

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, January 13, 2014; 10:00 am in the Welcome Room

Prior to the meeting, Jim McMullen, Elsie Gould, and Alan Ward were introduced as new members of the Board as of January 2014.

President Adele Hudson Trout called the meeting to order. A moment of silence was observed. All directors were present except Jane Lord.

COMMITTEE REPORTS:

Cadbury at Lewes Resident Life Committee Report: Bill Peterson reported that:

Cadbury Foundation

Resident Reserve Fund – October balance \$219,699.40

Annuity Status	12/23/08	\$100,000
	12/27/11	<u>\$30,000</u>
Total		\$130,000

Monthly statement donations: Households 6
Residents 9
Amount \$105

Staff donations through payroll deductions to all Cadbury causes:
Number of Staff 5
Total amount per pay period \$190

Staff blue jeans donations –a \$606.49 donation to Beebe Foundation for Nursing Education

The Greater Lewes Foundation has made a \$1500 grant to the Cadbury Cares Project. This provides a hospitality cart available for residents and their families at the end stage of life and contains a Bose CD/Radio, soothing CDs, aroma therapy, reading materials, and a place for food and drinks delivered by Dining Services.

Paver sales for the Commemorative Walkway totaled \$17,000. Construction costs were \$13,000, so \$4,000 will go to the Resident Reserve Fund (not yet noted above). More pavers have been ordered and will be installed in the spring.

Cadbury at Lewes

We are still trying to get a virtual terminal/teller installed.

A question was asked about a representative from AL on the committee and the consensus was that the committee dealt mainly with items of concern to IL and AL has its own Resident Council so an AL representative was not necessary. Rick Grier-Reynolds, a member of the Cadbury at Lewes Board, will be joining the committee.

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The situation of funeral homes picking up deceased individuals at times that might be disturbing to residents was brought up. Arrangements have been made to try to avoid any further problems.

New residents since the last report are: Dan and Joan Abbot in apartment 101, Harry and Joan Collins in apartment 104, Carol Edison in apartment 121, Joe Boyle and Jane Hood in Cottage 32, and Elaine Levy has moved from apartment 142 to AL.

2015 Cadbury at Lewes Budget Committee Report: Gil Kaufman reported that:

Arnie Weiner, CFO, reviewed the budget preparation process, including his meeting with all management staff. Upon questioning, he assured the group that there are no preconceived budget increases assumed, but rather the actual costs will determine if and how much an increase in monthly fees is necessary. Gil Kaufman noted the relatively small increase given by Social Security; it is a small increase of a relatively small number whereas any increase CAL imposes is on a relatively large number. Stan Goldstein added that he hoped no increase at all would be necessary.

Carol Holzman asked what capital expenditures might be desired by residents. The items discussed included:

- Improvements in the sound system,
- Partial or complete roof over the patio,
- Putting Green, and
- Shuffleboard.

The next meeting of the CAL Budget Committee will maybe be Thursday, February 27. The new budget will be released to all residents on March 1, in preparation for its institution on April 1, 2014 (CAL's fiscal year is April 1 – March 31).

Activities: Ron Trupp reported that

- For the remainder of January, we have scheduled Ladies' and Men's lunches,
- Two dinners,
- A trip to The Ward Museum with lunch,
- Lunch and a movie at Midway.
- In February, we have scheduled showing the Super Bowl in the auditorium,
- Celebrating Valentine's Day combined with Happy Hour in the auditorium with dance music by the "Smooth Sound Big Band,"
- Maybe attending some Clear Space productions and a Camp Rehoboth Chorus Concert at The Epworth UMC Church.
- We are planning to officially form a committee to do a thorough feasibility study of the construction of a putting green and/or a shuffle board court.

By Laws: Curt Christensen reported that his Committee has everything under control.

Dining: Alan Ward reported that:

- Jeff Smith's analysis of the comment cards showed a high level of satisfaction in all three areas.
- Residents making take-out orders should include any condiments wanted.
- Jeff was complimented on his holiday event meals, especially Christmas Day.

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- The Committee was asked to make recommendations on timing for telephone take-out orders—they delay preparation of food and in-Bistro orders.
- There is a problem with large numbers of Chart Room diners arriving at the same time for dinners causing long waits. Perhaps the bus schedule could be looked at, or maybe the hours could be extended to 5:30 pm to 7:00 pm, or reservations may be beneficial.
- Committee membership maximizes the opportunities for residents to share views on meals and service. Residents are encouraged to communicate with committee members and to personally attend the meetings that are listed on the monthly calendar.

Gift Shop: Gil Kaufman reported that the income for December, 2013 was \$567 and expenses were \$236. The net profit was \$331. The total net profit for the year is \$3,173. He and Ruth were commended for the smooth transition from Jeane and Jack Sparks as the new managers and the Sparks were given credit for the excellent year's profits.

Newsletter: Pat O'Hanlon reported that the next issue will be in February and she is requesting articles by February 1st. She warned us of a computer virus containing "Hallmark." If received, do not open.

Program: Nancy Krail reported the following short programs:
January 20th – Update on Cadbury's Possible Land Acquisition, by Gil Kaufman
February 17th – Recorders' Concert by Sharon Hoover

The long programs will be as follows at 7:30 pm
January 21st – "Pilots of the Bay and River Delaware," by Dick Buckaloo.
February 18th – "Left Brain/Right Brain," by Tom Lord

Woodworking: Ron Trupp reported that there is a balance of \$9.48 in the Woodshop budget. We are still helping organize the shop and improve its appearance, as encouraged by Gary Showers.

A request has been made that the Cadbury Foundation provide the shop with a statement of the funds provided to the Cadbury Foundation from sales that have been held from November 2013 through January 2014.

MINUTES: The minutes of the December 9, 2013 Board of Directors' Meeting and the December 16, 2013 General Meeting were accepted as distributed and will be posted in the mail room along with the 2014 listing of the CALRA Board of Directors and the Committee Chairpersons..

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent seven cards.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of December 31, 2013 was \$7,546.34. Gil also reported that the 2014 CALRA Budget is balanced at \$6,985.

WING AND COTTAGE REPORTS:

- West Wing, 1st floor – Karen Consolini reported that Carol Edison moved into apartment 121, Dan and Joan Abbot moved into apartment 101, and Harry and Joan Collins moved into apartment 104

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- East Wing, 1st floor – Liz Haygreen reported that Elaine Levy has moved out of apartment 142 to AL.
- East Wing, 2nd floor – Lois Wills reported that Alyce Thomas died.
- Cottages – Don Wiedmann reported that Joe Boyle and Jane Hood have moved into Cottage 32 and Bob Bishop died.

NEW BUSINESS: Gil Kaufman reported that Don Wiedmann has taken over the job of maintaining the display case in the lobby and choosing the monthly displays. Gil was thanked for his work in suggesting the case, designing it, having it built, and maintaining it from its inception.

There is a need for more pictorial directories to be given to new residents. Kathy Holstrom gave each area representative a copy of the most recent letter to be given to new residents.

A letter of thanks to Chuck Rendulic from Lois Wills was read regarding the excellent job that was done in remedying the damage done by a broken water pipe in her apartment and below.

ADJOURNMENT: Doug Trout moved that: "The meeting be adjourned at 11:30 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Kathy Holstrom, Secretary