



**CADBURY AT LEWES
AFTERNOON EXCHANGE
February 2, 2016**

Carol Holzman, Executive Director, opened the meeting by welcoming everyone and thanking them for coming.

She then gave the microphone to Chuck Rendulic, Director of Support Services, to provide an update on his operations. Chuck said that he doesn't have the number of work orders for January, but there are a few outstanding. There are some problems with some of the 2nd floor apartment porches. They aren't draining and water is getting through the paint and rotting the wood. We replaced the boards above and repainted.

We had a lot of damage from the storm with shingles, siding, fascia and soffits. Chuck believes this is the worst storm we've had, especially with the high winds. He had a roofer here for a week fixing soffits and fascia.

Maintenance continues cleaning up of the grounds, edging beds and trimming. We'll be ordering mulch for March.

Chuck said that he's received a lot of complaints about Comcast. We've been working hard to keep the signal, but they're not responding.

Tom Lord suggested that we call the State Police about people speeding on Gills Neck Road. Cadbury suggested that having the residents calling the police would have a greater impact. Residents should call Troop 7. We will post the phone number in the mailroom and Dick Cleaveland will put the number on the website. Jim Bazzoli asked if Administration has sent a letter about the issue. Chuck said that he was working with DelDot and they told us to contact the police, but we need lots of people to call. Curt Christensen said the phone number for the police department is 644-5020.

Chuck gave the microphone back to Carol who said that Punxsutawney Phil predicted an early spring! Fran Baker said that the daffodils are blooming around the pond.

With respect to the sale of Cherry Hill, the purchaser is Premier Healthcare. They are a for-profit organization and plan to call it Premier Cadbury, LLC. They have signed the Asset Purchase Agreement and the Operator Transfer Agreement. We are waiting for them to get the Certificate of Authority, which could take up to 90-120 days. Lisa Sofia will be the Executive Director. She is a Premier employee and is familiarizing herself with the operation. Residents will start to see improvements to the physical space. The transaction will provide a surplus to make Lewes and Senior Services whole as Cherry Hill is in debt to Lewes and Senior Services.

We have re-approached the Mitchell family about purchasing 5 acres of land adjacent to the cottages. After the sale of Cherry Hill is complete and we receive the proceeds, the land purchase will take place.

Gil Kaufman asked why the name would be Premier Cadbury. Carol responded that there was nothing in the agreement that said they couldn't use the Cadbury name. She believes they are doing it because of our history and reputation.

Carol said that a stop sign is being added to the intersection of Cadbury Circle East and West tomorrow, making it a two-way stop by the dumpster.

We hired a new receptionist at the front desk, Stephanie Grash. She is currently in training and will be on her own starting this Saturday. She will be working Fridays, Saturdays and Sundays during the day.

Carol explained Deb Hamilton's role as Director of Resident Services. She told residents to go see Deb with any concerns you have in the community. Her phone number is 644-6373. She will come and visit you. She will start meeting with new residents and review the Resident Handbook with them about two weeks after they arrive to help them acclimate. Deb's office is currently in a storage area, but we will be changing that and have a place for her by 4/1/16. She will be a liaison to other departments and will be managing the pet policy. If you have a pet, we need updates of their vaccinations once a year. Sharon Hoover suggested putting a sign outside the door until she moves. Deb will make a sign.

The budget is completed but needs to be approved by the Senior Services and Lewes Board. Once that is done, Carol will have a second meeting with the Resident Budget Committee to review changes. Carol said that we've been fighting rising costs, but want to leave \$10 dinners and Cadbury Cash the same.

