

MINUTES  
 CADBURY AT LEWES RESIDENTS' ASSOCIATION  
 BOARD OF DIRECTORS' MEETING  
 Monday, December 14, 2015; 3:30 pm in the Welcome Room

President Jane Lord called the meeting to order. All members were present except Curt Christensen. A moment of silence was observed.

**MINUTES:** The minutes of the November 9, 2015 Board of Directors' Meeting and the November 16, 2015 General Meeting were posted in the mail room. There were no additions or corrections needed and they will be filed.

**CORRESPONDING SECRETARY'S REPORT:** Binky Tompkins reported that she sent 11 cards.

**TREASURER'S REPORT:** Gil Kaufman reported that the balance as of November 1, 2015 was \$30,402. Income for November was \$24,025 and expenses were \$993, leaving a net amount of \$23,032. The balance as of November 30 was \$53,434 including an Employee Appreciation carryover of \$46,264. The actual CALRA balance is \$7,170. A preliminary budget was handed out.

Concern has been expressed about Cadbury-At-Home participants using Cadbury at Lewes facilities without paying for them. If you have such concerns or hear others express them, please remember and remind them that Cadbury-At-Home has given our activities program \$500 in November to support their use of our vans, gym, pool, Bistro, and dining room. We think that provides adequate coverage. Also remember that your CALRA Board is monitoring the significance of that situation on a continuing basis and, so far, the impact has been minimal.

**COMMITTEE REPORTS:**

**Activities:** Ron Trupp reported for Curt Christensen that scheduled for December are:

- Dickens' Christmas Carol Program
- Dover Downs and shopping at the Mall
- CHHS Musical Group Concert
- Men's lunch at Pickled Pig
- Cadbury Chorus' Christmas Concert
  
- Christmas Lights at the Beach
- Christmas Eve Buffet
- Resident Christmas Caroling
- Dinner at Cafe Azafran
- New Year's Eve dinner
- New Year's Eve Party with music and dancing

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Ron also reported that the Shuffleboard court is now closed for the winter and will be reopened in the spring. As more residents become acquainted with this new fun game here at Cadbury, it will be used more next year. Ron is retiring as Vice Chairman of the Activities Committee and Carol Bishop will be taking his place.

**Communication:** Woody Seamone reported that the current membership of this subcommittee includes Dick Cleaveland, Curt Christensen, Gil Kaufman, and himself. He reported that there is often a need to circulate information to the CALRA membership. Only about one-half of the membership has an email address and the other half does not. We are dependent upon some of the residents getting their information from the monthly calendar. Sometimes special reminders are sent out. The Cadbury tv channel can also be used.

Dick Cleaveland needs more help in putting data into the system. He is planning to show a demonstration to the subcommittee of how the data is put into the system, hopefully in January. More people need to be involved in the information exchange process.

**Dining:** Jane Lord reported for Alan Ward that the comment ratings for November were in the good to very good range. Complaints about small plates cannot be resolved as there are not enough bigger plates to serve large numbers of diners. The Thanksgiving meal was favorably received. A reminder will be sent to make reservations for the Christmas Eve and New Year's Eve meals. The Bistro will be open on both Christmas and New Year's. The Delaware Survey Team found no deficiencies with regard to food quality or service. Residents interested in the Dining Committee are invited to attend meetings and join the Committee.

**Employee Appreciation:** Jim McMullen reported that we collected \$48,884 for the campaign, just \$17 short of last year. He thanked all who contributed. Participation was excellent: Cottages at 96%, Apartments at 90%, and AL/Skilled at 47%. We paid out \$48,194 to 202 employees. We have a Carryover to next year of \$690 mostly from late contributions.

**Gift Shop:** Gil Kaufman reported that the income for November 2015 was \$765 and expenses were \$402. As of November 30, 2015 the net profit was \$362. The net profit for the year is \$4,348. No one has purchased the Lexmark printer and it will soon be donated to the thrift shop. Time is running out for gift purchases—visit the shop. Thanks to our faithful volunteers.

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**Library:** Mildred Wiedmann reported that the items discussed at the committee meeting were an article for the next Newsletter, a schedule for someone taking the book cart around the Health Care Unit, and the need for weeding the shelves of the library. A schedule was made for servicing (updating) the cart for the next three months. Very few residents have reported that they read paperback romance novels so one section of these will be eliminated to leave more room for regular hardback fiction. There will be a work session on Saturday, January 9<sup>th</sup> at 10 am to do weeding and rearranging some shelves. She has asked for volunteers to assume the position of Library Chairperson or Co-chair which she has held for eight years. The next meeting will be on March 10<sup>th</sup> at 4 pm in the library.

**Newsletter :** Pat O'Hanlon reported that the next issue will be out in February 2016. Thanks to all contributors. The deadline for articles is February 1<sup>st</sup>.

**Nominating:** Adele Hudson Trout reported that the following nominations will be presented for vote at the December 21<sup>st</sup> General Meeting:.

Vice-President – Don Burgess  
Assistant Treasurer – Jim McMullen  
Corresponding Secretary – Binky Tompkins  
Representative Cottage – Elsie Gould  
Representative 2<sup>nd</sup> Floor East – Lois Wills  
Representative 2<sup>nd</sup> Floor West – Erna Steinbruck  
Representative Health Center – no nominee (work is in progress to find someone)

Nominations from the floor will be accepted if the person nominated has agreed to serve.

