

**CADBURY AT LEWES  
AFTERNOON EXCHANGE  
May 7, 2013**

Carol Holzman, Executive Director, opened the meeting by welcoming everyone and thanking them for coming to the meeting.

Carol started by introducing Yvonne Weeks as the new Assisted Living Manager and said that Yvonne is responsible for the 45 Assisted Living rooms and the Wellness Program. Yvonne said hello and that she's looking forward to meeting everyone.

Carol then introduced Lynette Palen. Lynette is the Executive Director of the Cadbury Foundation and Cadbury at Lewes Development Committee. She attended to meeting to provide some answers to questions that came up at a previous meeting. Lynette then read the names of the Development Committee members (Jan Bendrick, Ed Carter, Ellen Goldsmith, Kathy Holstrom, Lois Nickerson, Adele Trout and Doug Trout) and asked them to stand up. Lynette said that the members act as ambassadors for the Foundation. She said that Wells Scheller from Dover recently joined the Foundation Board. She said he is young and good looking and can provide a fresh insight. Lynette said that she is on the road a lot, as she travels to Cherry Hill at least once a week and that all the other members can answer most questions and concerns. Residents can call Patti or Lynette and their offices are located just past the Creative Arts room.

With the help of the Development Committee, they created some tools. The new cards are located outside her office and they may provide some answers about the Resident Reserve Fund. The information is also included in new employee packets. The card contains information about what the Foundation is, why it is necessary, who donates and what the Development Committee is. She thanked Jim and Leslie Sylvanus for allowing their photo to be used on the new card.

Lynette said a brochure has been developed titled Living in a Culture of Generosity. She has some available and residents are welcome to take with them. She said with respect to the Resident Reserve Fund, as of the end of March there was \$124,737.76 in the fund. The initial fund was started from dollars that were received from a portion of an event in Cherry Hill, which she called "seed money." Since then, Patti and she has held various fund raising events to generate money. In April, she received a charitable gift annuity from a former resident that designated the funds to go to the Resident Reserve Fund. She added that there is a group of people that donate on a monthly basis. This was started by a resident and now \$100 each month is contributed. Lynette said that in the past she's received proceeds from a life insurance policy. She said it's the resident's fund and the monies benefit current residents and future residents and the community in general. By giving back to the community, it allows a resident to remain here if their funds are exhausted. Bill Gehron asked if anyone has used the Resident Reserve Fund in Cherry Hill. Lynette replied, "Yes." She said that Cherry Hill has been in operation for over 35 years and some residents have outlived their financials. She said that currently there are 3 people receiving support.

She said any money given to Cadbury at Lewes stays with Cadbury at Lewes. We are obligated to do so. Donors can provide specifics on how they wish their gift to be used, as someone had donated the fireplace in the Bistro.

Lynette thanked everyone on the committee for their support and said materials are available at the back of the room. You may call her with any questions.

Carol then turned the microphone over to Chuck Rendulic, Director of Support Services. Chuck said that in March he received 160 work orders and all were completed. He hasn't had a chance to look at April's but some are still outstanding. Some may require parts but they try to turn them over as soon as possible.

Chuck said that he is working to combine housekeepers to two per unit. This will help with scheduling issues and should improve productivity. Residents should be advised that their regular day/time for housekeeping may change, but to please be patient with us. They may start cleaning apartments at 9:00 am.

Chuck said that many people have signed up for sidewalks to be poured and he is waiting to hear back from Keith, but expects him to start in the next few weeks.

A schedule is out for power washing for porches and then they will work on the cottages and front porches as some are getting green on them. He said that Housekeeping is doing the back porches but the apartments are a different challenge as they get to the 2<sup>nd</sup> floor.

They will start on the irrigation system soon and sprinklers will be on 2 days/week. He is looking into getting rain gauges and adjustable sprinklers.

If anyone has dead shrubs that didn't come back from last year, please let us know and we will replace them.

In answer to a question that came up at the last Cottage Forum, we don't take screens out to clean the windows since the windows fold in. This is done every 6 months.

They are continuing to mulch. They fell a little behind due to manpower but they are close to getting the cottages done and some common areas.

Edging is still going. Chuck said he did some research and edging calls for 2-4 inches deep. This is done to keep mulch from getting in the grass and stop roots from coming back. He assured the residents that they do the best they can to make the community nice.

A resident asked if Chuck had some staff available to do some garden work for residents. Chuck said they will attempt to squeeze them in. So far he has three requests.

