

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, January 8, 2018; 3:30 pm in the Welcome Room

CALL TO ORDER: Vice President Bill Gehron called the meeting to order. All directors were present except Gil Kauman and RonTrupp. A moment of silence was observed.

MINUTES: The minutes of the December 11, 2017 Board of Directors' Meeting and the December 18, 2017 General Meeting were posted in the Mail Room and the Library. One error was found and it was corrected and the minutes were filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent 6 cards. Please let her know if you know of someone who needs a card.

TREASURER'S REPORT: Jim McMullen reported that the balance as of November 30, 2017 was \$58,732 including the Employee Appreciation Fund of \$52,708. The actual operating balance was \$6,024. Income for December was \$725 and expenses were \$1,691 leaving a net amount of (\$966). The balance as of December 31, 2017 was \$5,058 plus an Employee Appreciation carryover of \$778. The actual CALRA operating balance is \$5,836. Jim also distributed copies of the 2017 actual budget and the 2018 proposed budget which was adopted by the Board of Directors. Jim also reported that he has submitted his resignation as the Chair of the Employees' Appreciation Committee but will continue in that position until a replacement has been found.

REPORT FROM EXECUTIVE DIRECTOR CAROL HOLZMAN: Bill Gehron reported that there has been no new information regarding our Springpoint affiliation and things are proceeding well.

RATIFICATION OF COMMITTEE CHAIRS: Bill Gehron moved that "the Board approve the committee chairpersons' appointments as designated by the President." The motion was seconded and passed unanimously.

COMMITTEE REPORTS:

Activities: Carole Bishop reported that the New Year's Eve celebration was a huge success. There was ample dancing room and seating and most of the guests stayed for the "ball drop." The sign-up book at the front desk will be monitored each day for trips that require payment in advance. If the person has not paid, that name will be removed from the list and will only be reinstated with payment. Activities for the rest of January 2018 are:

Jan. 12 – Happy Hour with George

Jan. 13 – Delmarva Railroad Club Holiday Open House

Jan. 16 – Lunch at Villa Sorrento

Jan. 17 – Trip to Produce Junction

Jan. 20 – Coastal Concerts presents Dali String Quartet

Jan. 22 – Blue Hen in the Avenue Inn

Jan. 24 – Day trip to the Seaford Museum and dinner at Bon Appetite

Jan. 28 – Clear Space matinee, "Baskerville"

Jan. 30 – Men's lunch at Henlopen Oyster House

Feb. 4 - Matinee at Possum Point, "California Suite"

The rest of the activities for February can be found on the monthly calendar.

By-Laws: Jane Lord reported that at the December Board Meeting, the Bylaws Committee was charged with coming up with a recommendation regarding changing the residents' association's name. At the December General Meeting, residents were asked for their suggestions and a suggestion box was placed in the mailroom for several weeks. Of the ten responses received, five included reference to "The Moorings," three referred neither to "The Moorings" nor to "Cadbury," and two preferred no change.

The Committee's deliberations centered on (1) whether a name change is in the best interest of the organization and the community and (2) which of the suggested names would be most practical in terms of communications and marketing as well as for everyday use. Acronyms that were already taken as domain names for websites were ferreted out.

After careful consideration, the Committee brings two recommendations to the board:

- (1) That the name of our residents' association be changed to accurately reflect the name of our community
- (2) That ARTICLE 1, Section A, of the bylaws be changed to read: "The name of this association is THE MOORINGS AT LEWES RESIDENTS' ASSOCIATION. The acronym is TMALRA."

Binky Tomkins moved that "That the name of our residents' association be changed to accurately reflect the name of our community." The motion was seconded and passed unanimously.

Jane Lord moved that "ARTICLE 1, Section A, of the bylaws be changed to read: "The name of this association is THE MOORINGS AT LEWES RESIDENTS' ASSOCIATION. The acronym is TMALRA." The motion was seconded and passed unanimously.

