

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
GENERAL MEETING
Monday, June 20, 2016; 3:30 pm in the Auditorium

President Jane Lord called the meeting to order. There were 55 members present. Jane reminded us of the many contributions Don Burgess has made to Cadbury and how his presence is still with us. A moment of silence was observed.

MINUTES: The minutes of the May 9, 2016 Board of Directors' Meeting and the May 16, 2016 General Meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent nine cards and told us how much she appreciates our letting her know of those who need a card.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of May 1, 2016 was \$9,503. Income for May was \$2,195 and expenses were \$1,966 leaving a net amount of \$229. The balance as of May 31, 2016 was \$9,732 including an Employee Appreciation carryover of \$1,181. The actual CALRA operating balance is \$8,551.

ASSISTANT TREASURER'S REPORT: Jim McMullen reported that in May we had donations totaling \$222. The total for the year is \$2,825 which is 101% of budget. One hundred sixteen members contributed or about 70% of our membership. The average donation was \$24.35 per person which is more than the \$16 suggested. We have reached our goal. Thank you for your generosity.

COMMITTEE REPORTS:

Activities: Carol Bishop for Curt Christensen reported that activities scheduled for the rest of June are: Dinner at Outback Steak House, Gallery of Art and Happy Hour, Dinner at Paradise Grill, Men's lunch at Finn's Ale House, US Navy Band Concert in Stango park, and Dover Downs with shopping at the Mall. Activities for July are: Birthday Happy Hour and Artist's Reception, Sidewalk Art and Artisan Show at St. Peter's Church, July 4th Picnic, Ladies' lunch at Matts Fish Camp, Bed Bath and Beyond and Fresh Market, Ladies' lunch at the Backyard, A guided tour of Ellgood House in Lewes to see display of history of Beebe Hospital, Men's lunch at On The Rocks, Trip to the Dollar Store, and All You Can Eat crabs at Lazy Susan's. Remember Saturdays at 1 pm are game days.

A Shuffle Board report was given by Ron Trupp who stated that a challenge between the cottages and the apartments was held on May 20th and 15 residents participated and had a good time. A simplified list of rules have been placed in everyone's in-house mailbox. Carol Bishop has suggested some ideas for self-initiated playing: (1) Choose a partner and pick a name for your 2-person team. (2) Encourage other friends to do likewise (makes several teams). (3) Arrange for the teams to play each other. (4) Team that wins the most games goes on to play the winner of another team. (5) Continue until one team has defeated all the other teams.

Communication: Woody Seamone reported that the Committee met on June 9th. Jim McMullen is going to take over the data base aspect of the system. He has purchased a copy of Microsoft Office which includes the Access file version 2013. He has loaded the file and has done some preliminary data base file setup and everything is working properly. The next step is to copy a portion of the existing data base created by Dick Cleaveland and try it with the new Access program. Dick is going to work with Jim to teach him how to maintain and update the CALRA data base file. In a separate task, Dick Cleaveland is writing the software specifications and working with an outside vendor to set up the program to a new web computer arrangement. This is being done to allow someone in addition to Dick to be able to work on the web master portion of the task.

DINING: Corinne Lehman reported for Alan Ward that the Committee met on June 16th. The comment cards continue to rate meals and service as good to very good and comments are very helpful. David and Martin are leaving and Merry, a previous employee, will be returning to assume David's position. Another cook is needed and four more hourly employees will be starting. State salary mandates will go into effect in the coming year. The coffee cup station is working well and the search for Green take-out containers will continue. This has saved \$125 a week on Styrofoam cups. When there is a food recall alert the distributors give us reimbursement for that item. Totem Farms who gives us our Farmers' Market veggies also supplies organic veggies to IL menus. Old World Bread will be returning to our farmers' market in the future. The next meeting will be July 7, 2016.

Gift Shop: Gil Kaufman reported that the income for May 2016 was \$548 and expenses were \$203. As of May 31, 2016 the net profit was \$344. The net profit for the year is \$1,631. Adult Cadbury shirts are available in all sizes. New sales volunteers are very welcome and include Pat Nye, Bill Peterson, Frank Dynam, Dorothy Kimble, and Muffy Brown. Suggestions are welcomed for new sales items.

Library: Mildred Wiedmann reported that the committee met on June 6th. Two new members were introduced: Vi Cribb and Frank Dynam. At the last meeting Barbara Sumereau and Kitty Eichenlaub were welcomed. The Health Care Book Cart was discussed. An attempt will be made to promote it at the same time the Gift Shop presentation is done. Problems continue to be additions of books and magazines other than Cadbury items and a lack of interest in reading materials by residents. Books and magazines need to be rotated on a regular basis.

Tips for shelving books and adding new books to the collection were discussed. Work sessions will be held with new members to help them learn these procedures. Judy Burgess suggested a possible better shelving method for the non-fiction books which will be implemented over a period of time. There will be a work session for reading the shelves and weeding on August 6th at 10 am. Concerns were expressed about staff members eating in the library and also placing items in the library like the "bird cage for butterfly incubation" without any communication to the Library Committee. Sharon Hoover will speak to Deb Hamilton about these items. A book review for a future CALRA Newsletter will be forthcoming. The next meeting will be September 8 at 4 pm.

Newsletter: The Newsletter has been delivered to all residents.

Nominating: Adele Trout reported that the Committee met on June 16th to begin the nominating process as directed in the CALRA By-Laws. Members of the Committee in consultation with others select and propose a slate of Officers/Representatives for terms of office for the coming year(s). Nominees are announced to the membership at the November meeting prior to an election at the annual meeting in December. The By-Laws state: **In even-numbered years, the By-Laws direct that the President, Treasurer, Secretary, and one Representative from the Cottages, EastWing, West Wing, as well as one Representative from the Health Center (Assisted Living) be elected.**

Offices for Nomination 2016

President; Vice-President (vacant due to the death of Don Burgess); Treasurer; Secretary; Cottage rep; 1st floor West rep; 1st floor East rep; Health Center (AL) rep; and one At-Large rep to the Nominating Committee (due to the death of Carole Edison).

