

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, November 11, 2013; 10:00 am in the Welcome Room

Prior to the meeting, Doug Trout presented the CALRA Board with an inscribed gavel and wood block to be used at its meetings and to be passed from President to President in the coming years. He was thanked for his gift.

Adele Hudson Trout called the meeting to order. A moment of silence was observed. All directors were present except Liz Haygreen...

COMMITTEE REPORTS:

Activities: Don Burgess reported that there are three problems being faced by the Committee: See calendar for scheduled activities.

1. There is an ongoing problem with scheduled bus trips being cancelled due to not enough people interested in going or cancelling out at the last minute. Perhaps we should no longer schedule bus trips.
2. No group has yet been found to be available for our entertainment on New Year's Eve. Several suggestions were made and Don will look into contacting them.
3. The Mid-Atlantic Symphony Orchestra will hold its Christmas Concert at Cape Henlopen High School for the first time on December 7th at 7:30. We are being offered a reduced rate of \$25 per ticket if we have at least 25 people attending. Please consider taking advantage of this offer. If it is successful, the Symphony will continue to perform at the High School.

Also, Lucienne Wolfe has arranged for a group of about six musicians to perform in our Auditorium between 4 and 5 pm on December 7th at no cost to Cadbury residents. It was suggested that Assisted Living residents be given priority seating at this event.

Doug Trout moved that : "CALRA pay for the dinners of the musicians in the Chart Room after the 4-5 pm performance if Cadbury at Lewes does not do so." The motion was seconded and approved unanimously.

By Laws: Adele announced that Curt Christensen is the new Chairman and has already had several meetings with no major changes to be made.

Dining: Bill Peterson reported that:

- Jeff Smith was not present for the Committee meeting.
- The Halloween Buffet was determined to be unsatisfactory in all aspects.
- Staff training needs to be improved.
- Menus could suggest "healthy choice."
- "No substitutions" means residents with health problems cannot get approved foods.
- Menus need to be varied—too repetitive.
- Portion sizes are not uniform.
- Menus on the computer do not always reflect what is actually available.
- We currently have three managers and six cooks in the kitchen.
- Macaroni and cheese and stuffed cabbages are the only menu items that are not prepared in-house.

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Employee Appreciation: Ron Trupp reported that so far residents have contributed \$33,969 with an additional carryover of \$316:

- All related letters and reminders have been mailed.
- There was an article on the campaign in the November newsletter.
- The campaign will end November 29th.
- Employee checks will be distributed December 11 in the bistro.
- We have received a preliminary list of employees for 2013 and we have 11 more than last year and 8 more residents.
- Residents will be requested to provide baked goods for refreshments—some sugar-free, too.
- Thank you letters will be placed in all residents' cubby hole mail slots on December 16th and thank you notes will be mailed to those who contributed via power of attorney.

Gift Shop: Jack Sparks reported that the income for October, 2013 was \$378 and expenses were \$64. The net profit as of November 11, 2013 is \$314. The total net profit for the year is \$2,461.

The Board of Directors regretfully accepted the resignation of Jeanne and Jack Sparks as the managers of the gift shop as of January 1, 2014. They were thanked for their exceptional management skills and devotion to the shop over the past four years.

Library: Mildred Wiedmann reported that the removal of the "Mystery" books from the "Fiction" category may have caused problems. The Board recommended that she decide whether to keep them where they are or put them back where they were.

Newsletter: Pat O'Hanlon reported that the next issue will be in February and thanked everyone for their articles.

Nominating: Doug Trout reported that the following is to be voted upon at the December 16th General Meeting. He moved that: "After due consideration and consulting with possible candidates as to their willingness to serve if elected to fill these vacancies, the Committee nominates ELSIE GOULD to succeed Woody Seamone as a Cottage Representative and JIM McMULLEN to replace Diantha Pack as Assistant Treasurer. In addition, the Committee nominates to serve another two-year term BINKY TOMPKINS as Corresponding Secretary and JANE LORD as Vice President." The motion was seconded and approved unanimously.

Program: Nancy Krail reported the following short programs:

- November 18th – League of Women Voters, by Jane Lord.
- December 16th – Frank Meredith, Osher Lifelong Learning.

The long programs will be as follows at 7:30 pm

- November 19th – Overfalls Lightship, by Ray Glick.
- December 10th – Cadbury Chorus Christmas Program.
- January 21st – Pilots of the Bay and River Delaware, by Dick Buckaloo.

Woodworking: Ron Trupp reported that there is a balance of \$3.49 in the Woodshop budget.

- We are still helping organize the shop and improve its appearance.
- A new cabinet is being purchased to safely house paints, solvents, and flammables.
- The old cabinet will be used to store power tools and other small equipment.
- We have replaced our jointer and it is being set up.

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MINUTES: The minutes of the October 14, 2013 Board of Directors' Meeting and the October 21, 2013 General Meeting were accepted as distributed and will be posted in the mail room.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent nine cards.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of October 21, 2013 was \$19,811. Since then, income was \$21,875 and expenses were \$1,170, leaving a balance of \$40,516. Of that, the Employee Appreciation amount is 34,286, so the actual balance as of November 11, 2013 is \$6,230.

WING AND COTTAGE REPORTS:

- West Wing, 1st floor – Karen Consolini reported that Don and Joan Abbot have moved into apartment 101.

NEW BUSINESS: Adele Trout reported that she sent everyone a request to send money to the Cape Henlopen Food Basket and to place the checks in the boxes of Vi Cribb (207) or Jeane Wampler (102) to be delivered by Thanksgiving. She also reported that Carol Holzman is investigating what will be done regarding the Sunday ecumenical church services in the auditorium.

Pat O'Hanlon reported that several times information has been placed in the wrong cubby holes (or people have removed it from the wrong holes).

Doug Trout reported that, unfortunately, Tom Nye died before he had a chance to meet most of us. His wife, Pat will be staying here in Cadbury with us.

ADJOURNMENT: Gil Kaufman moved that: "The meeting be adjourned at 11:30 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Kathy Holstrom, Secretary