

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, November 9, 2015; 3:30 pm in the Auditorium

President Jane Lord called the meeting to order. All members were present except Pat O'Hanlan, Ron Trupp, Curt Christensen, and Lynn Brantley. A moment of silence was observed.

MINUTES: The minutes of the October 12, 2015 Board of Directors' Meeting and the October 19, 2015 General Meeting were posted in the mail room. There were no additions or corrections needed and they will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent 4 cards.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of October 1, 2015 was \$8,681. Income for October was \$23,787 and expenses were \$2,230, leaving a net amount of \$21,557. The balance as of October 31 was \$30,238 including an Employee Appreciation carryover of \$23,614. The actual CALRA balance is \$6,623.

ASSISTANT TREASURER'S REPORT: Jim McMullen reported that as of November 9, 2015, we have received membership donations totaling \$3,320 or 144% of budget from 109 individuals—a participation rate of 66 %.

COMMITTEE REPORTS:

ACTIVITIES: Don Burgess reported that scheduled for November are:

- WBOC Taping and lunch at Market Street Inn
- Grotto Pizza for Clear Space
- Dutch American Heritage Day at Zwaanendael Museum
- Play "Aladin" at Clear Space
- Men's lunch at 1776 Steakhouse
- Program on USO Delaware
- Lulu Opera
- Dinner at Finn's Ale House
- Lunch at Crooked Hammock Brewery
- Dover Downs and shopping

Don Burgess reported that the Shuffleboard court will continue to be used from 3:30 pm on Saturdays through November 14th and at each Happy Hour as long as weather permits. To protect the surfaces from deterioration during the winter season, Maintenance has been requested to remove them at the end of November and store them inside and replace them in the spring. We have also requested Maintenance to anchor the four benches to the cement foundation as three of them were blown over during the recent wind storm. Since the courts have been open, residents have used them on at least 16 days. We hope this will be continued in the spring.

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COMMUNICATION: Woody Seamone reported that the committee should have a subcommittee, the area of concern of which should include such items as

- Cadbury Web Site
- Newsletter
- CALRA meetings in the auditorium
- Use of the new computer with the slide projection system.

The purpose of this subcommittee would be to provide some guidance as to how to carry out some of these functions. Our job would be to help in procedural matters—not to take over the function. So far, only one person has volunteered to be on this subcommittee—we need more.

DINING: Alan Ward reported that there will be no report today as Jeff Smith was not present for the Committee meeting. The Committee needs more members

EMPLOYEE APPRECIATION: Jim McMullen reported that in October Contributions totaled \$23,034. This is 37% participation overall. IL is a little higher at 42%. At this point we are about 4,200 behind last year's pace. If you have not done so, please put your check made out to CALRA in the wooden box in the mailroom. Employees will receive their gifts on December 9th from 1 to 5 pm in the bistro. Sign-up sheets for refreshments will be posted. Veggie and fruit trays would be welcomed.

GIFT SHOP: Gil Kaufman reported that the income for October 2015 was \$568 and expenses were \$190. As of October 31, 2015 the net profit was \$377. The net profit for the year is \$3,985.

NEWSLETTER: Pat O'Hanlon reported that the next issue will be out soon.
Thanks to all contributors.

NOMINATING: Adele Hudson Trout reported that the Committee met on October 22nd and November 2nd to discuss and recommend officers for the Following: In odd-numbered years, the By-Laws direct that the Vice-President, Assistant Treasurer, Corresponding Secretary, and one Representative from the Cottages and one Representative from the West Wing and East Wing and one Representative from the Health Center.

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Names of the following persons to be presented as nominees on November 16, 2015 at the Cadbury at Lewes Residents' Meeting for election on December 21, 2015 are:

Vice-President – Don Burgess
Assistant Treasurer – Jim McMullen
Corresponding Secretary – Binky Tompkins
Representative Cottage – Elsie Gould
Representative 2nd Floor East – Lois Wills
Representative 2nd Floor West – Erna Steinbruck
Representative Health Center (AL) – No Nominee

PROGRAM: Nancy Krail reported that the monthly 7 pm Programs will be:

November 17th – USO Delaware presented by Joan Cote
December 15th – Dickens Christmas Carol presented by Joe Plummer
December 22nd – Cadbury Chorus' Christmas Concert

WOODSHOP: Ron Trupp reported that the shop continues to be available for repairing and refinishing any items that need fixing. Dean has been building items to be placed in the Art Gallery in the hallway for sale on November 4th and be moved to the auditorium on December 4th along with items created by other residents and also some vendor items. A percentage of all sales will benefit Cadbury Senior Life Styles' Resident Reserve Fund.

WING AND COTTAGE REPORTS:

West Wing, 2nd floor – Ruth Olsen reported that her wing is full.
West Wing, 1st floor – Karen Consolini reported that her wing is full.
East Wing, 1st floor - Bunny Guerrin reported that there are three empty apartments in her wing.
East Wing, 2nd floor – Lois Wills reported that Liz and Doug McNabb will be moving into Apartment 232.
Cottages - Don Wiedmann reported that someone will be moving into Cottage 31 soon.

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OLD BUSINESS: Don Burgess reported that we have joined the National Continuing Care Resident's Association (NaCCRA). This cause is working to ensure that regulators and legislators understand the needs of Continuing Care Retirement Community members to better support the lifestyle and commitments. It includes access to the online forum naccrau.com and a newsletter "Life Line" which is published six times a year and holds valuable information for NaCCRA members. There are also Spring and Fall meetings held in different parts of the country where one can network with leaders from different regions.

Work is still in progress to have a bulletin board in the cubby area. Carol Holzman will make the final decision on this.

It was suggested that Sharon Hoover reactivate the Wellness Committee now that we have a new Director of Nursing. Sharon will be contacted regarding this.

NEW BUSINESS: Jane Lord stated that a policy is needed regarding the promotion of projects of other organizations or churches. We should not be involved—management should be contacted.

Elsie Gould suggested that we have a group of residents who would be willing to help people who need to spend time in skilled care with personal needs such as picking up their mail or to meet with residents who are coping with loss or anxiety issues.

ADJOURNMENT: The meeting was adjourned at 4:55 pm.

Respectfully submitted,

Kathy Holstrom, Secretary