Jane reported that Bob Hein has been unable to attend Committee meetings and has submitted his resignation.

Communications: Sallie Corbishley reported that no January meeting was held; however, comments and requests were received from Webmaster Dick Cleaveland:

- The Wellness Committee has been posted on the website. At the moment there is only a chair shown as we have not received a list of members from the chair.
- The Arts/Crafts Room computer system has seen virtually no serious activity during the past month. Program updates and anti-virus scans have been performed.
- The January resident directory was delivered to the printer. Depending upon the storm closings, it may be available for distribution near the end of the week—Jan. 11 or 12.
- We are experiencing some difficulty adding to and editing the photo gallery on the web site. Fine Line will be helping us as soon as they catch up on their priority work. Dick has agreed to the delay since there seems to be very little interest in the gallery among the residents.

The deadline for the next Newsletter is February 1st.

Dining: Corinne Lehman reported that the Committee discussed the following:

The New Year's party was a great success. It was expressed that more dinner/dances should be on our calendar of things to do.

30 comment cards were reviewed and rated a 4.8 of 5.0. A different card will be used from now on. The kitchen is well-staffed again but dishwashers and servers are still needed. An employee-referral program has been started to hopefully bring in new employees.

Residents in AL sometimes need help with eating. Only trained personnel can do this due to State regulations. Jeff will meet with Ruth Ann to see if students could be trained for this program.

Gift Shop: Elsie Gould reported that the income for December, 2017 was \$725 and expenses were \$301. This leaves a net profit of \$424. The cumulative profit for the year thus far is \$4,250. Donations are still needed. Remember that 100% of the profits go to the CALRA treasury to support its activities. Volunteers are also needed. Kevin Fleming's items are reduced for sale and they make fine gifts. As you put away your Christmas decorations, you may want to donate some to the Shop for next year.

Library: Judy Burgess reported that the Library is working very well. The Christmas selections are back in storage and most of the new books are being handled. We need more helpers. Please contact Mildred Wiedmann or Judy Burgess for more details. The next meeting will be Thursday, March 8, 2018.

Program: Rich Woolley reported that the monthly 7 pm programs will be:
January 16, 2018 – "The Kremlin and Palaces of Russia" by Gil Kaufman
January 31 - Special Program at 3 pm. Corporal Ricky Hargis of the DE Police will present a program on Fraud Prevention
February 20 - Marcos Salaverria – Making Chocolate in the 18th Century (in period costume). (chocolate will be available)

Wellness: Sharon Hoover reported that this past month the health care facilities were undergoing transition to becoming part of Springpoint, adjusting to some new personnel and ways of working as teams in skilled care, and experiencing holidays and a blizzard. There will be an updated report in February. The Committee will meet on Wednesday, January 17, 2018 at 3:30 pm in the Quiet Room.

Wood Shop: Kathy Holstrom for Ron Trupp reported that the current balance in the Woodshop is \$28.84. Several members of the Committee have been making things for their personal use. Dean is continuing to make items for sale in the new Brush Factory on Kings Highway. The Shop completed an inventory of needs for tools for 2018 and has purchased them. As a result of the craft fair, the Wood Shop contributed \$213 to the Resident Reserve Fund.

AREA REPORTS:

West Wing, 2nd floor – Pat Cummings reported that there are no new move-ins
West Wing, 1st floor – Nancy Krail reported that there are no new move-ins
East Wing, 1st floor – Bunny Guerrin reported that there are no new move-ins
East Wing, 2nd floor – Adele Trout reported that Ruth Morton has moved into apartment 227
Cottages – Elsie Gould reported that there are no new move-ins
Assisted Living – Dick Kauffman reported that there are 7 residents in Safe Harbor and 35 in AL

ADJOURNMENT: The meeting was adjourned at 4:57 pm.

Respectfully submitted,

Kathy Holstrom, Secretary

