

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, May 9, 2016; 3:30 pm in the Welcome Room

President Jane Lord called the meeting to order. All members were present except Pat O'Hanlan, Woody Seamone, and Karen Consolini. A moment of silence was observed during which Barbara and Dick Cleaveland were held in the light in the Quaker tradition due to Barbara's passing..

MINUTES: The minutes of the April 11, 2016 Board of Directors' Meeting and the April 18, 2016 General Meeting were posted in the Mail Room and the Library. No additions or corrections were needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent eleven cards.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of April 1, 2016 was \$9,445. Income for April was \$948 and expenses were \$890 leaving a net amount of \$58. The balance as of April 30, 2016 was \$9,503 including an Employee Appreciation carryover of \$1,181. The actual CALRA operating balance is \$8,323.

ASSISTANT TREASURER'S REPORT: Jim McMullen reported that in April we had donations totaling \$220. The total for the year is \$2,603 which is 93% of budget. One hundred and five members contributed or about 65% of our membership. The average donation was \$25 per person. In May there were three contributions totaling \$71.

COMMITTEE REPORTS:

Activities: Curt Christensen reported that activities scheduled for the rest of May are: Downtown Milton and lunch at Irish Eyes, *The 25th Annual Putnam County Spelling Bee* at Clear Space, Walk on the Rehoboth Boardwalk with lunch of your choice, Ice cream Social on the patio if weather permits, National Theater Live's *Hamlet* at the Cinema Art Theater, Dinner at the Summer House, Men's lunch at Harpoon Hannah's, Dover Downs and shopping at the Mall, and Lunch at the Cantrell Tavern in Smyrna.

Dining: Alan Ward reported that the Committee met on May 5th. The comment cards continue to rate meals and service as good to very good and comments are helpful.

Replacement of Styrofoam coffee cups seems to have met with residents' approval. Jeff's staff continues to review recyclable alternatives for other uses and will report at the next meeting.

Recent staff issues were discussed including the loss of one of our cooks and some wait staff. It is difficult to estimate how many residents and guests will be eating in the dining room or the bistro and the Committee is working on possible solutions. There will be a barbeque on Memorial Day and maybe other cookouts and ice cream socials in May and June. Decaf iced tea will now be available. The next Committee meeting will be June 16th.

Gift Shop: Gil Kaufman reported that the income for April 2016 was \$720 and expenses were \$290. As of April 30, 2016 the net profit was \$430. The net profit for the year is \$1,287. Adult golf shirts are still available in all sizes. The sale of items in AL was a success—the residents really enjoyed it. We need volunteers to take the cart at 3 pm the first Monday of each month.

Library: The book cart has been taken to the health care rooms but few people have taken any books. This will be discussed at the next meeting. There will be a work session soon to weed out more books. Thanks to all who help shelve books.

Newsletter: Work on the May issue is underway.

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Program: Nancy Krail reported that the monthly 7 pm Programs will be:

May 10 – Korea Memorabilia by John and Ruth Folta

May 17 – Sea Level Rise and Climate by Wendy Carey, UD College of Marine Studies.

June 12 – Cadbury Chorus' Spring Concert

July 19 – The Sound of Music with refreshments during the intermission

August 15 – 18 – Robin Williams Movie Talkathon.

Woodshop: Ron Trupp reported that the current balance in the wood shop treasury is \$191. The Shop has repaired a bench, assembled a table, and built a clothes line assembly and a requested bird house. More bird houses will be made. Dean is building clocks and lamps. These items will be offered for sale through the Office of Philanthropy. All residents are welcome to use the Shop to make repairs or build items for themselves.

WING AND COTTAGE REPORTS:

West Wing, 2nd floor – Erna Steinbruck reported that there are no new move-ins

West Wing, 1st floor – Binky for Karen Consolini reported that there were no new move-ins

East Wing, 1st floor - Bunny Guerrin reported that there are no new move-ins

East Wing, 2nd floor – Lois Wills reported that there are no new move-ins. She was disappointed to see so few residents in attendance at the East Wing Forum held May 9th at 11:30 am.

Cottages - Elsie Gould reported that Mary Ann Iverson will be moving into Cottage 29

NEW BUSINESS: Don Burgess reported that the newly-formed Refurbishment Committee (Maintenance and Capital Improvement Committee) met on April 29th with ten members present. They discussed finding out what CCRCs in our area have as policies regarding this subject. Visitations were assigned to certain members who will be going to nine CCRCs to ask questions such as 1) What is their refurbishment policy? 2) What is their schedule for such work? 3) Do they have a fund to cover costs for this? and 4) What is covered by their policy? We here at Cadbury need 1) a time-line for refurbishment and 2) a capital reserve fund to cover this. The Committee will meet again on July 15th to report its findings.

Elsie Gould requested that cottage residents be given information regarding comparisons of the costs of electricity among the cottages. All they received was their individual costs.

Jane Lord reminded the Board that it needs a Chairperson for the By-Laws Committee.

ADJOURNMENT: The meeting was adjourned at 4:50 pm.

Respectfully submitted,

Kathy Holstrom, Secretary