

MINUTES  
CADBURY AT LEWES RESIDENTS' ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
Monday, March 10, 2014; 10:00 am in the Welcome Room

President Adele Hudson Trout called the meeting to order. Doug Trout read a prologue. All directors were present except Liz Haygreen. A moment of silence was observed.

#### COMMITTEE REPORTS

Activities: Ron Trupp reported that:

- We have formed a committee to do a thorough feasibility study of the construction of a putting green and/or a shuffle board court and have found that it might be possible to provide an official-sized shuffleboard court for a reasonable cost. The committee will visit an existing shuffleboard court and artificial putting green in the area for ideas and information.
- March 29<sup>th</sup> - there will be a piano presentation in the Bistro by students of Meldene Gruber, a member of the National Guild and the Bell Choir Director at the Lutheran Church of Our Savior in Rehoboth Beach with refreshments.
- We have also scheduled for March ladies' and men's lunches, two dinners, a Clear Space Production of Camelot, Happy Hour combined with a Gallery of Art Reception, St. Patrick's Day dinner piano music by Jerry Birl, and a trip to Dover Downs and the Mall.
- The Saturday Bingo Games are under the leadership of Corinne Lehman.

By Laws: Curt Christensen distributed a policy regarding inappropriate articles to be submitted to the Newsletter that his Committee has created. It states: "The Editor of the Newsletter should use his or her own judgment in deciding whether submitted articles are appropriate for publication. If in doubt as to the appropriateness for inclusion, the matter should be brought to the attention of the President of CALRA for a final decision. The following types of articles are obviously not appropriate for inclusion:

- Politically Biased
- Religiously Biased
- Solicitations of any kind.

Gil Kaufman moved that: "The CALRA Board of Directors accept the policy of article appropriateness for the Newsletter." The motion was seconded and passed unanimously and it will remain in the Minutes for future reference.

Dining: Alan Ward reported that:

- Jeff Smith's analysis of the comment cards showed a high level of satisfaction in all three areas and are now included with take-out orders.
- The cards may undergo a revision before being reordered.
- An extra charge for guest meals in the dining room will be \$2.50 (\$12.50 for a \$10.00 meal) and will be implemented in April.
- A la Carte upgrades are now available for all meals.
- New menus will be out in May. We may have food tasting in the weeks before to get residents' reactions.
- "Theme Meals" may be resumed.
- Healthy meals are still being recommended and suggested as well as portion uniformity.
- The Committee welcomes comments and suggestions from residents on these and other matters.

Gift Shop: Gil Kaufman reported that the income for February, 2014 was \$365 and expenses were \$213. The net profit for February \$152 and for the year was \$418.

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Library: Mildred Wiedmann reported that the Topaz reading machine magnifier has been set up in the library and is ready to use. Four residents have been trained to use it.

- A new bookcase made by the woodshop is ready to be placed in the library.
- An observatory beehive is underway in the woodshop to be placed in the Library.

Newsletter: Pat O'Hanlon reported that the next issue will be out in May. She thanked the By Laws Committee for providing a policy regarding what types of articles should not be submitted.

Program: Nancy Krail reported that the short programs will be discontinued. Movies will begin at 7 pm. The long programs will be as follows at 7:30 pm:

March 18<sup>th</sup> – "To Beijing and Beyond: The Forbidden City, The Summer Palace, and The Great Wall of China," by Gil Kaufman.

April 15<sup>th</sup> – "Off the Beaten Path" by Jane Lord.

In May – Cadbury Bee Project

Woodworking: Ron Trupp reported that there is a balance of \$1.81 in the Woodshop budget.

They are still helping organize the shop and improve its appearance, as encouraged by Gary Showers who is working on a large cabinet with Dean Hoover to house equipment. A platform has been made to house the drill press, and plans are being made for construction of a bee hive which will be placed in the Library..

**MINUTES:** The minutes of the February 10, 2014 Board of Directors' Meeting and the February 17, 2014 General Meeting were accepted as distributed and will be posted in the mail room.

**CORRESPONDING SECRETARY'S REPORT:** Binky Tompkins reported that she sent seven cards.

**RESIDENT LIFE CAL COMMITTEE REPORT:** Bill Peterson reported that:

Two new members were introduced:

Rick Grier-Reynolds – CAL Board Member

Lois Wills - CAL resident replacing Jack Sparks.

**Announcement made that "Cadbury Foundation" is being dissolved:**

Services transferred to Cadbury Senior Services

Chief officer will be located at Cherry Hill

Lynette Palen will be exclusively in Lewes – Patti will be part-time

"Resident Reserve Fund" has been renamed "Friends of Cadbury"-no change in where money goes.

**New Move-ins:**

Dan and Suzanne Zieglerr into Cottage 42

Pat Kraut into Apartment 142E

**Lengthy discussion on feeding of spouses in Chart Room. No action taken as it is still under study.**

**Operation Bee Hive:**

Project suggested by residents

Will be located on 2<sup>nd</sup> floor in a community space

Will be glass on inside area—bees will enter/leave through tube to outside at bottom

Bees will not have access to interior of building

Display will be open to the public (especially children)

Dean Hoover, Tom Lord, and Bill Gehron will be responsible for the hive.

