

MINUTES
CADBURY AT LEWES RESIDENTS' ASSOCIATION
BOARD OF DIRECTORS' MEETING
Monday, November 12, 2012; 10:00 am in the Welcome Room

Following the Prologue, President Doug Trout called the meeting to order. All directors were present except Dolores Redefer and Lois Wills. A moment of silence was observed.

COMMITTEE REPORTS:

Activities: Don Burgess reported that the following activities are coming up this month:

- The Back Bay Strummers for November 21st,
 - A trip to Salisbury to attend a WBOC taping of Delmarva Today, and
 - A visit to the Treasures of the Sea exhibit in Georgetown with lunch At the Brick Hotel.
- Coming up in December:
- Employee Appreciation Day,
 - Lights of Love,
 - Cadbury Chorus Christmas Concert,
 - Maybe a White Elephant Christmas party,
 - Maybe a trip to Berlin for its Victorian Christmas celebrations and lunch at the Atlantic Inn, or
 - Maybe a visit to Barratt's Chapel for a Dec 2nd Lessons and Carols service.
 - There will be a New Year's Eve dinner for 150 people in the dining room and bistro (reservations needed) and a party with a 3-piece band and champagne in the auditorium from 7 to 9 pm.
 - It was decided by consensus to keep the cost of the party under \$200.

By Laws: Barbara Cleaveland read a prepared statement regarding the amendment of the By Laws. Gil Kaufman moved that "The By Laws be amended as stated." The motion was seconded and passed unanimously. They will be voted upon at the General Meeting on November 19th.

Dining: Bill Peterson reported that:

- The winter menu cycle begins November 25th,
- International Nights start January 23rd,
- There will be a Valentine's Day dinner in February,
- There will be a St. Patrick's Day and an Easter dinner in March,
- There is a new dietician reviewing menus including sauces,
- Swaifish is a Mekong Valley catfish, and
- Some upgraded items may take extra time to be prepared to order.

Employee Appreciation: Ron Trupp reported that the program remains on schedule.

- So far, donations total \$31,396 vs. \$22,792 last year at this time,
- Reminders will be in the Newsletter and in our cubby hole mail boxes,
- The campaign will end November 30th, and
- Employee checks will be distributed December 12th in the Bistro from 1 to 5 pm and residents will be asked to sign up to provide baked goods for refreshments.

Gift Shop: Jack Sparks reported that the total profit for the year 2012 to date is \$2,565. The income for October, 2012 was \$313 and expenses were \$46.

- Donations of Christmas items are welcomed and the Christmas cards are in the shop.

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Newsletter: Pat O'Hanlon reported that the next edition will be in our boxes November 12th.

Nominating: Barbara Cleaveland reported the following slate of officers for 2013:

President:	Adele Hudson
Vice President:	Jane Lord
Secretary:	Kathy Holstrom
Treasurer:	Gil Kaufman
Assistant Treasurer:	Diantha Pack
Cottage Representative:	Don Wiedmann
West Wing Representative:	Karen Consolini

Program: Nancy Krail reported the following short program:

- November 19th – Christmas in Lewes, Betsy Reamer, Lewes Chamber of Commerce,
- December 17th - Christmas Decorations by Jeane Wampler, and
- January 21st – Pam Allen, Cadbury and Long Term Care Insurance.

The long programs will be as follows at 7:30 pm:

- November 20th – The Spruce Goose, Gil Kaufman,
- December 18th – The Handbell Choir from Epworth Methodist Church, and
- January 15th – “An Evolving Legacy: Delaware’s Coastal Zone Act.”

Woodworking: Ron Trupp reported that there is a balance of \$174 in the Woodshop budget.

- A variety of items were made to sell at the November Foundation Event.

MINUTES: The minutes of the October 8th Board of Directors' Meeting and the October 15th General Meeting were accepted as distributed and corrected.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent nine cards.

TREASURER'S REPORT: Diantha Pack reported that October's income was \$25,859 and expenses were \$71, leaving a balance as of November 12, 2012 of \$33,553. Of that balance, \$27,648 is Employee Appreciation carryover, giving us an actual balance of \$5,905

BUDGET REPORT: The Budget Report for 2013 was distributed by Diantha Pack and reviewed by the Board of Directors. Lois Nickerson moved that “The Budget be accepted as proposed.” The motion was seconded and passed unanimously.

ASSISTANT TREASURER'S REPORT: Gil Kaufman reported that as of November 12, 2012, residents have made voluntary contributions of \$1,818 to CALRA.

VICE PRESIDENT'S REPORT: Adele Hudson reported that this month's Unsung Hero is Bob Hein and will be announced at the General Meeting on November 19th.

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WING AND COTTAGE REPORTS:

- Cottages: Lois Nickerson reported that John Hogan has died.
- East Wing, 1st floor – Elaine Connell reported that the smoking problem has been eliminated.
- West Wing, 2nd floor - Ruth Olsen reported that Llywella Stuchlik has moved into Apartment 210.

DIAL-A-RIDE: Elaine Glisson reported that six trips were arranged.

OLD BUSINESS: Adele Hudson reported that a reputable company has examined our audio-visual system and has made recommendations. Improvements will be very expensive and further study continues before recommendations are made.

NEW BUSINESS: President Trout requested that all notices put in the cubby hole mail boxes be dated and signed.

ADJOURNMENT: Diantha Pack moved that: "The meeting be adjourned at 11:45 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Kathy Holstrom, Secretary