that a partial patio cover should be included in Cadbury's 2018 capital expenditures.

Other social space – It has been suggested that the area outside of the auditorium could be used for social space for residents. The Arts and Crafts Room has been completely reorganized and now has a comfortable seating area for knitters and needleworkers.

ADJOURNMENT: The meeting was adjourned at 5:05 pm.

Respectfully submitted,

Kathy Holstrom, Secretary