

MINUTES  
CADBURY AT LEWES RESIDENTS' ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
Monday, February 13, 2012; 10:00 am in the Welcome Room

President Doug Trout called the meeting to order. All directors were present except Woody Seamone, Kathy Holstrom, and Lois Nickerson. A moment of silence was observed.

COMMITTEE REPORTS:

Activities: Vi Cribb (for Don Burgess) reported that:

- The Committee will meet this afternoon to review the previous calendar events and propose the March calendar.
- February 14<sup>th</sup> there will be a Valentine's Day dinner and Herb and Hank will provide musical entertainment.
- February 18<sup>th</sup> there will be a Handbell Concert at Epworth Church.
- February 21<sup>st</sup> there will be a lunch at 1776 followed by a movie.
- February 22<sup>nd</sup> there will be a men's lunch at Dog Fish Head.
- February 28<sup>th</sup> there will be a dinner at Café Sole.
- February 29<sup>th</sup> there will be a trip to the Ward Museum with lunch.

Dining: Bill Peterson reported that:

- There will be a buffet for St. Patrick's Day with no reservations necessary.
- There is an opening for a third-level manager position for team coordinator.
- Eight new servers were hired—mainly for health services.
- The food budget has increased by 9% over the last year.
- There will be an increase in the prices of some bistro items: \$.05 - \$.25; some may even go down.
- Bistro lunch special prices may be much higher.
- Dinners will now have a choice of soup or salad (not both--management's decision).
- New charges and policies letter should be out by March 1<sup>st</sup>.

Gift Shop: Jack Sparks reported that the total profit for the year 2012 is \$317. The profit for January 2012 was \$388 and expenses were \$71.

Library: Mildred Wiedmann reported that two new tall bookcases have been purchased—one by Cadbury and the other by CALRA. They have been put into place.

- The computer has been moved into the Overfalls Room and it is up and running. This room will be unlocked for computer use from 8 am to 7 pm and on weekends.
- Books have been rearranged in the library—more shifting may need to be done.
- Two new shelves have been added to the paperback section.
- Mildred asked if Skype could be added to our computer. Woody said we'd have to buy a new one to do that.

Membership: Dick Cleaveland distributed a new membership picture page showing residents who have moved into Cadbury since July 2011. These supplements may be used if the cost of a new total picture directory is too much for us.

Newsletter: Pat O'Hanlon reported that it is very expensive to have the newsletter printed at Staples. Gil Kaufman and Dick Cleaveland will look into the possibility of purchasing a printer for this purpose.

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Program: Nancy Krail reported that there are concerns regarding to 10-minute short program prior to the General Meetings.

- February 20<sup>th</sup> – Ann Murray will present a program from Sundance Physical Therapy
- March 19<sup>th</sup> - there will be a Cancer Wellness Center Program by Kaye Webb.

The long programs will be as follows:

- February 21<sup>st</sup> – The 1962 Storm presented by Wendy Carey, and
- March 20<sup>th</sup> – Jaime Macgee will report from the Alzheimer's Association.

Woodworking: Ron Trupp reported a balance of \$228 in the woodworking budget.

- Dean Hoover is now doing veneer work.
- The cedar bench at the entrance to the building has been repaired but is not yet anchored.
- Two shelves have been made for the Library.

MINUTES: Adele Hudson moved that: "The minutes of the January 9, 2012 Board of Directors' Meeting and the January 16, 2012 General Meeting be accepted." The motion was seconded and passed unanimously.

CORRESPONDING SECRETARY'S REPORT: Binky Tompkins reported that she sent five get-well cards this month.

TREASURER'S REPORT: Diantha Pack reported that January's income was \$1,589 and expenses were \$884, leaving a balance as of February 12, 2012 of \$10,480. Of that balance, \$2,174 is Employee Appreciation carryover, giving us an actual balance of \$8,307.

- An estimate has been received from Keith Ullman of \$1,950 to build permanent seating in the new gazebo.

Diantha Pack moved that: "The Board of Directors accept Keith Ullman's \$1,950 proposal to build permanent seating in the gazebo." The motion was seconded and passed unanimously.

ASSISTANT TREASURER'S REPORT: Gil Kaufman reported that as of February 13, 2012, 89 residents have contributed \$1,443 to CALRA. Last year at this date, \$ 1,357 had been contributed.

VICE PRESIDENT'S REPORT: Adele Hudson reported that the "Unsung Heroes" to be recognized at the February 20<sup>th</sup> General Meeting are as follows:

The Workerbees at the Gift Shop

- Maude Lofgren
- Doris Shirk
- Ruth Kaufman
- Ellane Hein
- Ruth Thigpin
- Elaine Connell
- Marie Berry
- Jeanne Sparks
  
- Grace Rork
- Ann Erdman

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- Ruth Barnett
- Binky Tompkins
- Joan Mancuso
- Becky Goldstein

Adele's second report regarded the fund-raising event by the Foundation, a concert by the Four Freshmen to be held Saturday, May 19, 2012 in the Cape Henlopen High School Auditorium. She moved that: "CALRA support the event with a contribution of \$2,000." The motion was seconded but was defeated after thorough discussion. Instead, it was proposed that a major Four Freshmen proposal be made at the General Meeting on February 20<sup>th</sup> by CALRA's Foundation Development Committee. Doug and Adele will prepare that presentation with audio of the Four Freshmen singing.

WING AND COTTAGE REPORTS:

- Health Wing: Lionel Saltzberg reported that there is a virus going on in the second floor of the health wing and there is a problem with nurses aides coming into IL to help residents, leaving the Health Center staff still short-handed..
- East Wing: Elaine Glisson reported that Punk and Ginny Knight and have moved into apartment 124.

DIAL-A-RIDE: Elaine Glisson reported that eight trips were arranged.

OLD BUSINESS: Gil Kaufman reported that the set of guidelines regarding the use of the display case previously distributed have received no negative comments. It was agreed that those guidelines will go into effect de facto.

ADJOURNMENT: Diantha Pack moved that: "The meeting be adjourned at 11:20 am." The motion was seconded and approved unanimously.

Respectfully submitted,

Pat O'Hanlon

Transcribed by  
Kathy Holstrom, Secretary,