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It was noted that a number of people missed the notice of Jack Sparks' service. A suggestion was made that future notices could be discreetly placed in the area of the rose display.

Carol was congratulated for her conduct at the Afternoon Exchange and Barbara White was thanked for her excellent recording of the minutes of various meetings.

**CADBURY AT LEWES FOUNDATION REPORT:** Lois Wills reported that:

Cadbury at Lewes Residents' Reserve Fund

Balance as of January 2014 month-end statements:		<b>\$223,440.74</b>
Charitable Gift Annuity Status:	12/23/2008	\$100,000.00
	12/27/2011	<u>\$ 30,000.00</u>
	<b>Total Pledged Annuities</b>	<b>\$130,000.00</b>

Resident Monthly Statement Donations to the Reserve Fund

Number of households:	6
Number of residents:	9
Total amount of monthly donations:	<b>\$ 105.00</b>

Staff Donations through Payroll Deduction to all Cadbury Causes

Number of staff:	5
Total amount per month:	<b>\$ 200.00</b>

Foundation News in Lewes:

The Residents' Reserve Fund was credited with \$3,892.53 from donations to Lights of Love.

A heartwarming number of donations have been received this year in memory of those who have passed.

**TREASURER'S REPORT:** Gil Kaufman reported that the balance as of February 1, 2014 was \$8,130.

Income was \$1,236 and expenses were \$422, leaving a net monthly amount of \$815. The balance as of February 28, 2014 was \$8,945 including an Employee Appreciation carryover of \$554. The actual CALRA balance is \$8,391.

**ASSISTANT TREASURER'S REPORT:** Jim McMullen reported that 33 members have contributed \$1,650 to the CALRA membership account which is 73% of budget.

**WING AND COTTAGE REPORTS:** Don Wiedmann reported that Dan and Suzanne Zeigler have moved into Cottage 42 and Lois Wills reported that Pat Kraut has moved into Apartment 142.

**OLD BUSINESS:** Adele Trout passed out the Event Request Form which was revised by Barbara White and refined by Jane Lord.

**NEW BUSINESS:** A letter regarding the policy of feeding spouses in the Chart Room was circulated and discussed. Curt Christensen moved that: "the letter be rewritten by a group consisting of Alan Ward, Jane Lord, and Gil Kaufman to be given to the CALRA Board of Directors for approval and then sent to the Directors of Cadbury at Lewes." The motion was seconded and passed unanimously.

**ADJOURNMENT:** Jim McMullen moved that: "The meeting be adjourned at 11:45 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Kathy Holstrom, Secretary

MINUTES  
 CADBURY AT LEWES RESIDENTS' ASSOCIATION  
 GENERAL MEETING  
 Monday, March 17, 2014; 10:00 am in the Auditorium

Vice President Jane Lord called the meeting to order. There were 54 residents present. A moment of silence was observed.

MINUTES: The minutes of the February 10, 2014 Board of Directors' Meeting and the February 17, 2014 General Meeting were accepted as posted and will be filed.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent seven cards.

RESIDENT LIFE CAL COMMITTEE REPORT: Bill Peterson reported that:

Two new members were introduced:

Rick Grier-Reynolds – CAL Board Member

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CALRA General Meeting Minutes, continued, March 17, 2014

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**CADBURY AT LEWES BOARD OF DIRECTORS' REPORT:** Gil Kaufman reported that:

- The biggest single cost increase for the next fiscal year is in health benefits for employees at +15%. Food costs were second at +9%. Despite these increases and by eliminating three intermediate management positions, CAL was able to limit resident monthly fee increases to 3%.
- A significant improvement in health care has been instituted by making the Health Center open and staffed with a nurse five days a week, eliminating the need to hunt for assistance when you don't feel well or experience a bump or cut of any type. You may now go to the nurse's station in the Health Center.
- Guidelines have been developed to handle situations where residents need to provide help in eating or exercising to other residents (usually spouses) and they will be published in a new edition of the Resident Handbook. The most important changes are in dining; spouses aiding other residents/spouses who reside in AL or Safe Harbor can do so in the AL dining room where medical support is always close nearby. Generally, residents aiding other IL residents may do so in the Chart Room unless there are health hazards.
- As a part of the increased effort to gain cottage residents, sample cottages are being given a number of upgrades in flooring, appliances, and counter tops, putting us in a better position comparatively with what other CCRCs are providing. There is a plan to make one such cottage available to current residents on April 17<sup>th</sup> so you can see what they have in mind and order the upgrades yourselves, if desired. There are costs for these of course, and new residents will pay a higher entry fee than we did.
- The purchase of five acres of farmland northwest of the existing Cadbury property is proceeding with the rezoning study in progress.

