

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, June 13, 2016; 3:30 pm in the Welcome Room

President Jane Lord called the meeting to order. All members were present except Bunny Guerrin and Alan Ward. Jane Lord acknowledged Don Burgess' many contributions to the Board over the years and said he will be greatly missed. A moment of silence was observed.

MINUTES: The minutes of the May 9, 2016 Board of Directors' Meeting and the May 16, 2016 General Meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent nine cards.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of May 1, 2016 was \$9,503. Income for May was \$2,195 and expenses were \$1,966 leaving a net amount of \$229. The balance as of May 31, 2016 was \$9,732 including an Employee Appreciation carryover of \$1,181. The actual CALRA operating balance is \$8,551.

ASSISTANT TREASURER'S REPORT: Jim McMullen reported that in May we had donations totaling \$222. The total for the year is \$2,825 which is 101% of budget. One hundred sixteen members contributed or about 70% of our membership. The average donation was \$24.35 per person which is more than the \$16 suggested. We have reached our goal. Thank you for your generosity.

COMMITTEE REPORTS:

Activities: Curt Christensen reported that activities scheduled for the rest of June are: Stroll through downtown Lewes with lunch, Ice Cream Social in place of Happy Hour, Lewes Garden Tour, Dinner at Outback Steak House, Men's lunch at Finn's Ale House, US Navy Band Concert in Stango park, and Dover Downs with shopping at the Mall.

Communication: Woody Seamone reported that the Committee met on June 9th. Jim McMullen is going to take over the data base aspect of the system. He has purchased a copy of Microsoft Office which includes the Access file version 2013. He has loaded the file and has done some preliminary data base file setup and everything is working properly. The next step is to copy a portion of the existing data base created by Dick Cleaveland and try it with the new Access program. Dick is going to work with Jim to teach him how to maintain and update the CALRA data base file. In a separate task, Dick Cleaveland is writing the software specifications and working with an outside vendor to set up the program to a new web computer arrangement. This is being done to allow someone in addition to Dick to be able to work on the web master portion of the task

Gift Shop: Gil Kaufman reported that the income for May 2016 was \$548 and expenses were \$203. As of May 31, 2016 the net profit was \$344. The net profit for the year is \$1,631. Adult Cadbury shirts are available in all sizes.

Library: Mildred Wiedmann reported that the committee met on June 6th. Two new members were introduced: Vi Cribb and Frank Dynan. At the last meeting Barbara Sumereau and Kitty Eichenlaub were welcomed. The Health Care Book Cart was discussed. An attempt will be made to promote it at the same time the Gift Shop presentation is done. Problems continue to be additions of books and magazines other than Cadbury items and a lack of interest in reading materials by residents. Books and magazines need to be rotated on a regular basis.

Tips for shelving books and adding new books to the collection were discussed. Work sessions will be held With new members to help them learn these procedures. Judy Burgess suggested a possible better shelving method for the non-fiction books which will be implemented over a period of time. There will be a work session for reading the shelves and weeding on August 6th at 10 am. Concerns were expressed about staff members eating in the library and also placing items like the "bird cage for butterfly incubation" without any communication to the Library Committee. Sharon Hoover will speak to Deb Hamilton about these items. A book report for a future CALRA Newsletter will be forthcoming.

Newsletter: Work on the June issue is underway.

Nominating: Adele Trout reported that the Committee will meet on June 16th at 2 pm in the Quiet Room.

Program: Nancy Krail reported that the monthly 7 pm Programs will be:

July 19 – The Sound of Music with refreshments during the intermission

August 15 – 18 –Robin Williams Moviethon

Monday, August 15th – Actors Studio interview with Robin Williams

Tuesday, August 16th – Dead Poets Society

Wednesday, August 17th – Mrs. Doubtfire

Thursday, August 18th – Good Will Hunting

September 20 – Life in Lewes presented by Ned Maull

Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$9.05. The Shop has built a shelf unit, shortened the legs of a table, built a night table, and built another bird house with three more in progress. Dean is building wooden bowls with unique patterns of different colored woods. These items will be offered for sale though the Office of Philanthropy. with 25% of the receipts benefitting the Resident Reserve Fund. Bill Dunn is now building a spice rack. All residents are welcome to use the Shop to make repairs or build items for themselves.

Wellness Task Group Sub-Committee: Sharon Hoover is preparing material to be reviewed prior to reporting.

WING AND COTTAGE REPORTS:

West Wing, 2nd floor – Erna Steinbruck reported that Pat Ward has moved into Apartment 208

West Wing, 1st floor – Karen Consolini reported that there were no new move-ins

East Wing, 1st floor – There was no report but there were no new move-ins

East Wing, 2nd floor – Lois Wills reported that there are no new move-ins

Cottages - Elsie Gould reported that Mary Ann Iverson has moved into Cottage 29, Kathleen and Frank Dynan have moved into Cottage 7, and Sarah and Floyd Cook have moved into Cottage 41

ADJOURNMENT: The meeting was adjourned at 4:40 pm.

Respectfully submitted,

Kathy Holstrom, Secretary