

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, August 8, 2016; 3:30 pm in the Welcome Room

Adele Trout called the meeting to order in the absence of a Vice President. All members were present except Erna Steinbruck, Jane Lord, and Curt Christensen. A moment of silence was observed.

The first order of business was the appointment of Bill Gehron to fill the remaining months of the position of Interim Vice President necessitated by the death of Don Burgess. Gil Kaufman moved that: "Bill Gehron be appointed to fill the remaining months of the position of Interim Vice President of the CALRA Board of Directors." The motion was seconded and passed unanimously.

Bill Gehron proceeded to preside over the remainder of the meeting.

MINUTES: The minutes of the June 13, 2016 Board of Directors' Meeting and the June 20, 2016 General Meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent seven cards and told us how much she appreciates our letting her know of those who need a card.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of June 1, 2016 was \$9,732. Income for June and July was \$2,850 and expenses were \$1,976 leaving a net amount of \$874. The balance as of July 31, 2016 was \$10,606 including an Employee Appreciation carryover of \$1,817. The actual CALRA operating balance is \$8,789.

ASSISTANT TREASURER'S REPORT: Jim McMullen reported that in June and July we had donations totaling \$195. The total for the year is \$3,020 which is 108% of budget. One hundred twenty two members contributed or about 74% of our membership. The average donation was \$24.75 per person which is more than the \$16 suggested. We have surpassed our goal and the campaign is now over. Thank you for your generosity.

COMMITTEE REPORTS:

Activities: Carol Bishop for Curt Christensen reported that activities scheduled for the rest of August are: Dinner at Outback Steak House, Gallery of Art and Happy Hour, Dinner at Paradise Grill, Men's lunch at Finn's Ale House, US Navy Band Concert in Stango Park, and Dover Downs with shopping at the Mall and a trip to Tangier Island. Activities for July were: Birthday Happy Hour and Artist's Reception, Sidewalk Art and Artisan Show at St. Peter's Church, July 4th Picnic, Ladies' lunch at Matts Fish Camp, Bed Bath and Beyond and Fresh Market, Ladies' lunch at the Backyard, A guided tour of Ellgood House in Lewes to see display of history of Beebe Hospital, Men's lunch at On The Rocks,. Trip to the Dollar Store, and All You Can Eat crabs at Lazy Susan's. Remember Saturdays at 1 pm are game days.

Communication: Woody Seamone reported that the Committee met on August 4th. Dick Cleaveland reported on the work with the contractor to come up with new specifications for the data base software. Progress is proceeding but has a way to go. Sallie Corbisher is waiting for more definition in order to proceed with her work. Woodie will set up a meeting with Deb Hamilton to discuss the TV method of transmitting information on menus, etc.

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DINING: Alan Ward reported that the Committee met on July 7th. The comment cards continue to rate meals and service as good to very good and comments are very helpful. David and Martin have left and Merry, a previous employee, has returned to manage kitchen operations. The August meeting will focus on menu ideas, since new menus will be adopted for fall and winter meals. Also under consideration will be alternatives to the current Bistro operations, such as pizza selections, rotisserie chicken options, or special salads. The committee's membership will also be discussed.

Gift Shop: Gil Kaufman reported that the income for June and July 2016 was \$1,106 and expenses were \$644. As of July 31, 2016 the net profit was \$204. The net profit for the year is \$2,276. There is currently a half-price sale in the Shop. Suggestions are welcomed for new sales items.

Library: Mildred Wiedmann reported that the committee met on August 6th to discard older, duplicate, or worn books. The Health Care Book Cart is still being taken around the Unit every two weeks and volunteers are welcome. There was a problem with bees escaping from the hive into the library but the situation has been remedied. The next meeting will be September 8 at 4 pm.

Newsletter: Pat O'Hanlan reported that the next newsletter will be out at the end of this month.

Nominating: Adele Trout reported that the Committee met on June 16th to begin the nominating process as directed in the CALRA By-Laws. Members of the Committee in consultation with others select and propose a slate of Officers/Representatives for terms of office for the coming year(s). Nominees are announced to the membership at the November meeting prior to an election at the annual meeting in December. The By-Laws state: **In even-numbered years, the By-Laws direct that the President, Treasurer, Secretary, and one Representative from the Cottages, EastWing, West Wing, as well as one Representative from the Health Center (Assisted Living) be elected.**

Offices for Nomination 2016

President; Vice-President (vacant due to the death of Don Burgess); Treasurer; Secretary; Assistant Treasurer; Cottage rep; 1st floor West rep; 1st floor East rep; Health Center (AL) rep; and one At-Large rep to the Nominating Committee (due to the death of Carole Edison). The Chairperson of the Nominating Committee (appointed with the approval of the Committee), and Carol Bishop as Interim Member-At-Large.

Current members of the Nominating Committee are Karen Consolini #114 (W-1), Erna Steinbruck #215 (W-2), Bunny Guerrin #3 (E-1), Lois Wills #222 (E-2), Don Weidmann #27 (C-2), Else Gould #10 (C-1), and two At-Large members – Jim Sylvanus #48 and (Vacant).

Program: Nancy Krail reported that the monthly 7 pm Programs will be:

August 15 – 18 – Robin Williams Moviethon
Monday, August 15th – Actors Studio interview with Robin Williams
Tuesday, August 16th – Dead Poets Society
Wednesday, August 17th – Mrs. Doubtfire
Thursday, August 18th – Good Will Hunting

September 20 – Life in Lewes presented by Ned Maull
September 27 – Lewes Fire Department

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Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$48.38. The Shop has fixed a sewing machine cabinet, repaired a troll figure and stool, repaired a table and another stool, and built another bird house with three more in progress. Dean is building wooden bowls with unique patterns of different colored woods. These items will be offered for sale through the Office of Philanthropy with 25% of the receipts benefitting the Resident Reserve Fund. Bill Dunn has been invited to join the Woodshop Committee and has accepted.

WING AND COTTAGE REPORTS:

West Wing, 2nd floor – Erna Steinbruck was absent

West Wing, 1st floor – Karen Consolini reported that Richard and Claire Thomas have moved into Apartment 115

East Wing, 1st floor – Bunny Guerrin reported that there were no new move-ins

East Wing, 2nd floor -- Lois Wills reported that there were no new move-ins

Cottages - Elsie Gould reported that there were no new move-ins

OLD BUSINESS:

Gil Kaufman distributed NaCCRA membership material. Don Burgess had subscribed to this to share with CALRA for one year. His death ended the subscription. It was discussed as to whether we want to resubscribe. There was a unanimous decision by consensus to join for one year at a cost of \$20. A suggestion was made that this be a regular responsibility of the Vice President's office.

NEW BUSINESS: Bunny Guerrin explained her project of preparing a coloring book to be sold at Cadbury's end-of-year craft sale. The profits of the sale will be added to the Cadbury Life Styles Resident Reserve Fund. The pictures in the book have been drawn by Cadbury residents and staff. The books will be sold for \$5.00 each and the cost of printing it will be \$300. One hundred books will be printed. Bunny requested that CALRA make a donation toward the cost of the printing of the books. Bunny Guerrin moved that: "CALRA give Bill Dunn \$300 toward the printing of the coloring books to be refunded after the sale has ended." The motion was seconded and passed unanimously.

ADJOURNMENT: The meeting was adjourned at 4:50 pm.

Respectfully submitted,

Kathy Holstrom, Secretary