**COMMITTEE REPORTS**

Activities: Ron Trupp was thanked for filling in for Don Burgess who reported that:

- We have formed a committee to do a thorough feasibility study of the construction of a putting green and/or a shuffle board court and have found that it might be possible to provide an official-sized shuffleboard court for a reasonable cost. The committee will visit an existing shuffleboard court and artificial putting green in the area for ideas and information.
- March 29<sup>th</sup> - there will be a piano presentation in the Bistro at 3 pm by students of Meldene Gruber and Carole Neale with refreshments.
- The Cadbury Recyclers (bicyclists) resume April 15<sup>th</sup> at 10:15 am.

CALRA General Meeting Minutes, continued, March 17, 2014

We have also scheduled for March ladies' and men's lunches, two dinners, a Clear Space Production of Camelot, Happy Hour combined with a Gallery of Art Reception, St. Patrick's Day dinner piano music by Jerry Birl, and a trip to Dover Downs and the Mall.

- The Saturday Bingo Games are under the leadership of Corinne Lehman.
- April 1<sup>st</sup> – “The Cadbury Apiary” or “All You Wanted to Know About Bees,” by Dean Hoover and Niel Holzman at 7 pm in the Auditorium.
- April 6<sup>th</sup> – Possum Point Players to see “South Pacific” in Georgetown
- April 12<sup>th</sup> - A conducted tour of Lewes (for new residents of Lewes).
- April 16<sup>th</sup> – Briggs Museum of American Art in Dover.
- Lunches or dinners at Striper Bites, Pelican Grill, Taste of Italy, Cape Henlopen Oyster House, and the Southern Grill in Ellendale.

By Laws: Curt Christensen reported that the Committee has created a policy regarding inappropriate articles to be submitted to the Newsletter to be included with the Minutes. It states: “The Editor of the Newsletter should use his or her own judgment in deciding whether submitted articles are appropriate for publication. If in doubt as to the appropriateness for inclusion, the matter should be brought to the attention of the President of CALRA for a final decision. The following types of articles are obviously not appropriate for inclusion:

- Politically Biased
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- Jeff Smith's analysis of the comment cards showed a high level of satisfaction in all three areas and are now included with take-out orders.
- The cards may undergo a revision before being reordered.
- An extra charge for guest meals in the dining room will be \$2.50 (\$12.50 for a \$10.00 meal) and will be implemented in April. This charge does not apply to “a la carte” items.
- A la Carte upgrades are now available for all meals.
- New menus will be out in April. We may have food tasting in the weeks before to get residents' reactions.
- “Theme Meals” may be resumed.
- Healthy meals are still being recommended and suggested as well as portion uniformity.
- The Committee welcomes comments and suggestions from residents on these and other matters.

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Library: Mildred Wiedmann reported that the Topaz reading machine magnifier has been set up in the library and is ready to use. Four residents have been trained to use it.

- A new bookcase made by the woodshop has been placed in the library and filled with books.
- Elsie Gould spoke with Yvonne Weeks, head of Assisted Living, about the possibility of providing a tour of the library for new residents and also providing a cart to be housed in that area with library books. Both of these suggestions were favorable to Yvonne so we will proceed to make them happen.
- An observatory beehive is underway in the woodshop to be placed in the Library.

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Mildred thanked Sharon Hoover for her article in the last Newsletter and asked for possible book reviews for the next edition.

- New members are needed for the Library Committee. Suggested names will be contacted.
- Nonmembers who have helped shelve books were thanked.
- Books and magazines being discarded to the Lewes Library will temporarily be placed on the bottom shelves of the biography section, since the computer has been moved. This does not include books that need to be returned to the library.

Newsletter: Pat O'Hanlon sent a message that the next issue will be out in May and articles should be in by May 1<sup>st</sup>.

Program: Nancy Krail reported that the short programs will be discontinued. Movies will begin at 7 pm  
The long programs will be as follows at 7:30 pm:  
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**WING AND COTTAGE REPORTS:** Don Wiedmann reported that Dan and Suzanne Zeigler have moved into Cottage 42 and Liz Haygreen reported that Pat Kraut has moved into Apartment 142 and she was introduced.

**OLD BUSINESS:** Vi Cribb read a memo she has sent regarding reasons she questions the advisability of having a bee hive inside of the walls of Cadbury. There was a discussion of why we weren't asked if we wanted one before the issue was decided. It was stated that there will be several programs explaining the whole project before the bees arrive.

**NEW BUSINESS:** Questions were raised regarding the new names associated with the Foundation and the Residents' Reserve Fund. It was made clear that the money involved will not change. Ann Erdman said she understood that Cadbury at Lewes borrowed money from Cadbury at Cherry Hill's Residents' Reserve Fund to start our fund. Bill Peterson will find out if this is true.

**ADJOURNMENT:** Curt Christensen moved that: "The meeting be adjourned at 11:15 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Kathy Holstrom, Secretary