

MINUTES  
CADBURY AT LEWES RESIDENTS' ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
Monday, March 11, 2013; 10:00 am in the Welcome Room

President Adele Hudson Trout called the meeting to order. A moment of silence was observed. All directors except Woody Seamone were present.

COMMITTEE REPORTS:

Activities: Ron Trupp reported that the following activities are coming up this month:

- March 12 – dinner at Salt Air,
- March 13 – Bon Worth shopping trip,
- March 15 – St. Patrick's Day Happy Hour,
- March 20 – dinner at Captain's Table,
- March 25 – dinner at Henlopen Oyster House,
- March 26 – Ladies' lunch at The Kitchen, and
- March 27 – Dover Downs and Mall.
- Tom Lord has suggested some outside activities and perhaps a tour of some of the DelTech facilities.

Dining: Jan Bendrick reported that the Committee has met with the new Director of Dining Services, Jeff Smith:

- New vendors will provide samples of fresh fish and bakery items for residents to try.
- St. Patrick's Day will be a theme buffet on March 17<sup>th</sup> from 11:30 am to 2:00 pm.
- As a way to keep prices in line, 6-oz meat portions may be reduced to 4-oz portions.
- A suggestion was made to possibly pre-order expensive proteins.
- There will be more choices of broiled seafood instead of fried.
- Vendors will supply different breads and rolls to be sampled.
- There will be more variety to the upgraded side of the menus.
- The Wednesday and Sunday buffets will have more items added.
- April's theme Wednesday buffet will be Oriental.
- The March 15<sup>th</sup> "Big" Happy Hour will be in the Bistro with entertainment and is in combination with a marketing event for potential new residents. More tables will be needed—move some unset dining room tables to Bistro maybe.
- A soda machine with different types of flavors will be installed in the Bistro with 16- and 24-oz cups for purchase.
- A request for wine glasses for the dining room will be made at the next Afternoon Exchange.

Gift Shop: Jeanne Sparks reported that the income for February 2013 was \$313 and expenses were \$33. The total net profit as of March 11, 2013 is \$281.

Newsletter: Pat O'Hanlon reported that the next edition will be out in late May. Gil Kaufman has created a book containing biographies of some of our residents. It will be housed in the library for all to see.

Program: Nancy Krail reported the following short programs:

- March 18<sup>th</sup> – Pam Allen, Cadbury and Long-Term-Care Insurance
- April 15<sup>th</sup> – James Yacone, Citizens' Bank, "preventing an ID Theft Crisis."

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- May 20<sup>th</sup> – Tom Lord, “Native Plants Around Cadbury.”  
The long programs will be as follows at 7:30 pm:
- March 19<sup>th</sup> – Liane Hansen, NPR Radio and Susan Swan, WDDE
- April 16<sup>th</sup> – “Jamaica and Henrietta The Pig,” Don Burgess
- May 21<sup>st</sup> – Stephen Van Dyke, Smithsonian, “100 Years of World Fair Memorabilia.”

Woodworking: Ron Trupp reported that there is a balance of \$202 in the Woodshop budget. Dean Hoover is working on some unique clocks, bowls, and tables. Ron is building a rack for the dumbbell weights in the fitness center, a new sign for the library, and four new bird houses.

RESIDENT LIFE COMMITTEE: Bill Peterson reported that:

The Resident Reserve Fund's balance as of the January month-end statements: \$127,737.73

Charitable Gift Annuity Status:	12/23/2008	\$100,000.00
	9/14/2008	\$100,000.00
	12/27/2011	<u>\$ 30,000.00</u>
Total pledged Annuities		<u>\$230,000.00</u>

Resident Monthly Statement Donations:

Number of Households:	6
Number of Residents:	9
Total amount of monthly donations:	\$105.00

Foundation News in Lewes:

- Lights of Love revenue toward the Residents' Reserve Fund = \$1,602.26.
- Gallery of Art and Cadbury Residents' Autumn Market through January toward The Residents' Reserve Fund = \$4,779.02
- Donation received for new Activities White Board and accessories from a family member.
- Mother's Day flowers will be available.

Resident Life News in Lewes:

- Cigarette smoke – filter unit now on its highest setting; report problems to Carol.
- Bank Branch – Applied Bank has approached Carol; they will meet March 27<sup>th</sup>.  
Sussex County Federal Credit Union talks of bringing in their virtual terminal/teller.
- Sidewalks from porches – still not enough interest has been indicated.
- New Residents – Anne Duffin – 126E  
Elaine Levy – 142E  
Jim McMullen – 237E  
Phyllis Frick – 123E
- Memorial Service – April 16<sup>th</sup> at 3 pm
- CPR – most Cadbury employees are certified,  
Pam Allen is a certified trainer and regularly holds classes, and  
We are looking into an additional pull-cord station in the Bistro.

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- Hallway temperatures – will be checked by Maintenance.
- Resident funerals – Carol or another senior management person tries to attend funerals of residents.
- Lack of medical services availability – suggestion was made to try having a nurse in the Wellness Center on M/W/F from 8 am to 10 am for walk-ins for a trial period. Under study.
- Window washing – Mid March was thought by some to be too early; must schedule with company and time it for twice a year.
- Gift Shop – It was suggested that employees be reminded that they may donate items; there is a possibility of an annual sale of larger donated items.
- Buffet tables – wait staff are available to serve those who are unable to get to the buffet tables on their own.
- Pool Table – discussion held but no satisfactory solution found.

MINUTES: The minutes of the February 11, 2013 Board of Directors' Meeting and the February 18, 2013 General Meeting were accepted as amended and will be posted.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent five cards.

TREASURER'S REPORT: Gil Kaufman reported that the balance as of February 11, 2013 was \$6,840. Income was \$908 and expenses were \$533, leaving a balance of \$7,215. Of that, the Employee Appreciation Carryover is \$257, so the actual balance as of March 11<sup>th</sup> is \$6,958.

ASSISTANT TREASURER'S REPORT: Diantha Pack reported that 77 individuals have contributed \$1,822 to CALRA as of March 11, 2013.

VICE PRESIDENT'S REPORT: Jane Lord distributed lists of Board of Directors' E-mail addresses and requested changes, if any.

WING AND COTTAGE REPORTS:

- East Wing, 1st floor - Liz Haygreen reported that Joan Coleman has moved to AL.

NEW BUSINESS: Jack Chapin, a new resident and a retired partner in Price-Waterhouse, presented a report regarding his reply to the possible medical tax deduction which was proposed by a member of the Cadbury at Lewes Budget Committee. He also reported his reply to the proposed increase in the second-person monthly assessment. Copies of his reports are available upon request.

Curt Christensen would like to know how many residents would be interested in Dancing as an activity.

ADJOURNMENT: Diantha Pack moved that: "The meeting be adjourned at 11:35 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Kathy Holstrom, Secretary