It is recommended that, if you are interested in being nominated for any of the above-listed offices, you contact a member of the Nominating Committee and make your wishes known.

Current members of the Nominating Committee are Karen Consolini #114 (W-1), Erna Steinbruck #215 (W-2), Bunny Guerrin #3 (E-1), Lois Wills #222 (E-2), Don Weidmann #27 (C-2), Else Gould #10 (C-1), and two At-Large members – Jim Sylvanus #48 and (Vacant).

(NOTE) As you well understand, there is a certain confidentiality that must be honored as these discussions take place around proposed candidates for any office. There will be times when we will seek to discuss proposals with others in the general community and then there will be items which, out of respect for all, we must confine our discussions to committee members only.

Program: Nancy Krail reported that the monthly 7 pm Programs will be:

July 19 – The Sound of Music with refreshments during the intermission
Friday, July 1st at 1:30 pm Repeat Cadbury Chorus Concert in AL

August 15 – 18 – Robin Williams Moviethon
Monday, August 15th – Actors Studio interview with Robin Williams
Tuesday, August 16th – Dead Poets Society
Wednesday, August 17th – Mrs. Doubtfire
Thursday, August 18th – Good Will Hunting

September 20 – Life in Lewes presented by Ned Maull

Elsie Gould reported that Janae Aglio from Elder care (was here in January highlighting Medicare Changes) will be here to do individual Drug Plan Analyses on November 15th and November 29th. The day will start at 8:30 am and each individual meeting requires 30 minutes (one hour for a couple). To schedule an appointment you must sign up on one of the sign-up sheets on the back table. She can meet with 11 people per day so we need to determine whether to book her for one or two days.

Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$9.05. The Shop has built a shelf unit, shortened the legs of a table, built a night table, and built another bird house with three more in progress. Dean is building wooden bowls with unique patterns of different colored woods. These items will be offered for sale though the Office of Philanthropy with 25% of the receipts benefitting the Resident Reserve Fund. Bill Dunn is now building a spice rack. All residents are welcome to use the Shop to make repairs or build items for themselves.

Wellness Task Group Sub-Committee: Sharon Hoover reported that a policy must be set for residents returning to Cadbury from the Emergency Room. Cadbury personnel meet each month with Beebe personnel. Together they will work to create a policy for returning independent residents from the emergency room. Currently, Beebe personnel too often think that Cadbury is one large nursing home. They will work to educate Beebe staff about the different living arrangements at Cadbury.

Residents should provide a local emergency contact for Cadbury and place the same in the File of Life on their refrigerators.

Deb is developing a pet emergency contact plan for pets.

There will be a meeting of the Wellness Task Group on Thursday, June 23rd at 4 pm in the Welcome Room.

Cadbury Senior Life Styles Resident Life Committee Report

Office of Philanthropy Report: Lois Wills reported that:

Cadbury at Lewes Resident Reserve Fund

TD Bank Account	As of May 1, 2016	\$156,053.18
Morgan Stanley Account	As of May 1, 2016	<u>\$222,521.20</u>
	Total	\$378,574.38

Charitable Gift Annuity Status	12/27/2011	\$ 30,000.00
	Total Pledged Annuities	\$ 30,000.00

Resident Monthly Statement Donations to the Reserve Fund

Number of Households	6
Number of Residents	10
Total Amount of Monthly Donations	\$110

Staff Donations through Payroll Deductions to All Causes

Number of Staff	4
Total Amount per Month	\$150

Resident Life Styles Report: Bill Peterson reported that the Committee discussed:

- (1) Smoking and parking as on-going problems with no solution in sight.
- (2) Interest in lip-reading class still exists and will be looked into.
- (3) Fitness Room
The Nustep machine scheduled for the beginning of this fiscal year has not appeared,
One treadmill has been broken for months and has finally been removed,
The AB Board is not used and should also be removed.
- (4) The sprinkler system should not be run during times when residents are going in and out of buildings (gardening professionals recommend watering after sunset). The system can also be set so the sections around buildings are done at night when residents are not out and the outer areas can be done afterwards.

WING AND COTTAGE REPORTS:

West Wing, 2nd floor – Erna Steinbruck reported that Pat Ward has moved into Apartment 208

West Wing, 1st floor – Karen Consolini reported that there were no new move-ins

East Wing, 1st floor – There was no report but there were no new move-ins

East Wing, 2nd floor – Lois Wills reported that there are no new move-ins

Cottages - Elsie Gould reported that Mary Ann Iverson has moved into Cottage 29, Kathleen and Frank Dynan have moved into Cottage 7, Sarah and Floyd Cook have moved into Cottage 41, and Jim Addison and Jane Retnal have moved into Cottage 39

OLD BUSINESS:

If the yard waste dumpster doors aren't open, leave your waste inside the fence next to the dumpster and it will be put in it.

CALRA General Meeting Minutes, continued, June 20, 2016

NEW BUSINESS: Adele Trout explained the Resident Reserve Fund at a resident's request.

There will be a meeting on Tuesday, June 21st at 4 pm in the auditorium to discuss the worship services for the next few months and the need for singers and piano players.

This is the last General Meeting of CALRA until September 19, 2016. There will be a Board of Directors' Meeting only on August 8, 2016.

ADJOURNMENT: The meeting was adjourned at 4:45 pm.

Respectfully submitted,

Kathy Holstrom, Secretary