

MINUTES

CADBURY AT LEWES RESIDENTS' ASSOCIATION

BOARD OF DIRECTORS' MEETING

Monday, October 12, 2015 – 3:30 PM – Welcome Room

President Jane Lord called the meeting to order. All Directors were present except Alan Ward, Woody Seamone and Pat O'Hanlon. A moment of silence was observed.

MINUTES: The minutes of the September 14th Board of Directors' Meeting were approved as printed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported she sent five cards to residents.

TREASURER'S REPORT – Gil Kaufman submitted two reports (1) Monthly for September –Opening balance \$7,981.74; Income \$1,429.25 (including a \$500 donation from Cadbury at Home and gift shop income of \$929.25). Expenses Van trips (Activities Committee June-August) \$375.00; Gift Shop – build inventory \$278.97; Woodshop tools \$75.99 = \$729.96. Balance on 30 Sept - \$8,101.02

And (2) Budget vs. Income –Jan through September. 2015 Budget \$13,000/Actual Income \$15,565.90 Expenses by Committee /Administration Budget\$13,050.00/; Actual Expenses \$12,916.23.

ASSISTANT TREASURER'S REPORT – Jim McMullen - no report.

OLD BUSINESS: Don Burgess RE: National Continuing Care Residents' Association (NaCCRA) website (www.naccra.com) Last month the Board learned from Don of a national organization comprised of For Profit and Non Profit CCRC' and Resident Associations representatives. Today Don distributed a fact sheet describing Who; Where; What of the NaCCRA along with statements of Residents' rights; Financial Fairness; Financial Security; Governance Standards, and Accounting Validity. A brief discussion about joining the organization (\$200) followed. Don Moved that CALRA apply for membership in the National Continuing Care Residents' Association (NaCCRA) for a period of one year, after which the Board of Directors of CALRA will determine whether or not to continue membership. The motion passed unanimously.

COMMITTEE REPORTS:

Activities – Curt Christenson – Oct Events to date: Octoberfest Happy Hour and Buffet; Clear Space “Lips Together, Teeth Apart”; Dinner at Just in Thyme; Lady’s Lunch at The Buttery Upcoming Events – Ferry Ride for a day in Cape May; Afternoon Tea; Heart Walk; Banjos and Seafood in Milton; Dinner at Da Vinci’s; Men’s lunch at Henlopen Oyster House; Shopping in Berlin & Lunch; Dinner at 99 Sea Level (TBD); Dover Downs & Shopping; Art Reception; Halloween Costume Party and Dinner.

By-Laws – Lynn Brantley – No Report

Communication – Woody Seamone - No report

Dining – Lois Wills for Alan Ward -The committee met on October 1st. Our chef, Dave McKinty, accompanied Jeff to the meeting, and both responded to questions. The committee discussed with Dave and Jeff menu procedures and residents' suggestions and complaints about meal service.

CALRA BOARD MTG 10/12/15 (Cont'd)

(Dining cont'd) Jeff and Dave draft the menus which are then reviewed, sometimes modified, and approved by the dietician. They emphasized that, like all restaurants offering several menu selections, many cooked to order, seating and - service delay most often results from significant numbers of diners arriving at the same time. When service is delayed, food may be served lukewarm or cold. In that case residents are urged to send the items back, and if that is inconvenient, to bring their dissatisfaction to the managers by filling out the comment cards on each table. Jeff once again suggested that residents could avoid delayed service by dining a little later – most arrive now between 5 PM and 5:30PM.

Two special buffets are scheduled for October, Octoberfest on Friday, October 9, and Halloween, October 31st, Saturday. In November, a special Thanksgiving meal will be served, and as at Christmas and Easter, residents' charge will be \$12.50, guests \$21.00. An international buffet may also be served. Jeff also told the committee that he will no longer make bulk food orders for residents. The committee will next meet on December 5th.

Employee Appreciation – Jim McMullen reported that the Committee met in September and organized the mailings to IL, AL and appropriate Powers of Attorney. Cadbury Admin completed mailings to AL; Skilled Care conforming to HIPPA regulations. He explained that this gift from Cadbury residents presents the only means for residents to provide a gift of appreciation to hourly staff. Employees gifts are based on the number of hours worked. Residents should make their check out to CALRA and note in the memo "Employee Appreciation". To date \$14,500 has been received. The distribution to employees will take place in the Bistro from 1-5 pm on December 9th. Residents are invited to prepare a balance of healthy snacks and sweets for employees to enjoy as they pick up their checks.

Gift Shop – Gil and Ruth Kaufman - Gil Kaufman reported for the month of September Income \$929.25 and expenses to complete the inventory \$278.97 or net income of \$650.28. The amount of income reflects receipts from lots of Cadbury Dollars and cash from two months. There has been a delay in receiving long-sleeve shirts with the new logo ordered some time ago. A new supply of short sleeve Tee-Shirts arrived.

Library – Mildred Wiedmann – The last library meeting was at the end of September. At that time the committee made the decision to prepare an article for the CALRA newsletter. Discussed updating the book card used in the Health care and made a volunteer schedule for the next few months. There are an abundance of books so a weeding out is needed. As always, the committee welcomes suggestions for improvement of the library.

Newsletter – Pat O'Hanlon – A November Newsletter is planned.

Nominating Committee – Adele Trout reported that Nominating Committee will meet at 3 PM on October 22nd to fulfill requirements nominating objectives as outlined in the By-Laws.

Program – Nancy Krail reported October and November Movie Night features: 10/2-Foxcatcher; 10/9 – McFarland; 10/16 – Under the Tuscan Sun; 10/23 – Ulee's Gold; 10/30 – Love and Pain and the Whole Damn Thing; 11/6 – Guarding Tess; 11/13 Unbroken; 11/27 – Home for the Holidays. Monthly Programs are: 10/20 – Delaware Bay and River Pilot, Capt. Stuart Griffin.

CALRA BOARD MTG 10/12/15 (Cont'd)

October 27th at 3 PM – Fraud & Scam, presented by Cpl. Huey, DE State Police; November 17th – USO Delaware presented by Joan Cote.

Woodworking – Ron Trupp reported a balance of \$65.84 in the Woodworking Account. The major activity has been to complete much of the outdoor bench repair and refinish project. Dean has been making items (picture frames, lamps and tables for the art display partially benefiting Cadbury Lifestyles Office of Philanthropy).

Wing and Cottage Reports – West Wing 1st Floor, Karen Consolini arranges dinner get-togethers in the Chart Room; West Wing 2nd Floor, Ruth Olsen; East Wing 1st Floor – Bunny Guerrin; East Wing 2nd Floor, Lois Wills- Lois reported that Pat Thomson has moved into #228. Cottages: Elsie Gould and Don Wiedmann. Don Reported that 9 cottages are empty and #39 was temporarily occupied by Jane Bretnall and Jim Addison. They plan to be here permanently after wintering in Florida. Bob Hastings has moved from Cottage 6 to Apartment 122.

Old Business - Lynn Brantley addressed a program to eliminate use of plastic foam cups and introduce paper cups for use in the Bistro. She distributed a report (Polystyrene Foam Report) from Earth Resource Foundation and the Board discussed how Cadbury might begin to observe an appropriate conservation plan. A suggestion was made to refer this to the Dining Committee.

New Business - Adele Trout introduced the possibility of highlighting the extraordinary work performed by a CAL employee. Various ways of appropriately supporting this idea were discussed.

With no further business to be conducted the meeting was adjourned at 4:45 pm.

Respectfully Submitted,

Adele Trout,
Temp secretary