**Program:** Nancy Krail reported that the monthly 7 pm Programs will be:

December 15<sup>th</sup> – Dickens Christmas Carol presented by Joe Plummer  
December 22<sup>nd</sup> – Cadbury Chorus' Christmas Concert  
January 19<sup>th</sup> – The Underground Railroad on Delmarva by Sharon Hoover  
January 26<sup>th</sup> – Medicare Changes by Janae Aglio from Elder Care

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**Woodshop:** Ron Trupp reported that Dean Hoover built a large number of items for the Arts and Craft show held in the auditorium December 4<sup>th</sup>. All these items along with art work created by other residents were on sale through the Cadbury Senior Lifestyles Office of Philanthropy under the organization and supervision of Patti Griffith. A portion of these sales is designated to the Cadbury Senior Lifestyles Resident Reserve Fund. The woodshop continues to repair and refinish items that need fixing and custom build various items of furniture.

**Cadbury At Lewes Resident Life Committee:**

Bill Peterson reported that items discussed included:

**Fitness Center**

Waiting time issue was discussed again and it was decided that the suggested wait time should be 20 minutes instead of 15 in order to get the most benefit from the exercise. A new sign will be posted in a more obvious location.

**Dr. Sehgal's hours**

A study showed that 71 IL residents used Dr. Sehgal while 90 used other primary care physicians. In AL 31 residents used Dr. Sehgal as opposed to 13 using others. All patients in Skilled Nursing are cared for by Dr. Sehgal.

The consensus of the discussion was that most people not using Dr. Sehgal probably would not change if he had office space in Lewes; therefore, there is no urgency to his seeking office space here.

**Shredding Event**

This was very successful and efforts are being made to repeat it.

Census: IL – 121 occupied units which is 93.8% occupancy.

September move-ins: Jane Brentnall and James Addison – C39

Patricia Bock – 125E

Patricia Cummings – 214E

October move-ins: Bob Hastings – from a cottage to 122E

November move-ins: Annette Myers – 126E

Richard and Jean Wooley – C31

Doug and Lib Macnab – 232E

Sylvia Walker – 130E

Several complaints were discussed about waiting time in the dining room—some as long as an hour. This will be discussed at the Dining Committee meeting. It was suggested that the Manager on duty be notified.

Parking continues to be problem.

We were told that there are two important announcements to be made in the future.

Lois Wills reported the following:

Office of Philanthropy Report:

**Cadbury at Lewes Residents Reserve Fund:**

TD Bank Account	as of November 30, 2015	\$ 51,998.98
Morgan Stanley Account	as of October 31, 2015	<u>\$220,739.01</u>
	<b>TOTAL</b>	<b>\$272,737.99</b>

**Charitable Gift Annuity Status:**

<i>Pending</i>	12/23/2008	\$100,000.00
	12/27/2011	<u>\$ 30,000.00</u>
		<b>\$130,000.00</b>

**Total Pledged Annuities**

**Resident Monthly Statement Donations to the Reserve Fund:**

Number of households	7
Number of residents	12
Total amount of monthly donations:	<b>\$ 140.00</b>

**Staff Donations through Payroll Deduction to all Cadbury causes:**

Number of staff	3
Total amount per month	<b>\$ 80.00</b>

**Cadbury Budget Review Committee:**

Jane Lord reported that The following residents have agreed to serve on the Cadbury Budget Review Committee to review the budget for 2016-2017: Gil Kaufman, Carol Edison, Fred Yost, Sally Corbishley, Don Ziegler, and Tom Lord. The committee met earlier this month to consider suggestions for capital expenditures that might be included in the Cadbury budget. Their first meeting with Carol Holzman and Chief Financial Officer Arnie Weiner is scheduled for December 15<sup>th</sup> at 1:00 pm.

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The meeting will focus on an explanation of the budget process, including particular challenges or problems anticipated for the coming year. The second meeting with administrators will be a presentation of the completed budget, including actual figures and increases in residents' fees.

**WING AND COTTAGE REPORTS:**

West Wing, 2<sup>nd</sup> floor – Ruth Olsen reported that there are no new move-ins.

West Wing, 1<sup>st</sup> floor – Karen Consolini reported that there are no new move-ins

East Wing, 1<sup>st</sup> floor - Bunny Guerrin reported that Annette Myers has moved into Apartment 126 and Sylvia Walker has moved into Apartment 130.

East Wing, 2<sup>nd</sup> floor – Lois Wills reported that there are no new move-ins

Cottages - Don Wiedmann reported that there are no new move-ins and Cottage 2 will become an office for Marketing.

**OLD BUSINESS:**

Sharon Hoover reported that she will meet with the new Director of Nursing in the new year. Please let Sharon know if you cannot reach anyone in the Wellness Center on Thursdays or Fridays from 9 am to 4 pm. The Wellness Subcommittee will reconvene when there is business to report.

Elsie Gould suggested that someone be available to accompany a resident who is being transported to the hospital by ambulance and has memory problems.

Curt Christensen has been appointed as the official representative from CALRA to the Cadbury at Lewes Board of Directors.

**ADJOURNMENT:** The meeting was adjourned at 5:00 pm.

Respectfully submitted,

Kathy Holstrom, Secretary