

**CADBURY AT LEWES
EVENING EXCHANGE
June 5, 2012**

Carol Holzman, Associate Executive Director, welcomed residents to the Evening Exchange.

She then reviewed the following PMI's that were received:

- Food is heavy with sauce/fatty/not good – Carol advised that menus have recently been changed for the Spring/Summer and items are lighter now. They will include more seasonal fruits and vegetables. If an entrée comes with a sauce, feel free to ask to have it served as a side.
- Parking – It has been noted that several cars out front are not being used. If the vehicles are not moved within 30 days, we will be asking the resident to move their care to either the East or West Wing parking lot. The 15-minute space out front is intended to be used when picking up take-out orders, picking up mail, making a payment to the Business Office, etc. We will continue to monitor.
- Stove Burners – At the last West Wing Forum that was held in May, there was discussion about the burners on stoves not being cleaned. Carol advised that spills collect in the wells below the burner and if not cleaned up immediately, they will continue to cook and burn in the well. It is best if the wells are cleaned when the spill occurs, but the wells will be changed out as part of the semi-annual cleaning.
- Cottage Safety Check System – Carol advised that a letter went out to all Cottage Residents inquiring as to their interest in participating in a safety check program similar to our apartment Flip-A-Check program. Five residences will participate and are instructed to call the front desk by 11:00 am every day. This program will take effect on Monday, July 11th.
- Garden Hoses for Watering – Many residents have asked if hoses are going to be installed outside on the East and West Wings. Unfortunately, we are unable to supply hoses for everyone, but Carol suggested that residents purchase a small garden hose to use for themselves and then disconnect and store on their porches so that the grass cutters don't cut over it or have to move it.
- TD Bank – The bank has unofficially informed us that they are moving out of our building effective August 31, 2012. We are encouraging other banks to move in and will keep residents informed. We suspect that the ATM machine will also be removed.

Carol then turned the microphone over to Chuck Rendulic, Director of Support Services. Chuck advised that 202 work orders were received in April and all were complete. He didn't have the total number of orders for May, but said that only 3 or 4 were outstanding and reminded residents that sometimes a part may need to be ordered.

Chuck said that one more fertilizer application will take place in June and they are done with chemicals until the Fall, so any applications that occur until then should be pet safe.

As of today, all porches have been power washed. Maintenance will be doing some other areas around the cottages, etc.

Some door frames still remain to be painted.

Chuck reminded residents that recycling items must be taken to the recycling bins located in the trash rooms.

A lot of work orders have been received for garbage disposals. Chuck said they are only made to handle small food scraps, not large amounts of items.

Chuck advised that Housekeeping has informed him of residents canceling their cleanings. Please let Chuck or Gayle know in advance whenever possible so they can rearrange gaps in the schedule. Residents can call the front desk for Gayle's phone number.

Sharon Hoover said the outside doors on the East Wing have cob webs on them. Chuck will have the guys power wash.

Marge Trupp asked about cleaning of dryer vents. Chuck advised that they shouldn't be a problem as long as the lint trap inside the dryer is cleaned out regularly, but if you think you have a problem, please call him and it will be checked.

Doris Shirk said that her freezer went out over the holiday weekend. They brought her ice but it was too big and she lost some items. She knew that in the past, food had been moved to other areas. Chuck said he would find out why things didn't get moved and if ever this is a problem that doesn't get resolved on a weekend, please insist that the front desk give him a call.

Ron Trupp mentioned the recent episode of the fire alarm going off for many hours. Chuck advised that a smoke detector was found to have a loose wire; however, it took some time to locate it. He advised that with a building of this size and lots of devices, anything can go wrong. A resident asked what the proper procedure is when a fire alarm occurs. Chuck said that residents should stay in their apartments. He assured residents that the building is 100% covered by sprinklers and that the halls must be clear for any fire fighters.

Another resident asked if we had the date when the side walk would be completed. Chuck replied that we do not and we are waiting for Keith's schedule. Ron Trupp asked about a date for the completion of the fencing along Gill's Neck Road. Carol advised that it is planned for sometime during the Summer.

One resident said "thank you" for the new numbers on the apartment doors. Carol added that they are working on adding names.

Teddie Hull said she has a problem with some low spots on her porch and that water puddles there. She brushes as much off as she can, but she is on the second floor. Chuck said that there's not a lot they can do, but Carol suggested that Teddie put towels on those low places to soak up any excess water.

A resident asked if the hole that wears on the right turn corner onto Gill's Neck Road be fixed permanently. Carol advised that DEL DOT has plans for it. Chuck said to try and stay off the gravel.

Carol announced that there will be no Evening Exchange in July or August and that we will reconvene in September. At that time, Evening Exchange will be held every other month and we will hold a Floor Forum on the off months. She added that whenever her door is open, residents are welcome to come in and talk.

Carol thanked everyone for coming to the meeting.

The next Evening Exchange will be held on September 4, 2012 at 7:00 p.m. in the Auditorium.

Recorder
Barbara White, Executive Assistant
6/7/12