Chuck turned the microphone back over to Carol who reviewed some PMI's. The first item was brought up at the Cottage Forum but applies to all. When something happens after normal hours

with the heat/AC that's not an emergency, what should you do? Call the front desk and we will bring in help right away if necessary or delay it to the next day if possible. We need to be good stewards of funds. Chuck added that we can ask the guards to troubleshoot or take a first-hand look. He said we usually spend \$200-\$400 on parts on daytime calls. This amount could double, but we will do whatever is necessary. We can call maintenance since they are on-call on the weekends. He also said he is looking to hire someone with HVAC experience.

The next PMI Carol talked about came in last Spring regarding the electricity. We received a couple of electric bills that were close to \$600. In the summer when the AC is on and residents want fresh air, we recommend turning off the AC. Let's try to be good stewards.

The next item involved a resident coming to Carol and they showed her some money from Toys-R-Us. The resident received it as change from a grocery store when she wrote her check for an amount larger than her groceries cost. The resident had trouble seeing and didn't realize it until later. Carol called each of the local grocery stores to alert them. She said it looks very similar to real money and feels like real money. She wants residents to be aware and watch when you get cash back that your change is American money.

Carol then reviewed some items on the May Activity Calendar:

5/08 – Trip to the Boardwalk and Lunch  
5/11 – Sunday, Mother's Day – Brunch or sign up for dinner  
5/15 – Trip on the Cape May Ferry and Lunch – cost is \$10  
5/17 – Ice Cream Social with Don Juan and Don Two and Outdoor Games with Tom  
5/21 – Ladies lunch at the Rose & Crown  
5/22 – Water taxi ride and lunch at Paradise Grill – cost is \$10  
5/24 – Happy Hour and Gallery of Art Reception – new photos from the Coastal Camera Club will be on display  
5/27 – Memorial Day Cookout  
5/29 – Trip to Dover Downs Casino and Dover Mall – Cost is \$5  
5/31 – Happy Hour and Birthday Celebrations

A few other announcements:

- Medical transportation is provided on Wednesdays, in addition to Thursdays and Fridays.
- Bill Peterson & Vic Amey are members of Rotary who are holding a Flags for Hero fundraiser. They are looking for people to sponsor a flag for \$50 which will be displayed on the grounds of the high school to honor heroes from the past, present or future. Bill has flyers available if you wish to donate.
- Taxes done by AARP – Carol received an email from Chuck Peterson that next year they will not be doing taxes on-site at Cadbury. There are a number of other sites that you can go to: Lewes Senior Center, Cape Henlopen Senior Center, Georgetown CHEER or St. Anne's in Bethany.
- There have been a lot of questions about the property adjacent to Cadbury Circle West. The cost is \$500,000 per acre, so we will wait and see what happens.

- Today's Marketing census for Independent Living is 152 residents; 114 dwelling which consist of 37 cottages and 76 apartments, for an occupancy of 87%. In Assisted Living, there are 40 residents, so we are getting close. The census was down but is coming back up.
- New Independent Residents include: Jim McMullen, Ellie Schaefer, and Jerry Harvey. In May, we welcome Fran & Jerry Tobin (C19), Phyllis Frick (#123), Bunny Guerrin (#121), Norma & Richard Adams (C14), Lou & Gail Nolting (#106), Alan & Mariette Ward (#229), and Shirleen Thomas (#213). That is seven new occupied apartments and cottages this month. Paula has been working very hard.
- Paula has also been working hard on the website. There has been lots of changes and we can now monitor the number of hits we have which gives us another tool.
- Blue Jeans Fridays – employees pay \$2 each time they wear blue jeans. Last quarter we donated \$500 to the Childrens Beach House. This quarter proceeds go to the Foundation for clocks on the Skilled Unit. Residents may participate.
- This week is National Nurses Week, so Carol asked any retired resident nurses to stand up. Barbara Cleaveland, Elaine Connell, Doris Shirk and Marge Trupp all stood up. The RN's in Skilled and AL were celebrating all week. Carol said that Monday was celebrated as Western Day and that Friday is 50's Day and Elvis will be here. We will celebrate CNA week later. Next week is National Nursing Home Week so there will be some special events in Skilled. See Deb Hamilton if you wish to volunteer.

Carol then opened the floor for any questions. Barbara Cleaveland asked when the next meeting is. She wanted to know if the meeting were held quarterly. Carol explained that we alternate Afternoon Exchanges with Floor Forums, so we have an Afternoon Exchange every other month, and we skip August.

Tom Olsen asked if we are pursuing any banks coming in. Carol said that banks don't see it as being profitable. She said they look at the numbers and that it's not a community service anymore. The virtual terminal is the closest we may get, but that will be sometime in the future. We do provide transportation to all the banks every Monday. If we need to add additional dates we will.

Carol thanked everyone, said she loves serving everyone, and told the residents to go in peace.