

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, June 10, 2013; 10:00 am in the Welcome Room

President Adele Hudson Trout called the meeting to order. A moment of silence was observed. All directors except Jane Lord and Binky Tompkins were present.

Adele began the meeting with the following reports:

- We have scheduled a Sound FX on CALRA's set of microphones to be paid by CALRA and will be done in the auditorium. Permission is needed to enter the Sound Closet (granted).
- Nancy Krail reported that the problem with the DVD volume has been fixed temporarily.
- A majority of the residents have agreed that outside bicycle coverage would be desirable.
- On June 13th bring a framed wedding or graduation photo to the Bistro. They can be picked up during the Happy Hour on June 14th.
- A meeting with wing and cottage representatives will be scheduled to clarify their duties.

RESIDENT LIFE COMMITTEE: Bill Peterson reported that:

The Resident Reserve Fund's balance as of the April 2013 month-end statements: \$212,543.33
This includes funds received in April for the CGA from Timothy and Francis King.

Charitable Gift Annuity Status:	12/23/2008	\$100,000.00
	12/27/2011	<u>\$ 30,000.00</u>
	Total pledged Annuities	\$130,000.00

Resident Monthly Statement Donations to the Reserve Fund:

Number of Households:	6	
Number of Residents:	9	
Total amount of monthly donations:		\$105.00

Staff donations through payroll deductions:

Number of staff:	5	
Total amount per pay:		\$180.00

Foundation News in Lewes:

- A special donation was made for additional activity tables in Assisted Living.
- A special donation was made for the perfect lamp for the puzzle table in Skilled Nursing.
- Two generous donations have been made available for the Cadbury Cares project for a total of \$1,400.
- Donations by staff to wear jeans during the 2nd quarter will go toward buying clocks for the resident rooms in Skilled Nursing.
- A \$500 check was presented to the Children's Beach House from funds collected in the 1st quarter from the staff Blue Jeans project.
- Wells Scheller is new member of Development Committee. He is from Dover and brings in new views—there will be bio information in the next Foundation Newsletter.
- The Memorial Walkway to the gazebo is in the planning stages.
- Kathy Holstrom donated a quilt she made in memory of her daughter which is on display in the Skilled Nursing Unit. Others are being invited to do the same.
- The Flower Mart did not bring in a lot of money but is a good connection.

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- We are working on a project with the Children's Beach House—an intergenerational relationship. They have invited us to be part of their art show in December. Our residents will be able to show and sell their works and will be in the public eye. We will be working with Deb Hamilton for activities involving both communities.

Resident Life News in Lewes:

- Smoking problem seems to be under control.
- Branch Bank is still a work in progress.
- Sidewalks from porches project is underway and results are pleasing.
- New census is 117 units occupied with 160 residents (90%).
- New residents – Bunny Guerrin 131 E
Norma Adams C 14 (son lives with her as a non-participating resident)
Lou and Gail Nolting 106 W
Alan and Mariette Ward 229 E.
- Resident Parking – an ongoing problem.
Suggestion to explore additional parking in back of property including a covered area which needs to be sensitive to view that might be created.
It was noted that a resident was parking a scooter in a parking space when car was moved.
- Looking into covered bike racks in back of building—a work in progress.
- FYI—if Carol and Vic are not here in an emergency, Cheryl Tibbetts, Director of Nursing, is in charge. Barb White will always be able to contact Vic or Carol. Lynette or any of the Division Directors can be contacted.
- Complaints about porch cleanings and charges for moving furniture are being looked into.
- Comments about watering of streets and parking lots by lawn sprinklers were heard.

COMMITTEE REPORTS:

Activities: Don Burgess reported that the following activities are coming up this month:

- Georgetown Airport and lunch,
- Fenwick Island's Seaside Country Store with lunch at Harpoon Hannah's.
- Alpaca farm in Greenwood.
- Summer Concerts in Stango Park will resume.
- There will be another ice-cream social with the "Elaines."
- June 25 – Cadbury Chorus Concert, 7:30 pm in the auditorium.

Dining: Bill Peterson reported that:

- Starting in July the Bistro will not accept orders from the Upgrade menu.
- Poor service is a result of loss of personnel.
- Please place dates on comment cards and write "please call" if you want to talk to Jeff.
- The Mexican Buffet served 40 people.
- All phone orders must be received by 4 pm.

Gift Shop: Jack Sparks reported that the income for May 2013 was \$310 and expenses were \$57. The total net profit as of June 10, 2013 is \$254. The net profit for the year is \$1,341.

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Newsletter: Pat O'Hanlon reported that the next edition will be out in August. Please have articles in to her by August 1st.

Program: Nancy Krail reported the following short programs:

- June 17th – Lynette Palen will introduce the Proposed Commemorative Walkway to be installed at the Gazebo.
 - September 16th – Wells Scheller, Merrill Lynch, papers you need for your family.
- The long programs will be as follows at 7:30 pm:
- June 18th – Kalmar Nickel Foundation program.
 - August 19-22—Movie Talkathon: 3 Alec Guinness comedies plus a discussion on the 22nd.
 - September 17th – An Introduction to Quakerism.

Woodworking: Ron Trupp reported that there is a balance of \$2.85 in the Woodshop budget. Dean Hoover and Ron are investigating the possibility of buying a storage shed for their wood. There is a new sign explaining how residents or employees can purchase shop items that will benefit the Foundation.

MINUTES: The minutes of the May 12, 2013 Board of Directors' Meeting and the May 19, 2013 General Meeting were accepted as distributed and will be posted in the mail room.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent two cards.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of May 13, 2013 was \$8,158. Income was \$559 and expenses were \$479, leaving a balance of \$8,238. Of that, the Employee Appreciation Carryover is \$317, so the actual balance as of June 10, 2013 is \$7,922.

WING AND COTTAGE REPORTS:

- East Wing, 2nd floor – Lois Wills reported that Alan and Mariette Ward have moved into apartment 229.
- East Wing, 1st floor – Liz Haygreen reported that Bunny Guerrin has moved into apartment 131.
- West Wing, 1st floor – Karen Consolini reported that Gail and Lou Nolting have moved into apartment 106.

OLD BUSINESS: There is still some interest in shuffleboard but a putting green seems to be more desired.

NEW BUSINESS: There will be no meetings in July and only a Board of Directors' Meeting in August.

ADJOURNMENT: Diantha Pack moved that: "The meeting be adjourned at 11:10 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Kathy Holstrom, Secretary