We are moving forward with Electronic Medical Records (EMR) in Health Care and went live yesterday with the new software. It was a little harder today, but HealthMedx is here for support. We've worked hard for the last 6-7 months and staff has done a great job in preparing. We go live in Assisted Living on 2/16/16 then we'll get the Independent Living resident information into the system. Someone asked how we are keeping the information private. Carol explained that different levels of security are built into the system. RNs have the authority to add/delete medications and administer. For LPNs, it's the same thing but they have access to a little less. CNAs cannot see medications, only activities of daily living. Staff enters their user name, password and pin# and the software knows what access to allow. Dick Cleaveland asked if we have outside access to the system; can they do it from home? Carol said, yes, that the system is Internet-based.

We have new residents in #136 – Tom & Kitty Eichenlaub. They've moved a few things in but won't be staying overnight until the end of the week.

Carol reminded residents that Monday, February 15th is a holiday for staff. It's President's Day.

PMI's:

- Please shut off the cold air that's blowing in the Chart Room. It feels like the A/C is on. Chuck will take a look at it.
- At the buffet, the food was not warm, even the soup. Carol asked residents to put a date on their PMI and provide more specific so she can give the information to Jeff.

- The dogs are urinating on the front lawn and leaving brown spots in the grass. Can we take the dogs out back? We can't be certain where a dog is going to go, but apartment residents can go out the back door.

Carol then opened the floor for questions.

- Curt Christensen said with the new smoking policy, will it be harder to keep high level employees that smoke? Carol said that it's up to the employee as to what they want to do. They don't have to quit, but they cannot come to work smelling like smoke or walk across the street to smoke. They can try to manage by wearing a patch. Our Director of Nursing, is a smoker and she has to quit before she can have surgery. Carol said that we'll need people to help other people and that we want the best possible experience for residents. We need to help them stay calm. We have a representative from the State coming in on Friday to provide some education and give tips on behavior modification.
- Curt asked if residents could be notified when someone goes to the hospital. Carol explained that it is a privacy issue. We do have a form that residents can fill out that gives Cadbury authorization to tell others that they were admitted to the hospital. Deb will re-distribute the form for residents to complete and return back to her. We'll work on a process. Barbara Cleaveland said that residents can call the hospital and find out if someone's there. Cadbury posts a list of residents that are in the Skilled Unit.
- Bunny Guerrin said that the Wi-Fi in the Bistro is wonderful; it's fast and nice. Her question is with the new medical system, does it communicate with Beebe? Carol said it does not but that might change sometime in the future. They use Cerner and we use HealthMedx.
- Vi Cribb asked if the Wi-Fi will go into the apartments or is it up to the resident to have their own? Carol said that right now, the Cadbury resident Wi-Fi is just for residents. It bleeds into the halls by apartments 115 and 215 in the West Wing and 129 and 229 in the East Wing. She's not sure if it goes beyond the apartment doors. We're getting a proposal for the rest of the East/West Wings.
- Jane Lord said that at the last CALRA meeting, a meeting with Jeff was requested as part of their general meeting. She understood that Jeff was coming today. Carol said it will happen in March.
- Mildred Wiedmann asked if Vic's role will change with the sale of Cherry Hill. Carol said that Vic is the President & CEO of all the Cadbury entities – Lewes, Cadbury at Home, Cadbury Consulting. Consulting sells the at Home program to other CCRCs. Carol said that there are 7-8 people in Cherry Hill that support Lewes that consist of Finance and HR. They are moving to a small office in Haddonfield. Staff include Arnie, Megan, her assistant, Donne, and some others. Some will be here on a regular basis. There are lots of things to fall into place that we're still working on.
- Mary McLaughlin said if we're no longer associated with Cherry Hill, how can they use the Cadbury name? Carol said it wasn't in the agreement that they couldn't use the name. They are using it to make the transition.
- Corinne Lehman asked where the monies from entrance fees are housed. Carol said that the monthly fees are used for operations. The entrance fees are invested, some is put aside to pay back and some is divested in different parts of the organization.
- Mary McLaughlin asked if there are restrictions on the money we're getting back. Carol said there are no restrictions on it.

Carol thanked everyone for coming and the meeting was ended.